

**INVESTMENTS & BANK**

	@ 31/03/2022	@ 31/03/2021	VARIANCE Increase / (Decrease)
CCLA Local Authorities' Property Fund	250,000	250,000	-
Cambridge & Counties 3 Year Business Bond	-	104,455	(104,455)
Cambridge & Counties 2 Year Business Bond	50,577	182,614	(132,038)
<b>Total Long Term Investments</b>	<b>300,577</b>	<b>537,069</b>	<b>(236,492)</b>
CCLA Public Sector Deposit Fund	34,471	34,447	24
Cambridge & Counties Bank Savings Account	94,695	41,307	53,388
<b>Total Short Term Investments</b>	<b>129,166</b>	<b>75,754</b>	<b>53,412</b>
Barclays Business Current Account	15,343	25,418	(10,075)
Barclays Debit Card Account	745	550	195
Petty Cash	213	229	(16)
<b>Total Cash at Bank and in hand</b>	<b>16,301</b>	<b>26,197</b>	<b>(9,896)</b>
<b>Total Investments &amp; Bank</b>	<b>446,043</b>	<b>639,019</b>	<b>(192,976)</b>

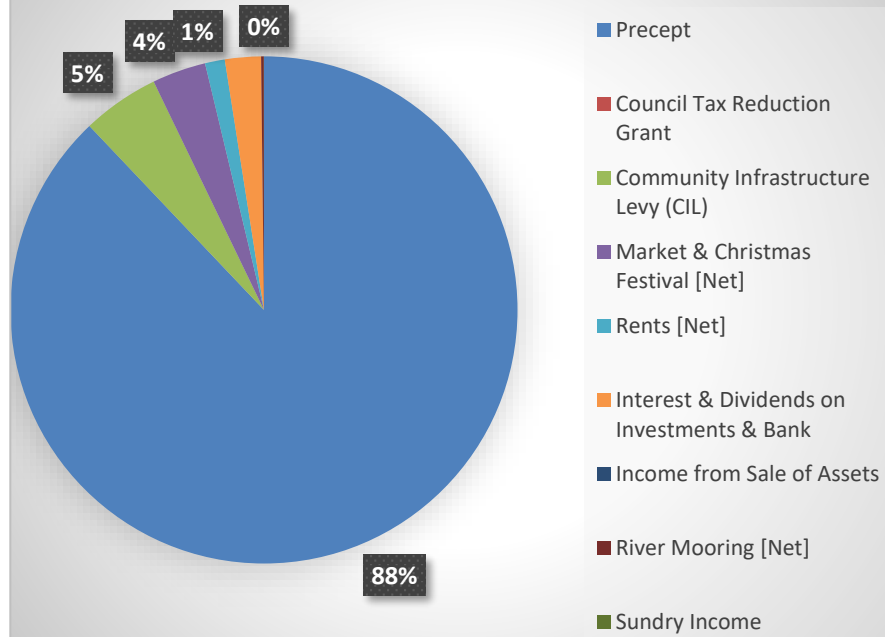
**RESERVES**

	@ 31/03/2022	@ 31/03/2021	VARIANCE Increase / (Decrease)
Building Maintenance Reserve	21,797	127,000	(105,203)
Cemetery Land & Building Reserve	45,400	45,400	-
Allotment Reserve	4,662	7,162	(2,500)
Christmas Festival Reserve	5,107	7,154	(2,048)
Vehicle Replacement Reserve	12,500	17,500	(5,000)
Election Expenses Reserve	18,462	23,462	(5,000)
Other Designated Reserves	52,078	54,934	(2,856)
Community Infrastructure Levy	29,545	7,843	21,702
Town Centre Strategic Partnership	4,561	12,000	(7,439)
Shakespeare Birthday Celebrations	72,832	62,518	10,314
<b>Total Designated Reserves</b>	<b>266,943</b>	<b>364,973</b>	<b>(98,030)</b>
<b>General Reserve</b>	<b>163,308</b>	<b>261,024</b>	<b>(97,716)</b>
<b>Total Reserves</b>	<b>430,251</b>	<b>625,997</b>	<b>(195,746)</b>

