

Stratford-upon-Avon Town Transport Group

Introduction

The Group is a joint Working Group formed by the Stratford Society, Stratforward (BID) and Stratford-upon-Avon Town Council.

Meetings

The Group meets at the Town Hall in Sheep Street, courtesy of the Town Council providing free use of a meeting room through an annual Community Grants Award. Meetings are held monthly [except January and August], from 10.am to 11.30 am, with dates for each year agreed and circulated annually in advance. *Ad hoc* meetings, usually with third parties, are arranged when needed.

Objectives

The Stratford-upon-Avon Town Transport Group (TTG) meets to review and discuss all issues pertaining to relevant transport modes in the town.

This broad remit covers all modes of ~~surface~~ transport, including parking, pedestrians, cyclists, service buses, coaches (including out of town visitor coaches), together with road and rail issues that may have an impact on the town. The aim is to ensure that transport services benefit all users.

Terms of Reference

The Group meets to: (i) review and discuss all issues relating to transport in the town; (ii) point out inconsistencies in current policies and procedures which need to be resolved; (iii) act as a sounding board for policies and procedures being developed by the local authorities and the Neighbourhood Development Plan; and (iv) carry out research on key issues and then prepare papers summarising their findings and conclusions.

The Group draws its members from

- The Stratford Society (up to 2 members),
- Stratforward (the Director and 1 member),
- Accessible Stratford (1 member),
- STC (The Mayor and 2 members),
- SDC (appropriate officer and 1 member),
- WCC (appropriate officer and any member who represents a town division),
- The local Member of Parliament or his/her representative,
- The Group may also invite representatives of other town organisations as appropriate;
- The Group may also co-opt technical specialists to help with their work.

Declarations of interest

The Group does not follow the procedure laid down in company law, or local government. The Secretary keeps a record of each individual members' general interests and each meeting starts with specific Declarations of Interest. Anyone with a pecuniary interest for an Agenda item should not participate in the discussion except at the discretion of the Chair and they may choose to leave the room.

Management Structure

- The Chair is elected for 2 years from those members of the group who are not members of the local authorities but can serve for longer if agreed by members. The Chair's main duties include approving the meeting Agenda, checking draft minutes before they are circulated, Chairing meetings, and carrying out activities delegated by the rest of the Group.
- The Vice Chair is elected with the clear understanding that they will assume the Chair at the end of their tenure as Vice Chair.
- The Secretary is appointed on *ad hoc* basis. The Secretary's main duties include preparing the Agenda for meetings, keeping minutes, ensuring referring web sites are kept up to date, being the main point of contact with outside bodies.

Current Minutes, Agenda and Group Members:

Stratford Society: <http://www.stratfordsociety.co.uk/> [What We Do - Working Parties] *and*

Stratford-upon-Avon Town Council:

<https://www.stratford-tc.gov.uk/-stratford-town-transport-group>

Contact: Elizabeth Dixon, Secretary

07850-715782 or med2swan@gmail.com