



PUBLIC NOTICE

GENERAL PURPOSES COMMITTEE MEETING Town Hall, Sheep Street, Stratford-upon-Avon CV37 6EF

Notice is hereby given of Stratford-upon-Avon Town Council's General Purposes Committee Meeting to be held at the Town Hall on Tuesday 12 December, 2017 at 6:30pm. Members of the public are welcome to attend as observers or may wish to raise issues or concerns during the fifteen minutes set aside for Public Participation, commencing at approximately 6:35pm.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

1. **To Accept Apologies for Absence;**
2. **Declarations of Interests** on items on the Agenda;
3. **To receive written requests for dispensation for disclosable pecuniary interests** (if any);

4. **To grant any requests for dispensation** as appropriate;
5. **Public Participation** of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
6. **To Approve Draft Open Minutes** of the General Purposes Committee Meeting held on 24 October, 2017
7. **Ward Member Operational Issues including amenities;**
8. **Budget Review (Appendix 'A');**
9. **Town Hall Maintenance List (Appendix 'B');**
10. **Town Clerk's Open Report:**
 - Open Report pages 1- 4**
 - Draft Budget 2018/2019 (Appendix 'C')**
 - 10.1 To consider matters arising from the combined meeting of the Town Hall Sustainability & Income Task & Finish Group and Town Hall Facilities & Wellbeing Panel on 6 December, 2017;
 - 10.2 To consider a request for a dog hygiene bin for Avenue Ward (carried forward from previous meeting);
 - 10.3 To consider whether the Bridging the Gap newsletter remains a beneficial and proactive means of communication;
 - 10.4 To consider participation in the Great British Spring Clean;
 - 10.5 To agree the General Purposes Budget for 2018/2019 and make a recommendation to the Finance & Scrutiny Committee (Appendix 'C').
11. **Deputy Town Clerk's Verbal Report** – for information only;
12. **Date of Next Meeting:** 27 February, 2018 at 6:30pm.

Sarah Summers
Town Clerk
6 December, 2017