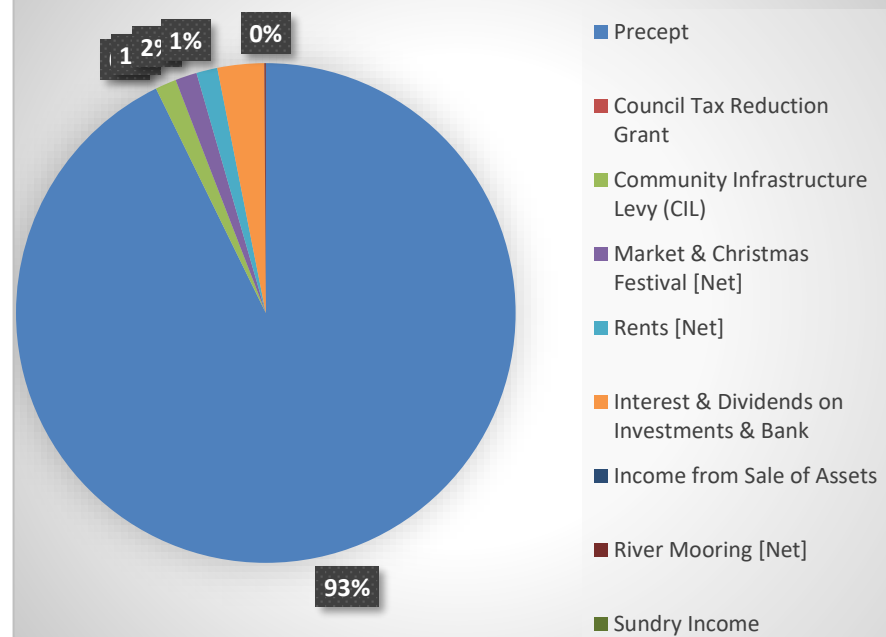
## INCOME & EXPENDITURE YEAR TO DATE - ACTUALS & PREVIOUS

	YTD Actuals 2021-22	% of Total	YTD Previous 2020-21	% of Total	VARIANCE Increase / (Decrease)
<b>INCOME</b>					
Precept	527,576	71%	514,351	79%	13,225
Council Tax Reduction Grant	-	-	-	-	-
Community Infrastructure Levy (CIL)	29,545	4%	7,596	1%	21,949
Market & Christmas Festival (incl. SDC share)	57,570	8%	19,740	3%	37,830
Rents	9,750	1%	9,750	2%	-
Interest & Dividends on Investments & Bank	13,765	2%	16,758	3%	(2,993)
Income from Sale of Assets	-	-	-	-	-
River Mooring	1,040	0%	513	0%	528
Sundry Income	50	0%	-	-	50
Town Hall Commercial Management	21,077	3%	16,147	2%	4,930
Cemetery	68,154	9%	56,683	9%	11,470
Tranquility Garden	10,359	1%	5,603	1%	4,756
Allotments	107	0%	165	0%	(58)
<b>GROSS INCOME</b>	<b>211,416</b>	<b>29%</b>	<b>132,955</b>	<b>21%</b>	<b>78,461</b>
<b>TOTAL INCOME (including Precept)</b>	<b>738,992</b>	<b>100%</b>	<b>647,306</b>	<b>100%</b>	<b>91,686</b>
<b>EXPENDITURE</b>					
Market & Christmas Festival (incl. SDC share)	37,005	4%	11,994	2%	25,011
Rents	2,184	0%	2,184	0%	-
River Mooring	-	-	-	-	-
Town Hall Commercial Management	25,034	3%	22,709	3%	2,324
Operational & Administrative Expenses	510,274	54%	336,517	44%	173,757
Civic Expenditure	50,418	5%	8,779	1%	41,640
Cemetery	179,107	19%	210,291	28%	(31,184)
Holy Trinity Churchyard & Garden of Remembrance	10,800	1%	-	-	10,800
Tranquility Garden	1,421	0%	135	0%	1,286
Allotments	-	-	7	0%	(7)
Hatton Rock	9,901	1%	8,420	1%	1,481
Initiatives & Projects	115,471	12%	160,809	21%	(45,337)
Contingency for Inflation (included in above)					
<b>GROSS EXPENDITURE (including Contingency)</b>	<b>941,614</b>	<b>100%</b>	<b>761,845</b>	<b>100%</b>	<b>179,770</b>
<b>NET Surplus / (Deficit)</b>	<b>(202,623)</b>		<b>(114,539)</b>		<b>(88,084)</b>

