

At 30/06/2018

Month

3

Barclays Business Current Account	£	65,378	Cemetery Land & Building Reserve	£	30,000
Barclays Debit Card Account	£	550	Christmas Festival Reserve	£	13,086
CCLA Public Sector Deposit Fund	£	222,722	Allotment Reserve	£	27,463
CCLA Local Authorities' Property Fund	£	250,000	Localism Project Reserve	£	35,205
Cambridge & Counties 3 Year Business Bond	£	254,724	Other Designated Reserves	£	182,402
Cambridge & Counties 1 Year Business Bond	£	150,000	General Reserve	£	505,841
Cambridge & Counties Bank Savings Account	£	75,758	Total STC Reserves At 31/03/2017	£	793,997
Total Bank & Investments At 30/06/2018	£	1,019,132	Shakespeare Birthday Celebrations	£	72,559

SUMMARISED INCOME & EXPENDITURE ACCOUNT

At 30/06/2018

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
INCOME						
Precept	496,472	124,118	124,118	120,351	(372,354)	-
Council Tax Reduction Grant	9,430	2,358	2,358	3,820	(7,073)	-
Market & Christmas Festival [Net]	39,047	9,762	45,283	10,347	6,236	35,521
Rents [Net]	7,775	1,944	7,566	1,345	(209)	5,622
Interest on Investments	19,224	4,806	149	2,750	(19,075)	(4,657)
Interest on Bank Accounts	350	88	101	87	(249)	14
Income from Sale of Assets	-	-	-	63	-	-
River Mooring	625	156	975	350	350	819
Grant - Neighbourhood Plan	-	-	-	-	-	-
Sundry Income	-	-	-	-	-	-
Town Hall Commercial Management [Net]	5,065	1,267	4,892	1,226	(173)	3,625
Reserves for Tranquility Garden & NDP	-	-	1,343	-	1,343	1,343
Further Funding from Reserves	47,774	11,944	-	-	(47,774)	(11,944)
	625,762	156,442	186,784	140,339	(438,978)	30,342
EXPENDITURE						
Operational & Administrative Expenses	343,660	85,915	81,018	73,607	262,642	4,897
Miscellaneous Expenses	2,761	690	243	131	2,518	447
Civic Expenditure	89,126	22,282	12,971	15,891	76,155	9,311
Cemetery [Net]	96,496	24,124	27,276	735	69,220	(3,152)
Tranquility Garden [Net]	(7,300)	(1,825)	(1,346)	262	(5,954)	(479)
Hatton Rock	18,010	4,503	(5,058)	(2,591)	23,068	9,561
Holy Trinity Churchyard	2,500	625	-	-	2,500	625
Special Projects and Grants	92,964	23,241	5,433	1,510	87,531	17,808
Allotment [Net]	(155)	(38)	199	(17)	(354)	(237)
	638,062	159,517	120,736	89,528	517,326	38,781
NET Surplus (Deficit)	(12,300)	(3,075)	66,048	50,811	78,348	69,123

Budget 2018/19 Expenditure increase from General & Designated Reserves F&S Minutes 13 & 14 12.6.18

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
INCOME						
Lettings	38,262	9,565	14,766	10,282	(23,495)	5,201
Sundry Income	833	208	14	143	(819)	(194)
	39,095	9,774	14,781	10,425	(24,314)	5,007
EXPENDITURE						
Personnel	25,135	6,284	7,215	7,575	17,920	(932)
Security Personnel	2,000	500	378	563	1,623	123
PRS and Licences	385	96	686	-	(301)	(590)
Marketing, Publicity & Special Projects	1,500	375	-	-	1,500	375
Other Costs	500	125	-	-	500	125
Travel	350	88	56	74	294	32
Cleaning & Laundry	3,600	900	872	987	2,728	28
Operating Equipment	300	75	682	-	(382)	(607)
Contingency for Inflation	259	65				
	34,030	8,507	9,889	9,199	24,141	(1,382)
NET INCOME	5,065	1,267	4,892	1,226	(173)	3,625

CIVIC EXPENDITURE
At 30/06/2018

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2018-19	At 30/06/2018	2018-19	2017-18	Annual Budget	YTD Budget
Mayor's Allowance	6,500	1,625	1,931	2,167	4,569	(306)
Mayor's Traveling	5,000	1,250	1,749	1,375	3,251	(499)
Civic Insignia	1,500	375	90	221	1,410	285
Receptions (Formal & Informal)	6,000	1,500	1,618	4,621	4,382	(118)
SBC - Town Council only	25,000	6,250	6,250	6,250	18,750	-
Christmas Activities	2,000	500	-	-	2,000	500
Festivals & Events - HODS	2,000	500	-	-	2,000	500
Event Security	30,000	7,500	150	-	29,850	7,350
Contingency (Events tbc)	5,000	1,250	-	-	5,000	1,250
Honoraria inc photographic	3,176	794	802	757	2,374	(8)
Printing & Stationery	500	125	-	205	500	125
Floral Decorations	650	163	195	295	455	(33)
National Mourning Protocol	200	50	-	-	200	50
Civic Gifts	100	25	96	-	4	(71)
Civic Robes	1,500	375	90	-	1,410	285
	89,126	22,282	12,971	15,891	76,155	9,311

