

@ 30/11/2022

Month 08

BALANCE SHEET**TRIAL BALANCE****Fixed Assets**

| | | |
|-----------------------|---|---------|
| Long Term Investments | £ | 300,577 |
|-----------------------|---|---------|

| | | |
|-------------------------------------|---|----------|
| (excluding Deferred Income balance) | £ | (10,241) |
|-------------------------------------|---|----------|

Current Assets

| | | |
|---------|---|--------|
| Debtors | £ | 10,995 |
|---------|---|--------|

| | | |
|---------|---|-----------|
| Precept | £ | (556,242) |
|---------|---|-----------|

| | | |
|------------------------|---|---------|
| Short Term Investments | £ | 130,336 |
|------------------------|---|---------|

| | | |
|-------------------------------------|---|----------|
| Community Infrastructure Levy (CIL) | £ | (40,183) |
|-------------------------------------|---|----------|

| | | |
|--------------------------|---|---------|
| Cash at Bank and in hand | £ | 265,353 |
|--------------------------|---|---------|

| | | |
|--------|---|-----------|
| Income | £ | (220,013) |
|--------|---|-----------|

| | |
|---|---------|
| £ | 406,683 |
|---|---------|

| | |
|---|-----------|
| £ | (816,437) |
|---|-----------|

Less Current Liabilities

| | | |
|-----------|---|----------|
| Creditors | £ | (17,190) |
|-----------|---|----------|

| | | |
|------------------|---|----------|
| Restricted Funds | £ | (25,979) |
|------------------|---|----------|

| | |
|---|----------|
| £ | (43,170) |
|---|----------|

| | | |
|-------------|---|---------|
| Expenditure | £ | 536,161 |
|-------------|---|---------|

Net Assets (excluding Fixed Asset Reserve)

| | |
|---|---------|
| £ | 664,090 |
|---|---------|

Trial Balance Surplus/(Deficit)

| | |
|---|---------|
| £ | 280,277 |
|---|---------|

Financed by:

| | | |
|--|---|---------|
| Year To Date Trial Balance Surplus/(Deficit) | £ | 280,277 |
|--|---|---------|

| | | |
|--|---|----------|
| Less CIL Receipts YTD (included in Reserves below) | £ | (40,183) |
|--|---|----------|

| | | |
|-----------------|---|---------|
| General Reserve | £ | 156,950 |
|-----------------|---|---------|

| | | |
|---------------------|---|---------|
| Designated Reserves | £ | 267,046 |
|---------------------|---|---------|

| | |
|---|---------|
| £ | 664,090 |
|---|---------|

(excluding Fixed Assets @ 31/03/2021)

£ 15,039,541

Total Investments & Bank

| | |
|---|---------|
| £ | 696,265 |
|---|---------|

Total Reserves

| | |
|---|---------|
| £ | 423,996 |
|---|---------|

| INVESTMENTS & BANK | | CURRENT | PREVIOUS | |
|---|----------------|----------------|--------------------------------------|--|
| | @ 30/11/2022 | @ 30/11/2021 | VARIANCE Increase / (Decrease) | |
| CCLA Local Authorities' Property Fund | 250,000 | 250,000 | - | |
| Cambridge & Counties 3 Year Business Bond | - | - | - | |
| Cambridge & Counties 2 Year Business Bond | 50,577 | 182,614 | (132,038) | |
| Total Long Term Investments | 300,577 | 432,614 | (132,038) | |
| CCLA Public Sector Deposit Fund | 34,674 | 34,452 | 221 | |
| Cambridge & Counties Bank Savings Account | 95,662 | 158,974 | (63,312) | |
| Total Short Term Investments | 130,336 | 193,427 | (63,091) | |
| Barclays Business Current Account | 264,482 | 123,280 | 141,202 | |
| Barclays Debit Card Account | 795 | 865 | (70) | |
| Petty Cash | 75 | 243 | (167) | |
| Total Cash at Bank and in hand | 265,353 | 124,388 | 140,965 | |
| | | | | |
| Total Investments & Bank | 696,265 | 750,429 | (54,164) | |

| RESERVES | CURRENT | PREVIOUS | VARIANCE |
|---|----------------|----------------|--------------------------|
| | @ 30/11/2022 | @ 31/03/2021 | Increase / (Decrease) |
| Building Maintenance Reserve | 5,116 | 127,000 | (121,884) |
| Cemetery Land & Building Reserve | 45,400 | 45,400 | - |
| Tranquility Garden Reserve | - | - | - |
| Allotment Reserve | 4,662 | 7,162 | (2,500) |
| Election Expenses Reserve | 18,462 | 23,462 | (5,000) |
| Vehicle Replacement Reserve | 5,500 | 17,500 | (12,000) |
| Community Infrastructure Levy | 69,727 | 29,545 | 40,183 |
| Christmas Festival Reserve | 5,107 | 7,154 | (2,048) |
| Holy Trinity Churchyard & Monuments Reserve | 9,674 | 20,000 | (10,326) |
| Events Reserve | 5,000 | 5,000 | - |
| Street Furniture Reserve | 5,000 | 5,000 | - |
| Climate Change Reserve | 14,549 | 19,934 | (5,385) |
| Community Support Reserve | - | 5,000 | (5,000) |
| Town Centre Strategic Partnership | 3,978 | 5,000 | (1,022) |
| Shakespeare Statue Restoration | (2,424) | - | (2,424) |
| Shakespeare Birthday Celebrations | 77,295 | 62,518 | 14,777 |
| Total Designated Reserves | 267,046 | 379,675 | (112,628) |
| General Reserve | 156,950 | 261,024 | (104,074) |
| Total Reserves | 423,996 | 640,699 | (216,702) |

