

**STRATFORD-UPON-AVON TOWN COUNCIL
TOWN COUNCIL MEETING
TUESDAY 26 MAY, 2020**

The statutory requirements for meetings under the Local Government Act 1972 ('the 1972 Act') cannot be met during the Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

Until instructed otherwise by the government, the Town Council will hold all Town Council Meetings using zoom software. Members of the public may attend the meeting if they specifically wish to speak in Public Participation and will be sent the link if they register before 12 noon the day before the Town Council Meeting. The open session of Town Council meetings will be streamed live using Facebook Live.

AGENDA

1. **To Accept Apologies for Absence;**
2. **Declarations of Interests on items on the Agenda;**
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any);
4. **To grant any requests for dispensation** as appropriate;
5. **Public Participation** (Subject to a time limit of 15 minutes)
To receive any questions from the public;
6. **To Approve Draft Open Minutes of Town Council Meeting** held on 28 April, 2020 and the Draft Minutes of the Annual Meeting and Mayor Making held on 15 May, 2020;
7. **The Planning Consultative Committee Meeting** scheduled for 5 May, 2020 was cancelled.
8. **To Adopt the Notes from the COVID-19 Stratford Support Meetings** held on 21, 28 April, 5, 19 May, 2020;
9. **To Adopt the Notes from the Town Hall Income, Facilities and Wellbeing Panel Meeting** held on 13 May, 2020;

10. **To Adopt the Notes from the Website, Social Media and Newsletter Panel Meetings** held on 4 February, and 20 May, 2020
11. **General Purposes Clerk's Open Report – Appendix 'A'**
 - 11.1 To agree the way forward for repairing the Garden of Remembrance Wall;
 - 11.2 To receive and note the update on BT Phone Box adoption;
 - 11.3 To note the report on kerbing within the Cemetery'
12. **Civic Officer's Open Report**
 - 12.1 To note the report on VE Day Social Media Engagement by Escape Arts;
13. **Town Clerk's Open HR Report – Appendix 'B'**
 - 13.1 To agree to the request for unfulfilled leave by three officers to be carried over into the 2020/21 leave entitlement;
 - 13.2 To note the report and instigate a Task & Finish Group or utilise the Town Hall Income, Facilities & Wellbeing Panel to oversee the review on a safe, staged return to work at the Town Hall;
14. **Town Clerk's Open Town Council Report – Appendix 'C' – 'L'**
 - 14.1 To note the report on furthering the Council's Aims & Objectives;
 - 14.2 Review of Council's Committee Structure/Decision Making Process and appointment of members to Standing Committees;
 - 14.3 To agree to revert to the Council's Scheduled Calendar of Meetings;
 - 14.4 To agree to the proposals put forward by Municipal Charities Stratford-upon-Avon and St Joseph's Homestead to reduce Town Council representation on the Board of Trustees;
 - 14.5 To respond to the juxtaposition with regard to the Government's Finance Support to the parish sector during the COVID-19 pandemic and the District Council's response;
 - 14.6 To note the report and instigate a Task & Finish Group to feed into plans for the 're-opening' of Stratford-upon-Avon and to consider the letter from the Town Transport Group ;
15. **Written Reports by Representatives to Outside Bodies**

Cllr J Fradgley	- Stratford-in-Bloom;
	- Stratford-upon-Avon Station;
Cllr How	- Fred Winter Centre;
Cllr Taylor	- Market Forum;
	- BID;
	- Ping Stratford-upon-Avon;
Cllr Warren-Howles	- Age UK;

16. **Ward Reports** to receive notification of important issues, for information purposes only on issues affecting the town;
17. **Town Clerk's General Verbal Report**
For information only;
18. **Date and Venue of next Town Council Meeting**
The next virtual Meeting of the Town Council will take place at 6:00pm on 9 June, unless Council resolves to revert to the Calendar of Meetings adopted in January, 2020. If this be the case, the next virtual Town Council Meeting will be held at 6:00pm on 28 July, 2020.