



PUBLIC NOTICE FINANCE & SCRUTINY COMMITTEE MEETING

Notice is hereby given of the meeting of Stratford-upon-Avon Town Council's Finance & Scrutiny Committee, to be held at the Town Hall on Tuesday 21 November, 2017 at 6:30pm. Members of the public are welcome to attend as observers or may wish to raise issues or concerns during the fifteen minutes set aside for Public Participation, commencing at approximately 6:35pm.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

- 1. To Accept Apologies for Absence;**
- 2. Declarations of Interests** on items on the Agenda;
- 3. To receive written requests for dispensation** for disclosable pecuniary interests (if any);
- 4. To grant any requests for dispensation** as appropriate;
- 5. Public Participation** (subject to a time limit of 15 minutes, 3 minutes per person) to receive communication from members of the public;

**MINUTES HAVE ALREADY BEEN CIRCULATED TO MEMBERS
PLEASE ENSURE YOU BRING YOUR COPIES WITH YOU**

- 6. To Approve the Draft Open and Confidential Minutes of the Finance & Scrutiny Committee** held 12 September, 2017;
- 7. Town Clerk's Open and Confidential Reports**
Open Report Pages 1 - 7 Appendices A - D Pages 8 - 47
Confidential Report Page 48 Appendix E Page 49

- 7.1 Membership benefit of Warwickshire and West Midlands Association of Local Councils and of the Society of Local Council Clerks;
- 7.2 To review Financial Regulations and Finance & Scrutiny Terms of Reference;
- 7.3 Re-investment of funds;
- 7.4 Ring-fencing fee income for the Tranquility Garden;
- 7.5 To receive the Management Accounts for the Period 1 April 2017 – 31 October 2017;
- 7.6 To review the 1st Draft Budget for the year 2018 - 2019;
- 7.7 To receive the Outstanding Debtors Schedule.

8. **Deputy Town Clerk's Verbal Report** – for information only;

9. **Date, time and venue of next meeting**

6:30pm on 16 January, 2018 at the Town Hall.



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Sarah Summers
Town Clerk
15 November, 2017