Designated Reserve - Vehicle Replacement has been decreased by a budget virement of £7,000 to reflect additional lease hire costs for new Cemetery vehicle (F&A Committee 11.10.22)

General Reserve - increased by budget virement of £7,000 (increased Cemetery vehicle expenditure will be deducted at year end)

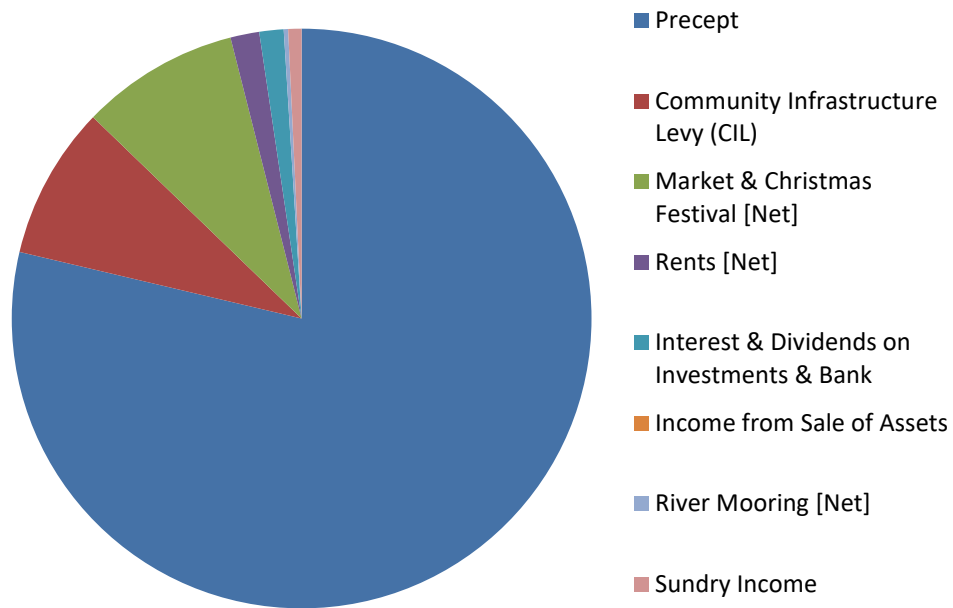
INCOME & EXPENDITURE YEAR TO DATE - ACTUALS & PREVIOUS

| | YTD Actuals 2022-23 @ 30/11/2022 | % of Total | YTD Previous 2021-22 @ 30/11/2021 | % of Total | VARIANCE Increase / (Decrease) |
|--|--|-------------|---|-------------|--------------------------------------|
| INCOME | | | | | |
| Precept | 370,828 | 59% | 351,717 | 69% | 19,111 |
| Community Infrastructure Levy (CIL) | 40,183 | 6% | 29,545 | 6% | 10,638 |
| Market & Christmas Festival (incl. SDC share) | 104,154 | 17% | 38,455 | 8% | 65,699 |
| Rents | 9,750 | 2% | 9,750 | 2% | - |
| Interest & Dividends on Investments & Bank | 6,382 | 1% | 7,637 | 1% | (1,255) |
| Income from Sale of Assets | - | - | - | - | - |
| River Mooring | 1,155 | 0% | 1,040 | 0% | 115 |
| Sundry Income | 3,500 | 1% | 50 | 0% | 3,450 |
| Town Hall Commercial Management | 25,970 | 4% | 17,781 | 3% | 8,189 |
| Cemetery | 58,480 | 9% | 48,680 | 10% | 9,800 |
| Tranquility Garden | 3,759 | 1% | 5,886 | 1% | (2,128) |
| Allotments | 18 | 0% | (33) | -0% | 51 |
| GROSS INCOME | 253,350 | 41% | 158,791 | 31% | 94,559 |
| | | | | | |
| TOTAL INCOME (including Precept) | 624,178 | 100% | 510,508 | 100% | 113,670 |
| | | | | | |
| EXPENDITURE | | | | | |
| Market & Christmas Festival (incl. SDC share) | 62,524 | 12% | 23,948 | 4% | 38,576 |
| Rents | 2,184 | 0% | 2,184 | 0% | - |
| River Mooring | - | - | - | - | - |
| Town Hall Commercial Management | 22,657 | 4% | 17,735 | 3% | 4,923 |
| Operational & Administrative Expenses | 218,248 | 43% | 310,964 | 55% | (92,716) |
| Civic Expenditure | 44,069 | 9% | 31,794 | 6% | 12,275 |
| Cemetery | 124,733 | 24% | 110,397 | 20% | 14,336 |
| Holy Trinity Churchyard & Garden of Remembrance | - | - | 5,808 | 1% | (5,808) |
| Tranquility Garden | 9 | 0% | 1,421 | 0% | (1,412) |
| Allotments | - | - | - | - | - |
| Hatton Rock | 14,164 | 3% | 14,818 | 3% | (653) |
| Initiatives & Projects | 24,605 | 5% | 44,465 | 8% | (19,860) |
| Contingency for Inflation (included in above) | | | | | |
| GROSS EXPENDITURE (including Contingency) | 513,194 | 100% | 563,533 | 100% | (50,340) |
| | | | | | |
| NET Surplus / (Deficit) | 110,985 | | (53,025) | | 164,010 |

