



**PUBLIC NOTICE**  
**PLANNING CONSULTATIVE COMMITTEE MEETING**

**STRATFORD-UPON-AVON TOWN COUNCIL**  
**Planning Consultative Committee Meeting**  
**Tuesday 15 December, 2020**  
**6:00pm**  
**Held via Zoom**

Zoom link:

<https://us02web.zoom.us/j/86018584877?pwd=dnB2R0xteTk0dzVnK1crdTY4Tk1LQQT0>  
9

Meeting ID: 860 1858 4877  
Passcode: 746372

**In accordance with the legislation enacted in the Local Government Act 1972 ('the 1972 Act') and the Public Bodies (Admission to Meetings) Act 1960 ('the 1960 Act') notice is hereby given of a Meeting of Stratford-upon-Avon Town Council's Planning Consultative Committee to be held via Zoom on Tuesday 15 December, 2020 at 6:00pm**

Members of the Committee are requested to attend:

Chairman:	Councillor I Fradgley
Deputy Chairman:	Councillor W Dowling
Planning Consultant:	Mr Neil Pearce, Avon Planning Services
Councillors:	G Cleeve, D Curtis, R Dyer, J Fradgley, T Lee, K Taylor

The statutory requirements for meetings under the Local Government Act 1972 ('the 1972 Act') cannot be met during the Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

Until instructed otherwise by the government, the Town Council will hold all Planning Consultative Committee Meetings using Zoom software. Members of the public may

attend the meeting if they specifically wish to speak in Public Participation and will be sent the link if they register before 12 noon the day before the PCC Meeting. If you wish to register, please email [info@stratfordtc.gov.uk](mailto:info@stratfordtc.gov.uk) or telephone the Town Council on 01789 269332. The open session of Town Council meetings will be streamed live using Facebook Live and YouTube.

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode.

## **PROCEDURE FOR CONSIDERATION OF APPLICATIONS**

*Please note that this is not an open forum; it is a meeting of the Council's Planning Consultative Committee (PCC) at which the public is welcome to watch and listen and may address the Committee for up to 15 minutes, 3 minutes per person on non-agenda items during public participation. Thereafter, questions cannot be taken from the audience and only those who have already registered to speak will be allowed to do so.*

*If you wish to speak at a PCC meeting, you must register with the Town Council's Planning Clerk, Lisa Cowley, on 01789 269332 or by emailing [lisa.cowley@stratfordtc.gov.uk](mailto:lisa.cowley@stratfordtc.gov.uk) by 12:00 noon one working day before the meeting. If you wish to support your speaking time with a presentation, you need to provide it by email at least 30 minutes before the meeting. No other electronic material is to be circulated during the meeting. You should also ensure that documents submitted do not incorporate any personal information, including faces or vehicle registration numbers in photographs.*

## **THIS MEETING WILL BE RECORDED AND STREAMED LIVE ON YOUTUBE AND FACEBOOK**

At the start of the meeting the Chairman will confirm the meeting is being recorded. Therefore, by entering the Zoom meeting, you are consenting to being recorded and to the possible use of this recording in listening for clarification of what has been said or used for training purposes. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's Privacy Statement.

It is requested that the audience respects the Committee and allows the meeting to progress in accordance with the procedure described below and without interruption.

Welcome to this meeting of the Town Council's Planning Consultative Committee. The Chairman will introduce the application and then ask the Council's Planning Consultant to give a detailed explanation of the application. The names of those people who have registered to speak on the application will be called in the following order:

1. Objectors; (3 minutes)
2. Supporters; (3 minutes)
3. The applicant or their agent (3 minutes).
4. Ward members not on the Committee (3 minutes)

After each speaker has finished, the Chairman will ask if the Committee has any questions to be put. Committee Members will then have the opportunity to ask for further information or clarification following which the debate will be opened up to the Committee. The Planning Consultant will be asked to comment if necessary.

Finally, the Committee will be asked to take a decision on the application, and this will take the form of a motion from a Councillor to GRANT or REFUSE or make NO REPRESENTATION substantiated by valid planning reasons. The motion will then be seconded by another Councillor.

The Chairman will then request that Councillors vote on the motion by using the 'yes' or 'no' buttons on Zoom.

Once the decision has been made, the Planning Consultant will electronically enter the decision and reasoning onto the District Council's planning portal. Once the Councillors have agreed the wording, it will be formally sent to the District Council. The Chairman will then call the meeting to order and move to the next agenda item.

## **AGENDA**

1. **Apologies for Absence;**
2. **Declarations of interest on items on the Agenda;**
3. **To receive written requests for dispensation for disclosable pecuniary interests (if any);**
4. **To grant any requests for dispensation as appropriate;**
5. **Public Participation** of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
6. **Consultation Presentation on Pre-Planning Applications;** if any

7. **To approve draft Open Minutes of the Planning Consultative Committee Meeting** held on 1 December, 2020;
8. **Town Clerk's Open Report**
  - 1) **List of Planning applications deferred from Chairman's Actions meeting** on 9 December, 2020 with any items deferred from Additional Chairman's Actions meeting on 14 December, 2020;
  - 2) **To note Action by Town Clerk** after consultation with Chairman Deputy Chairman (or their substitutes) & Avon Planning Services on 9 December, 2020;
  - 3) **Street Trading and Licencing Applications**
    - 3a. There are currently no street trading applications pertinent to the Town Council;
    - 3b. There are currently no licencing applications pertinent to the Town Council;
  - 4) **Notices of Decision** (for information only);
  - 5) **Any other business to report;**
9. **Chairman's Verbal Report** – for information only;
10. **Requests for Alterations of Recommendation** – for information (if any);
11. **To register, when necessary, a representative** from the Planning Consultative Committee to virtually attend the Stratford District Council Planning Meeting on Wednesday, 6 January, 2021 at 6:00pm;
12. **To appoint substitutes** for the next Chairman's Actions on 13 January, 2021, if required;

**Date of next meeting: Tuesday 19 January, 2021 at 6:00pm**



Sarah Summers  
**Town Clerk**  
9.12.2020