



## **PUBLIC NOTICE COMMUNITY SERVICES COMMITTEE MEETING**

**Notice is hereby given of Stratford-upon-Avon Town Council's Community Services Committee Meeting to be held via Zoom on Tuesday 20 October, 2020 at 6:00pm.**

The statutory requirements for meetings under the Local Government Act 1972 ('the 1972 Act') cannot be met during the Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

Until instructed otherwise by the government, the Town Council will hold all Town Council Meetings using Zoom software. Members of the public may attend the meeting if they specifically wish to speak in Public Participation and will be sent the link if they register before 12 noon the day before the Town Council Meeting. The open session of Town Council meetings will be streamed live using YouTube and Facebook Live.

The link to the Zoom meeting is below:

<https://us02web.zoom.us/j/86322072336?pwd=NVh3UDd0dmR1SnNwWEptQ1ZtY3paZz09>

Meeting ID: 863 2207 2336

Passcode: 538170

### **AGENDA**

- 1. To Reaffirm Chairman and Deputy Chairman;**
- 2. To Accept Apologies for Absence;**
- 3. Declarations of Interests** on items on the Agenda;

4. **To receive written requests for dispensation for disclosable pecuniary interests** (if any);
5. **To grant any requests for dispensation** as appropriate;
6. **Public Participation** of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
7. **To Approve Draft Open Minutes** of the Additional General Purposes Committee Meeting held on 19 August, 2020, already circulated;
8. **To Adopt Draft Notes of Sub-Group Meetings** reporting to the Community Services Committee, already circulated:
  - 8.1 Website, Social Media & Newsletter Panel meetings held on 8 September and 6 October, 2020;
  - 8.2 Climate Change Emergency Panel meeting held on 7 October, 2020;
  - 8.3 Market Forum Meetings held on 21 August and 2 October, 2020.
9. **Budget Review** to review budget progress for the current financial year 2020/21 and to determine budget requirements for 2021/22 (**Appendix 'A'**);
  - 9.1 Management Accounts September 2020/21 (**Appendix 'B'**);
  - 9.2 Budget Proposal First Draft 2021/22 (**Appendix 'C'**);
  - 9.3 Designated Reserve requirement for 2021/22;
  - 9.4 Review of Town Hall tariffs for 2021/22 (**Appendix 'D'**);
  - 9.5 Review of Cemetery & Tranquility Garden fees for 2021/22 (**Appendix 'E' & 'F'**);
  - 9.6 Review of Allotment fees for 2021 (to be invoiced in January) (**Appendix 'G'**).
10. **Town Clerk's Open Report:**  
**Open Report pages 1 - 3 Appendices 'H' – 'J'**  
**Confidential Report pages 4 – 7 Appendix 'K'**
  - 10.1 To consider fundraising for the T3 Foundation;
  - 10.2 To review the grant application process for free use of the Town Hall (**Appendix 'H'**);
  - 10.3 To agree the cost to produce a 'Green' Advent Calendar (**Appendix 'I'**);

- 10.4 To consider the cost of a new CCTV system for the Cemetery (**Appendix 'J'**);
- 10.5 To note the update on the internal and external works planned for the Town Hall;
- 10.6 To review a request for changes to the Avon Mooring Licence Agreement (**Appendix 'K'**).

**10. Date and Venue of Next Meeting**

The next virtual Meeting of the Community Services Committee will take place at 6:00pm on Tuesday 8 December, 2020, or at 6:30pm if a physical meeting is to be held at the Town Hall.



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Sarah Summers  
**Town Clerk**  
14 October, 2020