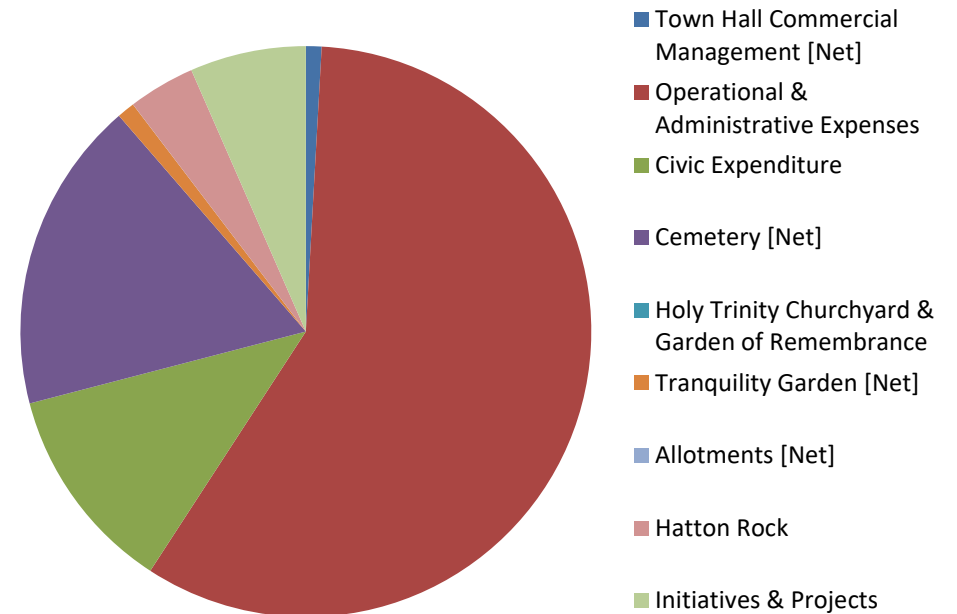
INCOME & EXPENDITURE YEAR TO DATE - BUDGET & ACTUALS

| | YTD Budget 2022-23 @ 30/11/2022 | % of Total | YTD Actuals 2022-23 @ 30/11/2022 | % of Total | VARIANCE Surplus / (Deficit) |
|--|---------------------------------------|------------|--|------------|------------------------------------|
| INCOME | | | | | |
| Precept | 370,828 | 66% | 370,828 | 59% | - |
| Community Infrastructure Levy (CIL) | - | | 40,183 | | 40,183 |
| Market & Christmas Festival (incl. SDC share) | 101,071 | 18% | 104,154 | 17% | 3,083 |
| Rents | 6,500 | | 9,750 | | 3,250 |
| Interest & Dividends on Investments & Bank | 6,724 | | 6,382 | | (342) |
| Income from Sale of Assets | - | | - | | - |
| River Mooring | 725 | | 1,155 | | 430 |
| Sundry Income | - | | 3,500 | | |
| Town Hall Commercial Management | 21,535 | 4% | 25,970 | 4% | 4,435 |
| Cemetery | 46,915 | 8% | 58,480 | 9% | 11,565 |
| Tranquility Garden | 6,259 | | 3,759 | | (2,501) |
| Allotments | 117 | | 18 | | (100) |
| GROSS INCOME | 189,846 | | 253,350 | | 63,505 |
| | | | | | |
| TOTAL INCOME (including Precept) | 560,674 | | 624,178 | | 63,505 |
| | | | | | |
| EXPENDITURE | | | | | |
| Market & Christmas Festival (incl. SDC share) | 75,523 | 13% | 62,524 | 12% | 12,999 |
| Rents | 1,456 | | 2,184 | | (728) |
| River Mooring | - | | - | | - |
| Town Hall Commercial Management | 22,479 | 4% | 22,657 | 4% | (178) |
| Operational & Administrative Expenses | 221,906 | 38% | 218,248 | 43% | 3,658 |
| Civic Expenditure | 36,433 | 6% | 44,069 | 9% | (7,636) |
| Cemetery | 128,440 | 22% | 124,733 | 24% | 3,707 |
| Holy Trinity Churchyard & Garden of Remembrance | 3,000 | | - | | 3,000 |
| Tranquility Garden | 667 | | 9 | | 658 |
| Allotments | 7 | | - | | 7 |
| Hatton Rock | 12,898 | | 14,164 | | (1,266) |
| Initiatives & Projects | 76,007 | 13% | 24,605 | 5% | 51,402 |
| Contingency for Inflation (included in above) | 5,256 | | | | |
| GROSS EXPENDITURE (including Contingency) | 578,816 | | 513,194 | | 65,622 |
| | | | | | |
| NET Surplus / (Deficit) | (18,142) | | 110,985 | | 129,127 |

