

<p align="center"><b>Stratford upon Avon Town Transport Group [TTG]</b></p> <p align="center"><b>Minutes from meeting held at 9.30am - 11am,</b></p> <p align="center"><b>on Thursday 14 September 2023 at the Town Hall</b></p>		
<p><b>Present:</b> Kevin Bond [KB], George Cowcher [GC], John Deegan [JD], Elizabeth Dixon [ED], Jenny Fradgley [JF], Ian Fradgley [IF], Rich Jones [RJ], Richard Lees [RL], Andy List [AL], Lindsay Macdonald [LM], Jan Matecki [JM], Caroline Nash [CN], Tim Sinclair [TS], Louisa Slator [LS], Colin Stewart [CS], Jann Tracy [JT],</p> <p><b>Circulated to Members of the TTG and</b></p> <p><b>WCC:</b> Officers: Mark Ryder, Strategic Director for Communities and David Ayton-Hill, Assistant Director Communities [Transport Planning], Councillors Izzi Seccombe, Leader and Jan Matecki, Transport Portfolio Holder.</p> <p><b>SDC:</b> Officers: Tony Perks, Deputy Chief Executive, Councillor Susan Juned, Leader and Councillor George Cowcher, Portfolio Holder.</p> <p><b>TC:</b> Officer: Caroline Nash, Town Clerk.</p> <p><b>Additional information:</b> <a href="https://www.stratford-tc.gov.uk/town-hall/meetings-held-at-the-town-hall/-stratford-upon-avon-town-transport-group">https://www.stratford-tc.gov.uk/town-hall/meetings-held-at-the-town-hall/-stratford-upon-avon-town-transport-group</a></p>		
1	<p>Colin Stewart, Chair welcomed everyone to the meeting, Louisa Slator representing SDC, Kevin Bond President of Stratford Society and County Councillor Jan Malecki, WCC Transport Portfolio Holder.</p> <p><b>Apologies:</b> Rachel Blanchard [RB], Mark Haselden [MH], Theresa Parker [TP], Kate Rolfe [KR], Stephen Rumble [SR],</p>	
2	<p><b>Minutes:</b> of 10 August 2023 were approved after the addition of Rich Jones, BID and Bell Court as an attendee [<i>apology from ED</i>]</p>	
3	<p><b>Matters Arising:</b></p> <p><b>Cllr Malecki</b> updated the meeting about <b>UBUS</b> and its comparison [or not] with IndieGo. That there will be UBUS changes in 2024 which could include a discussion about branding to bring in line with IndieGo. It should be discussed with users (especially when one is a member of the TTG!).</p> <p><b>JM</b> also updated on Replacement <b>Parking Permits</b>. These continue to be rolled out. These can now be requested by phone, visitors can also apply by phone or App, and if out of hours applicants can leave a message on the answerphone, so applicants who do not have the internet should now find they are included. The programme is being monitored by a mix of officers.</p>	

	<p>CS noted that once again there was no representative officer from WCC at the meeting. JM suggested that different topics should go to different officers, and they could attend on as-needed basis. CS to follow this up, as what is required is a consistent point of contact between TTG and WCC officers, to direct enquiries to the responsible person, as is the case for SDC.</p> <p><b>Canal Towpath (Bishopton Lane to Timothys Bridge Road):</b> RB had advised CS that there was S106 provision of £300,000 from the Bishopton housing development for towpath upgrades and legal agreements are being put in place with the Canal and River trust to carry out the works. CS has further asked RB for a description of what works will be done, and when.</p>	<p>CS</p> <p>RB</p>
4	<p><b>Stratford-upon-Avon Transport Plan:</b> CS noted that the Technical Sub-Group had reviewed the scope of works for the transport study being managed by WCC to support the SWLP and made a response to SDC (<i>see attachment</i>).</p> <p>He reiterated the TTG view is that what is needed is an Integrated Transport Plan for the town, and showed a timeline of the consistent TTG messages to this effect, from the TTG papers in January 2022, to the TTG responses to the draft LTP4, the SWLP Issues &amp; Options Consultation, and the Transport Scope in Support of SWLP.</p> <p>He then rehearsed the TTG proposals as a reminder for those present, as some attendees will not have seen the presentation before.</p> <p>There followed a discussion about how to move this forward. JM advised he is meeting the District in the coming weeks. (<i>Cllr Matecki left the meeting for other appointments after being thanked for joining us even for a short time.</i>)</p> <p>GC advised he will be at these meetings and is keen to get it sorted.</p> <p>Once again it was noted that there were no officers from WCC at the meeting to discuss this. JF suggested Strategic Partnership could take this forward. CS suggested it needed a leader responsible to make it happen, and will speak to Sara Aspley, about this and moving pedestrianisation forwards.</p>	<p>JM</p> <p>GC</p> <p>CS</p>
5	<p><b>Strategies and forward plans</b></p> <p><b>5.1 Sustainable Parking Strategy:</b> WCC not present again.</p>	
	<p><b>5.2 South Warwickshire Local Plan:</b> Strategic Partnership working group to meet in September/October. (<i>See also item 4</i>)</p>	
	<p><b>5.3 Local Cycling &amp; Walking Infrastructure Plan [LCWIP]:</b> AL advised the Updated Cycle map is being produced.</p>	
	<p><b>5.4 Towards an Integrated Transport Plan:</b> (<i>see item 4</i>)</p>	