HATTON ROCK**At 30/06/2018**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
EXPENDITURE						
Rent	12,366	3,092	(3,368)	(2,676)	15,734	6,460
Rates	4,368	1,092	(992)	461	5,360	2,084
Insurance	135	34	(70)	51	205	104
Heating & Lighting	41	10	130	(22)	(89)	(120)
Service Costs	750	188	(757)	(415)	1,507	944
Sundry Expenses	350	88	-	10	350	88
	18,010	4,503	(5,058)	(2,591)	23,068	9,561

Budget 2018/19 Expenditure increase from General Reserves F&S Minute 13 12.6.18

ALLOTMENTS - PARK ROAD**At 30/06/2018**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
INCOME						
Tenancy Rental	165	41	-	17	(165)	(41)
	165	41	-	17	(165)	(41)
EXPENDITURE						
Lease	10	3	-	-	10	3
Set up & Maintenance Costs	-	-	199	-	(199)	(199)
	10	3	199	-	(189)	(196)
NET EXPENDITURE	(155)	(38)	199	(17)	(354)	(237)

TRANQUILITY GARDEN**At 30/06/2018**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
INCOME						
Purchase & Interment Fees	6,150	1,538	1,635	1,910	(4,515)	98
Memorial Fees	6,150	1,538	630	(35)	(5,520)	(908)
	12,300	3,075	2,265	1,875	(10,035)	(810)
EXPENDITURE						
Maintenance & Development Costs	5,000	1,250	919	2,136	4,081	331
	5,000	1,250	919	2,136	4,081	331
NET EXPENDITURE	(7,300)	(1,825)	(1,346)	262	(5,954)	(479)

CEMETERY**At 30/06/2018**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
INCOME						
Purchase & Interment Fees	49,464	12,366	10,260	27,568	(39,204)	(2,106)
Memorial Fees	7,074	1,769	2,710	3,188	(4,364)	942
Sundry Income (Seating/Trees/Transfers)	400	100	160	257	(240)	60
	56,938	14,235	13,130	31,013	(43,808)	(1,105)
EXPENDITURE						
Management Charge	119,143	29,786	31,411	25,144	87,732	(1,625)
Rates and Water Rates	3,791	948	1,222	857	2,569	(274)
General Ground Maintenance	8,100	2,025	410	1,068	7,690	1,615
Repairs & Maintenance	50	13	-	-	50	13
Telephone	650	163	99	121	551	63
Heating & Lighting	543	136	825	799	(282)	(690)
Vehicle Expenses	4,000	1,000	1,181	1,026	2,819	(181)
Equipment	7,550	1,888	4,401	933	3,149	(2,514)
Health & Safety	250	63	-	-	250	63
Grave Excavation	4,750	1,188	760	950	3,990	428
Travel & Subsistence	520	130	97	130	423	33
Sundry Seating & Trees	600	150	-	720	600	150
Contingency for Inflation	987	247	-	-	987	247
Vehicle Replacement Contingency	2,500	625	-	-	2,500	625
	153,434	38,359	40,406	31,748	113,028	(2,048)
NET EXPENDITURE	96,496	24,124	27,276	735	69,220	(3,152)

Budget 2018/19 Expenditure increase from General & Designated Reserves F&S Minutes 13 & 14 12.6.18

HOLY TRINITY CHURCHYARD / GARDEN OF REMEMBRANCE**At 30/06/2018**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2018-19	YTD Budget At 30/06/2018	YTD Actuals 2018-19	YTD Previous 2017-18	YTD Actuals To Annual Budget	YTD Budget
EXPENDITURE						
Special Repairs and Maintenance	2,500	625	-	-	2,500	625
	2,500	625	-	-	2,500	625

MISCELLANEOUS EXPENSES**At 30/06/2018**

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2018-19	At 30/06/2018	2018-19	2017-18	Annual Budget	YTD Budget
Gen Maintenance of Street Furniture	312	78	-	-	312	78
Rother Street Clock Tower	220	55	16	30	204	39
Bus Shelters/Dog Hygiene/Litter/Cycle Racks	2,229	557	227	101	2,002	331
	2,761	690	243	131	2,518	447

MARKET & CHRISTMAS FESTIVAL**At 30/06/2018**

INCOME	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2018-19	At 30/06/2018	2018-19	2017-18	Annual Budget	YTD Budget
Market	138,142	34,536	67,775	27,212	(70,367)	33,240
Christmas Festival	-	-	-	-	-	-
	138,142	34,536	67,775	27,212	(70,367)	33,240
EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2018-19	At 30/06/2018	2018-19	2017-18	Annual Budget	YTD Budget
Market - District Council Share	82,885	20,721	20,333	16,327	62,553	389
Market - Tripartite Expenses	2,763	691	2,159	538	604	(1,469)
Christmas Festival	13,447	3,362	-	-	13,447	3,362
	99,095	24,774	22,492	16,864	76,603	2,282
NET INCOME	39,047	9,762	45,283	10,347	6,236	35,521

