



PUBLIC NOTICE MAYORAL & PROTOCOL COMMITTEE MEETING

Notice is hereby given of the Meeting of Stratford-upon-Avon Town Council's Mayoral & Protocol Committee to be held at the Town Hall on **Tuesday 17 July, 2018 at 6:30pm**. Members of the public are welcome to attend as observers or may wish to raise issues or concerns during the fifteen minutes set aside for Public Participation, commencing at approximately 6:35pm.

AGENDA

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

1. **Apologies for Absence;**
2. **Declarations of Interests** of items on the Agenda;
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any);
4. **To grant any requests for dispensation** as appropriate;
5. **Public Participation** of non-agenda items (subject to a time limited of 15 minutes);
6. **To Approve the Draft Open Minutes** of the meeting of the Mayoral & Protocol Committee held on 22 May, 2018 (Minutes have already been circulated and please bring your copy to the meeting).

To Approve the Draft Open Minutes of meetings of the Festivals and Events Planning Group held on 23 May and the 19 June, 2018 (Minutes have already been circulated, please bring your copy to the meeting).

7. **Town Clerk's Open Report** Pages 1- 4

- 7.1 To determine whether to retain the status quo regarding arrangements for the Civic Service, or whether to explore an alternative format .
 - 7.2 To receive information regarding the proposed Beacon Lighting commemoration on 11 November.
 - 7.3 To consider whether to purchase a WW1 Soldier sculpture for the Garden of Remembrance
8. **Date of Next Meeting:** 13 November, 2018 at 6:30pm.

A handwritten signature in black ink, appearing to be 'SS', with a long horizontal line extending to the right.

Sarah Summers
Town Clerk