

STRATFORD-UPON-AVON TOWN COUNCIL
FINANCE & SCRUTINY COMMITTEE MEETING

11 JUNE, 2019

MINUTES
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Present:
Councillors:

Alcock	Dyer
Coles	Fojtik
Curtis	Lee
Dowling (Chairman)	Rolfe

Clerk: Town Clerk and Deputy Town Clerk
Press: Herald
Public: None present

1. To Appoint a Chairman and Deputy Chairman of the Finance & Scrutiny Committee

Mayor Rolfe took the Chair for the appointment of Chairman and called for nominations.

Councillor Bill Dowling was nominated and it was Proposed, Seconded and

RESOLVED: That Councillor Bill Dowling be appointed as Chairman of the Finance & Scrutiny Committee for the ensuing year 2019/2020.

Councillor Dowling then called for nominations for Deputy Chairman.

Councillors Coles and Fojtik were nominated and both were willing to stand. In accordance with Standing Orders TC19, the

election was determined by written ballot. Due to the parity of votes, the Chairman exercised his casting vote.

RESOLVED: That Councillor Jason Fojtik be appointed as Deputy Chairman of the Finance & Scrutiny Committee for the ensuing year 2019/2020.

2. To Accept Apologies for Absence

Apologies were received from Councillors How and Jackson and accepted for the reasons given.

3. Declarations of Interest on items on the Agenda

There were no declarations of interest.

4. To Receive Written Requests for Dispensation for Disclosable Pecuniary Interests.

There were no written or verbal requests for dispensations.

5. To Grant Any Requests for Dispensation

There were no requests for dispensation required.

6. Public Participation

No one wished to speak during public participation.

7. To Approve Draft Open and Confidential Minutes of the Finance & Scrutiny Committee Meeting held on 12 March, 2019

It was Proposed, Seconded and unanimously

RESOLVED: That the Open and Confidential Minutes of the Finance & Scrutiny Committee Meeting held on 12 March, 2019 be approved as a correct record.

8. Management Accounts for the period 1 April 2018 – 31 March 2019

The Deputy Town Clerk gave a comprehensive verbal brief on a number of items, including the bank and investment balances and the confirmation of the Designated and General Reserves, following the year-end balance adjustments determined by the Council's accountant.

There followed a number of questions from members and eventually the report was noted.

9. Annual Accounts for the year 2018-2019 ended 31 March 2019

The Deputy Town Clerk briefed members on the Annual Accounts, explaining the variances and why the Accounts did not always tally exactly with the Management Accounts, due primarily to a different accounting breakdown and timing differentials.

The Deputy Town Clerk was asked if it were possible to revise the format of either the Management Accounts or the Annual Accounts so that the format was consistent in both sets of accounts. The Deputy Clerk confirmed that this would be done in the instances where this was possible.

Having noted the report it was Proposed, Seconded and unanimously

RECOMMENDED: That the Audited Accounts for the year 2018-2019 be approved by Council.

10. Internal Audit and Annual Governance and Accountability Return for the year 2017-18

Members noted the report which included the Internal Audit Report contained in the Annual Governance and Accountability Return, along with associated documentation.

It was Proposed, Seconded and unanimously

RECOMMENDED: That the Annual Governance and Accountability Return for the year 2018-2019 be approved by Council.

To defer issues to Confidential Session

The Chairman proposed and it was AGREED that, due to the confidential nature of the business to be transacted, agenda item 8.4, minuted as 13, be moved to Confidential Session.

11. Town/Deputy Town Clerk's Verbal Report – for information only

A brief verbal update was given on:

- CIL money received to date which stands at £2,190.38.

Questions were received with regard to:

- Reserves and when the Reserves Policy is reviewed, which will be on the agenda for the next Finance & Scrutiny Committee;
- The level of the precept;
- The level of housing tax benefit;
- The Shakespeare Birthday Celebrations.

12. Date of Next Meeting

The next scheduled meeting is 10 September, 2019 at 6:30pm at the Town Hall.

Confidential Session

13. Outstanding Debtors Schedule

No actions were required and the report was fully explained and noted.

The Chairman declared the meeting closed at 7:30pm