INCOME YTD Actuals



EXPENDITURE YTD Actuals



SUMMARISED INCOME & EXPENDITURE ACCOUNT @ 30/11/2022

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|--------------------------|--------------------------|------------------------|-------------------------|---------------------------------|----------------|
| | Annual Budget 2022-23 | YTD Budget 30/11/2022 | YTD Actuals 2022-23 | YTD Previous 2021-22 | YTD Actuals To Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Precept | 556,242 | 370,828 | 370,828 | 351,717 | (185,414) | - |
| Community Infrastructure Levy (CIL) | - | - | 40,183 | 29,545 | 40,183 | 40,183 |
| Market & Christmas Festival [Net] | 38,323 | 25,548 | 41,630 | 14,507 | 3,307 | 16,082 |
| Rents [Net] | 7,566 | 5,044 | 7,566 | 7,566 | - | 2,522 |
| Interest & Dividends on Investments & Bank | 10,086 | 6,724 | 6,382 | 7,637 | (3,704) | (342) |
| Income from Sale of Assets | - | - | - | - | - | - |
| River Mooring [Net] | 1,087 | 725 | 1,155 | 1,040 | 68 | 430 |
| Sundry Income | - | - | 3,500 | 50 | 3,500 | 3,500 |
| | 613,304 | 408,869 | 471,243 | 412,062 | (142,061) | 62,374 |
| EXPENDITURE | | | | | | |
| Town Hall Commercial Management [Net] | 1,417 | 944 | (3,313) | (46) | 4,730 | 4,257 |
| Operational & Administrative Expenses | 332,859 | 221,906 | 218,248 | 310,964 | 114,611 | 3,658 |
| Civic Expenditure | 54,650 | 36,433 | 44,069 | 31,794 | 10,581 | (7,636) |
| Cemetery [Net] | 122,287 | 81,525 | 66,253 | 61,717 | 56,035 | 15,272 |
| Holy Trinity Churchyard & Garden of Remembrance | 4,500 | 3,000 | - | 5,808 | 4,500 | 3,000 |
| Tranquility Garden [Net] | (8,389) | (5,592) | (3,749) | (4,466) | (4,640) | (1,843) |
| Allotments [Net] | (165) | (110) | (18) | 33 | (148) | (93) |
| Hatton Rock | 19,346 | 12,898 | 14,164 | 14,818 | 5,182 | (1,266) |
| Initiatives & Projects | 114,011 | 76,007 | 24,605 | 44,465 | 89,406 | 51,402 |
| | 640,517 | 427,011 | 360,259 | 465,087 | 280,258 | 66,752 |
| | | | | | | |
| NET Surplus / (Deficit) | (27,212) | (18,142) | 110,985 | (53,025) | 138,197 | 129,127 |
| | | | | | | |
| Funding from Reserves | 26,895 | n/a | tbc @ Year End | tbc @ Year End | tbc @ Year End | n/a |
| Budget Virements (approved post Budget) | 317 | | | | | |

Operational & Administrative Expenses - Town Hall Planned Maintenance & Repairs Budget has been reduced from original budget by £6,683 to reflect revised Retention from 2021-22
Cemetery [Net] - Vehicle Expenses has been increased by a budget virement of £7,000 to reflect additional lease hire costs for new vehicle (F&A Committee 11.10.22)

MARKET & CHRISTMAS FESTIVAL**@ 30/11/2022**

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|----------------|----------------|----------------|---------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Market | 151,607 | 101,071 | 104,154 | 38,455 | (47,453) | 3,083 |
| Christmas Festival | - | - | - | - | - | - |
| | 151,607 | 101,071 | 104,154 | 38,455 | (47,453) | 3,083 |
| EXPENDITURE | | | | | | |
| Market - District Council Share | 90,964 | 60,643 | 62,492 | 23,073 | 28,472 | (1,850) |
| Market - Tripartite Expenses | 3,032 | 2,021 | - | 475 | 3,032 | 2,021 |
| Christmas Festival | 19,288 | 12,859 | 32 | 400 | 19,256 | 12,827 |
| | 113,284 | 75,523 | 62,524 | 23,948 | 50,759 | 12,998 |
| | | | | | | |
| NET INCOME | 38,323 | 25,548 | 41,630 | 14,507 | 3,307 | 16,082 |

