



## **PUBLIC NOTICE FINANCE & SCRUTINY COMMITTEE MEETING**

**Notice is hereby given of the meeting of Stratford-upon-Avon Town Council's Finance & Scrutiny Committee, to be held using Zoom software on Tuesday 9 June, 2020 at 6:00pm.**

The statutory requirements for meetings under the Local Government Act 1972 ('the 1972 Act') cannot be met during the Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

Until instructed otherwise by the government, the Town Council will hold all Town Council meetings using Zoom software. Members of the public may attend the meeting if they specifically wish to speak in Public Participation and will be sent the link if they register before 12 noon the day before the Town Council meeting. The open session of Town Council meetings will be streamed live using Facebook Live and on YouTube.

### **AGENDA**

- 1. To Appoint a Chairman and Deputy Chairman** for the ensuing year 2020/21;
- 2. To Accept Apologies for Absence;**
- 3. Declarations of Interests** on items on the Agenda;
- 4. To receive written requests for dispensation for disclosable pecuniary interests (if any);**
- 5. To grant any requests for dispensation** as appropriate;
- 6. Public Participation** (subject to a time limit of 15 minutes, 3 minutes per person) to receive communication from members of the public;

### **MINUTES HAVE ALREADY BEEN CIRCULATED TO MEMBERS**

- 7. To Approve the Draft Open Minutes of the Finance & Scrutiny Committee** held on 10 March, 2020;
- 8. To Adopt the Draft Notes of Sub-Group Meetings** reporting to the Finance & Scrutiny Committee:

8.1 **Town Hall Income, Facilities and Wellbeing Panel** meeting held on 13 May, 2020;

9. **Town Clerk's Open and Confidential Reports**

Open Report Pages 1 - 2      Appendices 'A' - 'C'

Confidential Report Page 3      Appendix 'D'

9.1 To receive the Management Accounts for the period 1 April 2019 - 31 March 2020 (before final Year End adjustments);

9.2 To agree an additional meeting date in July to review the Annual Accounts (Financial Statements) and Annual Governance and Accountability Return (AGAR) for 2019/20;

9.3 To review the draft Terms of Reference for the proposed Finance and Audit Committee if the new structure is agreed;

9.4 To receive the Outstanding Debtors Schedule.

10. **Deputy Town Clerk's Verbal Report** – for information only;

11. **Date, time and venue of next meeting**

Tuesday 8 September, 2020 at 6:30pm at the Town Hall or 6:00pm using Zoom software if virtual meetings are still in place.

A further Finance & Scrutiny Committee meeting will be necessary in July. The date is yet to be confirmed.



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Sarah Summers  
**Town Clerk**  
3 June, 2020