	<b>5.5 Bus Strategy:</b> TS advised the Park & Ride trial is working well with 74% increased usage. Adult use has grown from 2% to 11%. He is pushing for more promotion, and trial extension. Progress is being made on the provision of real-time signage, for major routes.	TS
<b>6</b>	<b>Projects - See attached Status Schedule</b>	
<b>7</b>	<b>Planning Applications:</b> Windsor Street application for 39 apartments with 32 parking places needs consideration. High school expansion, transport impacts to be requested.	CS/ED
<b>8</b>	<p><b>Any Other Business: Accessible Stratford</b> - the Partnership for Shopmobility with Active Mobility is progressing and has been agreed by Cabinet and will be discussed at full Council on 16 October.</p> <p>Very slow progress is being made on installing the <b>Changing Places toilet</b> at Bell Court with a contractor appointed after funding being in place since December 2022.</p> <p>New <b>Accessible Stratford access guide</b> is on hold until these matters are resolved.</p> <p>JT asked if the High Street pedestrianisation could go ahead in advance of the full proposed High St / Bridge St works as this could be a quick win at minimum cost. CS to raise at Strategic Partnership.</p>	CS
<p align="center"><b>The next meeting is 9.30am - 11am on Thursday 12 October 2023 by Zoom</b></p>		

**Stratford-upon-Avon Town Transport Group (TTG)**

Update: 14.9.23

**Stratford-upon-Avon Transport Project Status**

Project	Status	Action	Last Update
Pedestrianisation of Bridge Street & High Street	Scheme drawn up and consultation completed. Awaiting funding.	SP	19.1.23
Birmingham Road	Phase 2 enabling works are ongoing. TS and CS met Simon Prescott (who has taken over Birmingham Road at WCC) on site to discuss the various comments and proposals TTG have made on Phase 3 of the scheme (the middle part). SP is reviewing the scheme with a view to make it compliant with LTN 1/20, and side road junctions consistent. Also modelling Western Road left out only, CS proposed Arden St traffic light pedestrian crossing alternative. Design works are ongoing.	WCC	17.5.23
Clopton Bridge / Tiddington Road Junction	Original scheme withdrawn. Awaiting updated proposals from WCC. TTG advised they will be involved.  Potential for weight restriction to be investigated (WCC DA-H). Advised this has now been dropped.	WCC	23.12.22  8.6.23
Evesham Roundabout	Once completed, WCC will decide how to connect cycle paths through the junction. Meeting has taken place with residents and WCC. No completion date.	WCC  WCC	23.5.23  10.8.23
Alcester Road A46 Roundabout (Shottery Relief Road)	Update required. Whose responsibility is it, and when will it be started?	WCC	13.7.23
Alcester Road Cycle Tracks	Awaiting concept plans from WCC. Advised this will follow LTN 1/20 guidance. TS advises design complete. Plans awaited.	WCC	13.7.23
South Western Relief Road	Report on viability of sustainable alternatives delayed to link into SWLP.	SDC	20.1.23

Greenway All-weather Surfacing	Work not started due to S106 funds being insufficient. CS has asked WCC why the worst affected half of the route could not be progressed with the available funding. David Ayton-Hill has responded to CS request for update. Additional funding to be sought via CIL process, with decision in April 2024. Meanwhile he has asked the team to explore breaking up the work into sections to get moving on key bits now. CS reminded DAH 13.9.23.	WCC	26.4.23
		DAH	10.8.23
Knights Lane Footway	A solution has now been drawn up, based on a derogation of standard for implementation in the Autumn, but still requires agreement from the farmer. Meanwhile KR has obtained agreement that, traffic signs warning of pedestrians walking in the road and 'SLOW' carriageway markings will be installed as a temporary measure. DAH advised temporary works would be complete by end July. One "SLOW" marking has appeared on the road, nothing in the opposite direction. Signs now in both directions, but partially obstructed by hedge growth!	WCC	13.7.23
		WCC	14.9.23
Canal Quarter Regeneration	Meeting with SDC held 15.6.23. TTG outlined concerns about delivery of the vision in the site masterplan (SDP) as land parcels come forward individually for planning approval. Infrastructure needs to be funded and implemented in advance of plans for homes, or it is unlikely to "fit", and will be more expensive. Canal crossings are a key example. SDC officers to investigate options and report back. RB to chase progress.	SDC	15.6.23
		RB	10.8.23
Gateway	Presentation made to TTG 8.6.23. Workshop with Strategic Partnership (SP) held 22 June 23. Concern that initiatives are coming forward individually without a Masterplan for the town to be raised at SP.	SP / SDC	23.6.23
Warwick Road Safety Improvements	Concept proposals circulated to TTG. Works close to start.		8.6.23 10.8.23