SPECIAL PROJECTS AND GRANTS**At 30/06/2018**

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2018-19	At 30/06/2018	2018-19	2017-18	Annual Budget	YTD Budget
Special Projects & Grants - Over £20K	55,500	13,875	-	-	55,500	13,875
Special Projects & Grants - Under £20K	-	-	-	-	-	-
Town Projects / Partnership Working	25,337	6,334	-	-	25,337	6,334
Stratforward - BID Levy	727	182	700	700	27	(518)
Localism Project	-	-	1,343	810	(1,343)	(1,343)
Special Projects & Events	-	-	-	-	-	-
Newsletters / Quality Status	11,000	2,750	3,390	-	7,610	(640)
Great British Spring Clean	400	100	-	-	400	100
	92,964	23,241	5,433	1,510	87,531	17,808

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2018-19	At 30/06/2018	2018-19	2017-18	Annual Budget	YTD Budget
Salaries Wages and Related Costs	221,546	55,387	44,936	43,951	176,610	10,451
Avon Planning Services	4,080	1,020	1,020	1,020	3,060	-
Neighbourhood Development Plan Monitoring	2,000	500	-	-	2,000	500
Equipment Rental	2,000	500	432	735	1,568	68
Office Equipment & Furniture & Stationery	5,400	1,350	493	779	4,907	857
Telephones	2,200	550	505	752	1,695	45
Postage & Carriage	1,500	375	496	394	1,004	(121)
Alarm Call Out	2,104	526	-	335	2,104	526
Travel and Subsistence	250	63	73	49	177	(10)
Borough Records	350	88	-	-	350	88
Payroll Services	3,400	850	-	440	3,400	850
Councillor & Staff Training	2,275	569	515	500	1,760	54
Recruitment	1,500	375	-	806	1,500	375
Newspapers	37	9	9	8	28	(0)
IT	4,800	1,200	3,178	2,509	1,622	(1,978)
Rates	26,675	6,669	8,705	6,462	17,970	(2,037)
Heating & Lighting	7,525	1,881	1,304	1,445	6,221	577
STC Meeting & Expenses & Subsistence	1,000	250	203	357	797	47
Gen Repairs, Maint & Sundry	10,500	2,625	5,208	2,507	5,292	(2,583)
Health & Safety	1,500	375	-	-	1,500	375
Combined Insurance Policy	15,420	3,855	3,849	(355)	11,571	6
Bank Charges & Interest	1,000	250	(190)	218	1,190	440
Audit Fee	5,390	1,348	4,000	3,700	1,390	(2,653)
Professional Fees	10,000	2,500	5,050	4,600	4,951	(2,550)
Subscriptions	1,602	401	846	2,029	756	(446)
Advertising & Publicity	1,000	250	-	-	1,000	250
Lift Maintenance Contract	1,000	250	386	368	614	(136)
Election Exp (Inc Polls/Pro Challenges)	2,500	625	-	-	2,500	625
Website Maintenance	1,000	250	-	-	1,000	250
Contingency for Inflation	4,106	1,027	-	-	4,106	1,027
	343,660	85,915	81,018	73,607	262,642	4,897

Budget 2018/19 Expenditure increase from General Reserves F&S Minute 13 12.6.18

SHAKESPEARE BIRTHDAY CELEBRATIONS
At 30/06/2018
2018-19
2017-18

SBC - S106 Agreement (Balance)			11,362	
SBC - Opening Balance (B/fwd from 2017-18)			71,153	

INCOME				
SBC - Income (Other)			25,000	28,000
SBC - Town Council Budget			25,000	25,000
SBC - Friends Donations			80	350
SBC - Friends Receptions			-	-
SBC - Parade - Flags & Admin Fee			867	583
SBC - Advertising Income			-	-
SBC - Bank Interest			-	-
Total Income			50,947	53,933
EXPENDITURE				
SBC - Expenditure			-	-
SBC - Shields Repairs & Maintenance			150	315
SBC - Standard Replacements			-	-
SBC - Flag Poles			4,520	3,430
SBC - Insurance			376	355
SBC - Health & Safety			1,745	995
SBC - Traffic Management			3,364	3,597
SBC - Parade & Ceremony			9,051	10,306
SBC - Management Charges			6,519	8,477
SBC - Operational Expenses			7,500	-
SBC - Miscellaneous Expenses			12,523	8,935
SBC - Birthday Cake			1,400	-
SBC - Playmakers			-	-
SBC - Marketing			2,000	-
SBC - Bank Charges			-	-
SBC - Friends of Shakespeare			-	-
SBC - Friends of Shakespeare Launch			-	-
SBC - Friends Reception			393	313
Total Expenditure			49,541	36,722
NET Surplus (Deficit) for Year			1,406	17,211

SBC - including Opening Balance			72,559	
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