Designated Reserve - Christmas Festival

5,107

TOWN HALL COMMERCIAL MANAGEMENT**@ 30/11/2022**

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--|---------------|---------------|----------------|---------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Lettings (excluding Deferred Income) | 32,055 | 21,370 | 25,966 | 5,781 | (6,089) | 4,596 |
| Sundry Income | 247 | 165 | 4 | - | (243) | (161) |
| Grants - COVID-19 Local Restrictions Support | - | - | - | 12,000 | - | - |
| | 32,302 | 21,535 | 25,970 | 17,781 | (6,332) | 4,435 |
| EXPENDITURE | | | | | | |
| Salaries, Wages & Related Costs | 23,000 | 15,333 | 16,971 | 13,144 | 6,029 | (1,638) |
| Security Personnel | 793 | 529 | 1,111 | 190 | (318) | (583) |
| Cleaning & Laundry | 3,600 | 2,400 | 2,951 | 1,987 | 649 | (551) |
| PRS and Licences | 2,921 | 1,947 | 1,411 | 2,349 | 1,510 | 536 |
| Operating Equipment | 914 | 609 | 163 | 15 | 751 | 446 |
| Travel & Subsistence | - | - | - | - | - | - |
| Marketing, Publicity & Special Projects | 1,500 | 1,000 | - | - | 1,500 | 1,000 |
| Other Costs | 500 | 333 | 50 | 50 | 450 | 283 |
| Contingency for Inflation | 491 | 327 | | | | |
| | 33,719 | 22,479 | 22,657 | 17,735 | 11,062 | (178) |
| | | | | | | |
| NET EXPENDITURE | 1,417 | 944 | (3,313) | (46) | 4,730 | 4,257 |

OPERATIONAL & ADMINISTRATIVE EXPENSES
@ 30/11/2022

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|----------------|----------------|----------------|----------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| Rother Street Clock Tower | 250 | 167 | 207 | 4,548 | 43 | (40) |
| STC Meeting Expenses & Subsistence | 1,000 | 667 | 437 | 414 | 563 | 230 |
| Travel and Subsistence | 250 | 167 | 12 | 75 | 238 | 155 |
| Borough Records | 350 | 233 | - | (350) | 350 | 233 |
| Salaries, Wages & Related Costs | 200,428 | 133,619 | 135,503 | 126,994 | 64,925 | (1,884) |
| Recruitment | 1,500 | 1,000 | 872 | 311 | 628 | 128 |
| Advertising & Publicity | 100 | 67 | 75 | - | 25 | (8) |
| Office Equipment & Furniture & Stationery | 2,325 | 1,550 | 2,863 | 3,854 | (538) | (1,313) |
| Equipment Rental | 2,274 | 1,516 | 1,012 | 1,147 | 1,262 | 504 |
| Combined Insurance Policy | 12,835 | 8,557 | 9,495 | 9,009 | 3,340 | (938) |
| Telephones | 2,800 | 1,867 | 2,071 | 1,816 | 729 | (204) |
| Postage & Carriage | 1,000 | 667 | (1) | (2) | 1,001 | 667 |
| Avon Planning Services | 4,200 | 2,800 | 2,800 | 2,780 | 1,400 | - |
| Neighbourhood Plan Monitoring & Review | 2,000 | 1,333 | 480 | 420 | 1,520 | 853 |
| Subscriptions | 4,198 | 2,799 | 3,329 | 1,899 | 869 | (530) |
| Professional Fees | 10,600 | 7,067 | 7,803 | 1,251 | 2,798 | (736) |
| Audit Fees | 6,350 | 4,233 | 7,150 | 6,050 | (800) | (2,917) |
| Payroll Services | 2,060 | 1,373 | 1,080 | 1,530 | 980 | 293 |
| Health & Safety | 1,500 | 1,000 | - | - | 1,500 | 1,000 |
| Councillor & Staff Training | 3,565 | 2,377 | 3,266 | 299 | 299 | (889) |
| IT | 9,000 | 6,000 | 5,321 | 5,405 | 3,679 | 679 |
| Website Maintenance | 1,000 | 667 | 312 | 298 | 688 | 355 |
| Bank Charges & Interest | 540 | 360 | 515 | 366 | 25 | (155) |
| Newspapers | 60 | 40 | 45 | 40 | 15 | (5) |
| Rates & Water Rates | 29,640 | 19,760 | 18,782 | 18,565 | 10,857 | 978 |
| Heating & Lighting | 10,522 | 7,015 | 2,940 | 2,441 | 7,582 | 4,075 |
| General Repairs, Maintenance & Sundry | 11,148 | 7,432 | 9,985 | 5,600 | 1,163 | (2,553) |
| Town Hall Planned Maintenance & Repairs | 5,116 | 3,411 | - | 114,403 | 5,116 | 3,411 |
| Alarm & CCTV Call Out | 1,000 | 667 | 605 | 760 | 395 | 62 |
| Lift Maintenance Contract | 1,000 | 667 | 1,290 | 1,041 | (290) | (624) |
| Contingency for Inflation | 4,248 | 2,832 | - | - | 4,248 | 2,832 |
| Election Exp (Inc Polls/Pro Challenges) | - | - | - | - | - | - |
| | 332,859 | 221,906 | 218,248 | 310,964 | 114,611 | 3,658 |

