

**STRATFORD-UPON-AVON TOWN COUNCIL**

**MEETING OF THE COUNCIL**

**15 June, 2021**

**MINUTES pages 1 - 4**

Present: The Mayor (Cllr Taylor) in the Chair

Councillors:

Cleeve

Coles

Fojtik

How

Jackson

Clerks: Town Clerk, Responsible Financial Officer

Press: Absent

Public: Absent

---

12) Apologies

Apologies for absence were received from all councillors other than those who needed to be present at the Town Hall for the meeting to be quorate – 6 members need to be in attendance. This was due to restrictions on indoor meeting numbers in line with COVID-19 guidelines, and apologies were accepted for the reasons given. Many attended as observers via Zoom.

13) Declarations of Interest

There were no declarations of interest declared.

14) To Receive Written Requests for Dispensation for Disclosable Pecuniary Interests

There were no requests.

15) To Grant any Requests for Dispensation

There were no requests.

16) Public Participation

No one had registered to speak in Public Participation.

17) To Adopt Draft Open Minutes of the Town Council Annual Meeting held on 21 May, 2021

RESOLVED: The Draft Open Minutes of the Town Council Annual Meeting held on 21 May, 2021 be approved as a correct record.

The Mayor signed the minutes.

18) Appointment of Chairman and Deputy Chairman

18.1 It was Proposed, Seconded and unanimously

RESOLVED: To approve the appointment of Councillor Ian Fradgley as Chairman and Councillor Dowling as Deputy Chairman of the Planning Consultative Committee.

18.2 It was Proposed, Seconded and unanimously

RESOLVED: To approve the appointment of Councillor Coles as Chairman and Councillor Fojtik as Deputy Chairman of Finance & Audit Committee.

19) Town Clerk's Open Town Council Report: Annual Accounts for the Year Ending 31 March, 2021

The Responsible Financial Officer (RFO) noted that the deficit for the last financial year is £111,932, which is considerably lower than originally budgeted. Income and expenditure were both substantially impacted by COVID-19.

It was Proposed, Seconded and unanimously

RESOLVED: That Council approve the Annual Accounts for the Year ending 31 March, 2021.

20) Annual Governance and Accountability Return 2020/21

Members noted the report, which included the Annual Internal Audit Report.

20a) It was Proposed, Seconded and unanimously

RESOLVED: That Council approve the Annual Governance Statement of the Annual Governance and Accountability Return for the financial year 2020/21.

20b) It was further Proposed, Seconded and unanimously

RESOLVED: That Council approve the Accounting Statements of the Annual Governance and Accountability Return for the financial year 2020/21.

21) Town Clerk's Verbal Report for Information

The RFO advised that following the Finance & Audit Pre-decision Consultation Meeting on 8 June, he had, as instructed, made enquiries regarding a potential loan from the Public Works Loan Board to finance phase two of the Town Hall Maintenance project.

Applications from parish councils are required to be submitted via the council's County Association, namely WALC. The County Officer advised this afternoon that if a council has sufficient funds in reserve, it would be unlikely they would be granted a loan as they should use their reserves (whilst retaining sufficient reserves to operate) or increase the precept to finance the project.

Members noted the verbal update.

21) Date and Venue of Next Town Council Meeting

The next Meeting of the Town Council will take place at the Town Hall on 6:30pm on Tuesday 27 July, 2021 and will also be streamed live using Zoom technology.

*The Mayor declared the meeting closed at 6:38pm*