Town Hall Planned Maintenance & Repairs Budget has been reduced from original budget of £11,797 to reflect revised Retention from 2021-22

Designated Reserve - Building Maintenance

5,116

Designated Reserve - Election Expenses

18,462

CIVIC EXPENDITURE
@ 30/11/2022

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|---------------|---------------|---------------|---------------|--------------------------------|----------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| Mayor's Allowance | 4,500 | 3,000 | 1,500 | 3,201 | 3,000 | 1,500 |
| Mayor's Travelling | 3,500 | 2,333 | 1,112 | 738 | 2,388 | 1,221 |
| New Civic Car (to be added to Mayor's Travelling) | - | - | | | | |
| Civic Insignia | 1,000 | 667 | 216 | - | 784 | 451 |
| Receptions (Formal & Informal) | 6,000 | 4,000 | 8,955 | 3,672 | (2,955) | (4,955) |
| Honoraria inc photographic | 3,400 | 2,267 | 1,462 | 1,476 | 1,938 | 804 |
| Printing & Stationery | 500 | 333 | 460 | 100 | 40 | (126) |
| Floral Decorations | 650 | 433 | 550 | 65 | 100 | (117) |
| Civic Robes | 500 | 333 | 56 | 62 | 444 | 277 |
| Civic Gifts | 100 | 67 | 74 | 49 | 26 | (7) |
| SBC - Town Council funding contribution | 20,000 | 13,333 | 13,333 | 16,667 | 6,667 | - |
| Christmas Activities | 2,000 | 1,333 | 2,028 | 803 | (28) | (694) |
| Festivals & Events - HODS | - | - | - | 799 | - | - |
| VE Day 75 | - | - | - | | | |
| Contingency (Events tbc) | 5,000 | 3,333 | 2,519 | 162 | 2,481 | 814 |
| National Mourning Protocol | - | - | - | - | - | - |
| Event Security | 7,500 | 5,000 | 11,803 | 3,999 | (4,303) | (6,803) |
| | 54,650 | 36,433 | 44,069 | 31,794 | 10,581 | (7,636) |

Designated Reserve - Events
5,000
Designated Reserve - Vehicle Replacement
5,500

Designated Reserve - Vehicle Replacement has been decreased by a budget virement of £7,000 to reflect additional lease hire costs for new Cemetery vehicle (F&A Committee 11.10.22)

CEMETERY
@ 30/11/2022

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|----------------|----------------|----------------|----------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Purchase & Interment Fees | 57,893 | 38,595 | 49,110 | 38,146 | (8,783) | 10,515 |
| Memorial Fees | 12,080 | 8,053 | 6,595 | 7,460 | (5,485) | (1,458) |
| Sundry Income (Seating/Trees/Transfers) | 400 | 267 | 2,775 | 3,074 | 2,375 | 2,508 |
| | 70,373 | 46,915 | 58,480 | 48,680 | (11,893) | 11,565 |
| EXPENDITURE | | | | | | |
| Salaries, Wages & Related Costs | 143,580 | 95,720 | 91,630 | 92,552 | 51,950 | 4,090 |
| Training | 3,000 | 2,000 | | | 3,000 | 2,000 |
| Rates & Water Rates | 4,686 | 3,124 | 2,989 | 2,861 | 1,697 | 135 |
| General Ground Maintenance | 7,000 | 4,667 | 7,040 | 5,275 | (40) | (2,373) |
| Repairs & Maintenance | 1,100 | 733 | - | - | 1,100 | 733 |
| Telephone | 450 | 300 | 215 | 302 | 235 | 85 |
| Heating & Lighting | 1,528 | 1,018 | (470) | 710 | 1,998 | 1,489 |
| Vehicle Expenses | 13,300 | 8,867 | 8,958 | 2,973 | 4,342 | (92) |
| Equipment | 7,000 | 4,667 | 3,773 | 3,335 | 3,227 | 894 |
| CCTV | 3,008 | 2,005 | 267 | - | 2,741 | 1,739 |
| Health & Safety | 250 | 167 | - | - | 250 | 167 |
| Grave Excavation | 4,750 | 3,167 | 2,850 | 1,520 | 1,900 | 317 |
| Travel & Subsistence | 619 | 412 | 419 | 408 | 200 | (6) |
| Sundry Seating & Trees | 600 | 400 | 1,082 | 461 | (482) | (682) |
| Contingency for Inflation | 1,790 | 1,193 | - | - | 1,790 | 1,193 |
| Vehicle Replacement Contingency | - | - | - | - | - | - |
| Cemetery Land Extension Fees | - | - | 5,980 | - | (5,980) | (5,980) |
| | 192,660 | 128,440 | 124,733 | 110,397 | 67,927 | 3,708 |
| NET EXPENDITURE | 122,287 | 81,525 | 66,253 | 61,717 | 56,035 | 15,272 |

Cemetery [Net] - Vehicle Expenses has been increased by a budget virement of £7,000 to reflect additional lease hire costs for new vehicle (F&A Committee 11.10.22)

| | |
|--|--------|
| Designated Reserve - Cemetery Land & Buildings | 45,400 |
| Designated Reserve - Vehicle Replacement | 5,500 |

Designated Reserve - Vehicle Replacement has been decreased by a budget virement of £7,000 to reflect additional lease hire costs for new Cemetery vehicle (F&A Committee 11.10.22)

HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE @ 30/11/2022

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|--------------------------|--------------------------|------------------------|-------------------------|---------------------------------|--------------|
| | Annual Budget 2022-23 | YTD Budget 30/11/2022 | YTD Actuals 2022-23 | YTD Previous 2021-22 | YTD Actuals To Annual Budget | YTD Budget |
| EXPENDITURE | | | | | | |
| Special Repairs and Maintenance | 4,500 | 3,000 | - | 5,808 | 4,500 | 3,000 |
| | 4,500 | 3,000 | - | 5,808 | 4,500 | 3,000 |

Budget 2022-23 unforeseen Expenditure is expected to be covered by the Designated Reserve

Designated Reserve - Holy Trinity Churchyard 9,674

TRANQUILITY GARDEN @ 30/11/2022

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|--------------------------|--------------------------|------------------------|-------------------------|---------------------------------|----------------|
| | Annual Budget 2022-23 | YTD Budget 30/11/2022 | YTD Actuals 2022-23 | YTD Previous 2021-22 | YTD Actuals To Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Purchase & Interment Fees | 7,787 | 5,191 | 2,516 | 4,910 | (5,271) | (2,675) |
| Memorial Fees | 1,602 | 1,068 | 1,242 | 976 | (360) | 174 |
| | 9,389 | 6,259 | 3,759 | 5,886 | (5,631) | (2,501) |
| EXPENDITURE | | | | | | |
| Maintenance & Development Costs | 1,000 | 667 | 9 | 1,421 | 991 | 658 |
| | 1,000 | 667 | 9 | 1,421 | 991 | 658 |
| NET EXPENDITURE | (8,389) | (5,592) | (3,749) | (4,466) | (4,640) | (1,843) |

Budget 2022-23 Income is expected to exceed Expenditure

Designated Reserve - Tranquility Garden -

ALLOTMENTS - PARK ROAD @ 30/11/2022

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|----------------------------|--------------------------|--------------------------|------------------------|-------------------------|---------------------------------|--------------|
| | Annual Budget 2022-23 | YTD Budget 30/11/2022 | YTD Actuals 2022-23 | YTD Previous 2021-22 | YTD Actuals To Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Tenancy Rental | 175 | 117 | 18 | (33) | (158) | (100) |
| | 175 | 117 | 18 | (33) | (158) | (100) |
| EXPENDITURE | | | | | | |
| Lease | 10 | 7 | - | - | 10 | 7 |
| Set up & Maintenance Costs | - | - | - | - | - | - |
| | 10 | 7 | - | - | 10 | 7 |
| NET EXPENDITURE | (165) | (110) | (18) | 33 | (148) | (93) |

Budget 2022-23 unforeseen Expenditure is expected to be covered by the Designated Reserve

Designated Reserve - Allotments 4,662

HATTON ROCK**@ 30/11/2022**

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--------------------|---------------|---------------|---------------|---------------|--------------------------------|----------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| Rent | 13,490 | 8,993 | 10,118 | 10,118 | 3,372 | (1,124) |
| Rates | 4,768 | 3,179 | 3,027 | 3,027 | 1,741 | 151 |
| Insurance | 181 | 121 | 220 | 173 | (39) | (99) |
| Heating & Lighting | 57 | 38 | - | - | 57 | 38 |
| Service Costs | 750 | 500 | 800 | 1,500 | (50) | (300) |
| Sundry Expenses | 100 | 67 | - | - | 100 | 67 |
| | 19,346 | 12,898 | 14,164 | 14,818 | 5,182 | (1,266) |

Budget 2022-23 a share of Expenditure is expected to be recharged to the Shakespeare Birthday Celebrations for storage of equipment

INITIATIVES & PROJECTS**@ 30/11/2022**

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--|----------------|---------------|---------------|---------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2022-23 | 30/11/2022 | 2022-23 | 2021-22 | Annual Budget | YTD Budget |
| Initiatives & Special Projects - Over £20K | 75,000 | 50,000 | - | 17,250 | 75,000 | 50,000 |
| Initiatives & Special Projects - Under £20K | - | - | - | - | - | - |
| CCTV / Town Projects / Partnership Working | 31,788 | 21,192 | 18,525 | 18,525 | 13,263 | 2,667 |
| TCSP - Town Council funding contribution | 600 | 400 | - | 2,088 | 600 | 400 |
| Stratforward - BID Levy | 790 | 527 | 709 | 709 | 81 | (183) |
| Localism Project (NDP) - to Nov 2018 | - | - | - | - | - | - |
| COVID-19 Response & Community Support | - | - | - | 1,518 | - | - |
| Special Projects & Events | - | - | 477 | - | (477) | (477) |
| Newsletters / Quality Status | 4,000 | 2,667 | 497 | 1,086 | 3,503 | 2,169 |
| Bus Shelters/Dog Hygiene/Litter/Cycle Racks | 833 | 555 | 950 | 1,170 | (117) | (394) |
| Climate Change Initiatives | - | - | 3,446 | 2,119 | (3,446) | (3,446) |
| Youth Council | 1,000 | 667 | - | - | - | - |
| Green Advent Calendar | - | - | - | - | - | - |
| Lunch Club (Loneliness/Dementia Friendly projects) | - | - | - | - | - | - |
| | 114,011 | 76,007 | 24,605 | 44,465 | 89,406 | 51,402 |

Designated Reserve - CIL

29,545

Designated Reserve - Street Furniture

5,000

Designated Reserve - Climate Change

14,549

TOWN CENTRE STRATEGIC PARTNERSHIP**@ 30/11/2022****2022-23****2021-22**

| | | | |
|--|--|--|--------------|
| TCSP - Designated Reserve (Balance B/fwd) | | | 4,561 |
|--|--|--|--------------|

| | | | | |
|--|--|--|--------------|---------------|
| INCOME | | | | |
| CIL - Town Council | | | - | 7,843 |
| TCSP - Town Council Budget, Virements & Reserves | | | - | - |
| TCSP - Partnership Contributions (inc. Town Council) | | | - | 11,000 |
| Total Income | | | - | 18,843 |
| EXPENDITURE | | | | |
| CIL - Bridge Street / High Street Design | | | - | 7,843 |
| TCSP - Bridge Street / High Street Design | | | - | 6,774 |
| TCSP - Bridge Street / High Street PR | | | 583 | 2,678 |
| Total Expenditure | | | 583 | 17,295 |
| | | | | |
| NET Surplus / (Deficit) for Year | | | (583) | 1,548 |

| | | | |
|--|--|--|--------------|
| TCSP - including Designated Reserve | | | 3,978 |
|--|--|--|--------------|

SHAKESPEARE STATUE RESTORATION**@ 30/11/2022****2022-23****2021-22**

| | | | |
|--|--|--|---------------|
| Statue - Designated Reserve (Balance B/fwd) | | | 17,855 |
|--|--|--|---------------|

| | | | | |
|---|--|--|-----------------|--------------|
| INCOME | | | | |
| Shakespeare's Coming Home Initiative & Grants | | | 25,489 | 2,500 |
| EXPENDITURE | | | | |
| Statue Restoration costs | | | 45,769 | - |
| | | | | |
| NET Surplus / (Deficit) for Year | | | (20,279) | 2,500 |

| | | | |
|--|--|--|----------------|
| Statue - including Designated Reserve | | | (2,424) |
|--|--|--|----------------|

SHAKESPEARE BIRTHDAY CELEBRATIONS
@ 30/11/2022
2022-23
2021-22

| | | | |
|---|--|--|---------------|
| SBC - Designated Reserve (Balance B/fwd) | | | 72,832 |
|---|--|--|---------------|

| | | | | |
|---|--|--|---------------|---------------|
| INCOME | | | | |
| SBC - Town Council Budget | | | 20,000 | 25,000 |
| SBC - Income (Other) | | | 20,000 | 1,155 |
| SBC - Friends Donations | | | 185 | - |
| SBC - Friends Receptions | | | - | - |
| SBC - Parade - Flags & Admin Fee | | | 454 | - |
| SBC - Advertising Income | | | - | - |
| SBC - Bank Interest | | | - | - |
| Total Income | | | 40,639 | 26,155 |
| EXPENDITURE | | | | |
| SBC - Expenditure | | | - | - |
| SBC - Shields Repairs & Maintenance | | | 133 | - |
| SBC - Standard Replacements | | | - | - |
| SBC - Flag Poles | | | 4,675 | 2,120 |
| SBC - Insurance | | | - | - |
| SBC - Health & Safety | | | 3,366 | - |
| SBC - Event Security | | | - | - |
| SBC - Traffic Management | | | 13,061 | - |
| SBC - Parade & Ceremony | | | 7,532 | 1,200 |
| SBC - Management Charges | | | 6,986 | 613 |
| SBC - Operational Expenses | | | - | - |
| SBC - Miscellaneous Expenses | | | 298 | - |
| SBC - Birthday Cake | | | - | - |
| SBC - Playmakers | | | - | - |
| SBC - Marketing | | | 125 | 1,110 |
| SBC - Bank Charges | | | - | - |
| SBC - Friends of Shakespeare (including Launch) | | | - | - |
| SBC - Friends Reception | | | - | - |
| Total Expenditure | | | 36,176 | 5,043 |
| | | | | |
| NET Surplus / (Deficit) for Year | | | 4,463 | 21,112 |

| | | | |
|---|--|--|---------------|
| SBC - including Designated Reserve | | | 77,295 |
|---|--|--|---------------|