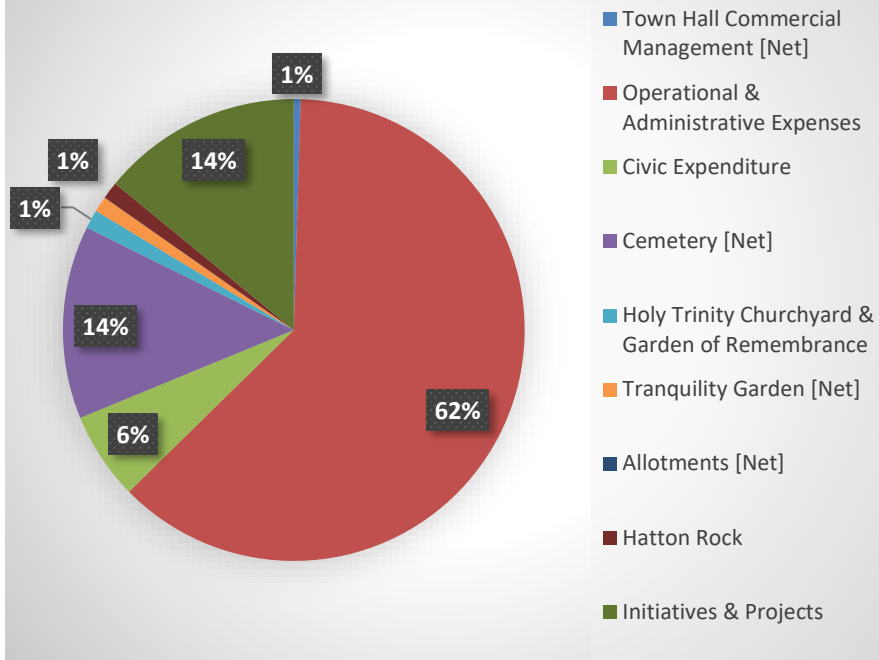
**INCOME YTD Actuals**



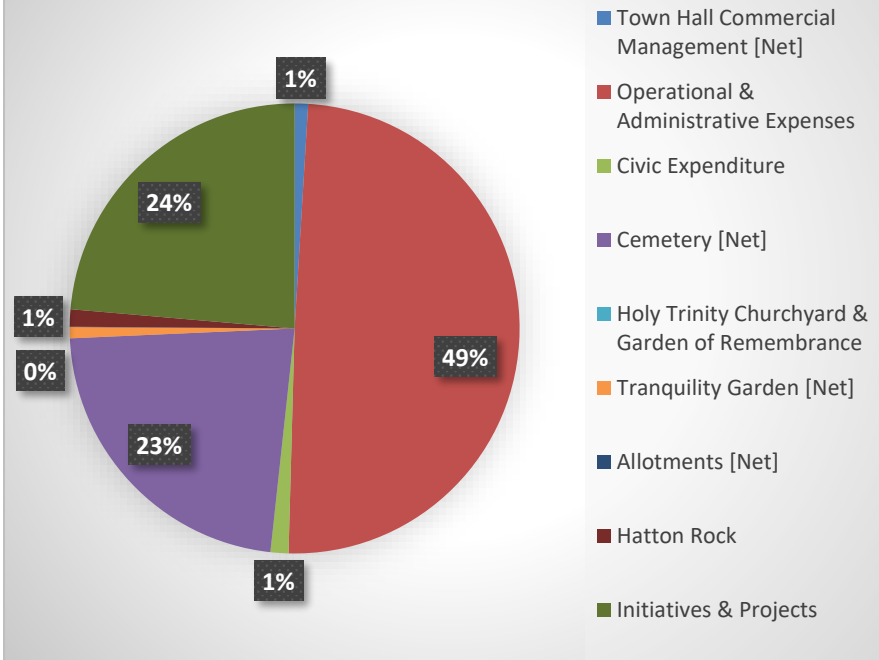
**INCOME YTD Previous**



**EXPENDITURE YTD Actuals**



**EXPENDITURE YTD Previous**



**SUMMARISED INCOME & EXPENDITURE ACCOUNT**
**@ 31/03/2022**

	PERCENTAGES		ACTUALS		VARIANCE
	YTD Actuals 2021-22	YTD Previous 2020-21	YTD Actuals 2021-22	YTD Previous 2020-21	Increase / (Decrease)
<b>INCOME</b>					
Precept	88%	93%	527,576	514,351	13,225
Council Tax Reduction Grant	-	-	-	-	-
Community Infrastructure Levy (CIL)	5%	1%	29,545	7,596	21,949
Market & Christmas Festival [Net]	3%	1%	20,565	7,746	12,819
Rents [Net]	1%	1%	7,566	7,566	-
Interest & Dividends on Investments & Bank	2%	3%	13,765	16,758	(2,993)
Income from Sale of Assets	-	-	-	-	-
River Mooring [Net]	-	-	1,040	513	528
Sundry Income	-	-	50	-	50
	<b>100%</b>	<b>99%</b>	<b>600,106</b>	<b>554,530</b>	<b>45,577</b>
<b>EXPENDITURE</b>					
Town Hall Commercial Management [Net]	-	1%	3,957	6,562	(2,606)
Operational & Administrative Expenses	64%	50%	510,274	336,517	173,757
Civic Expenditure	6%	1%	50,418	8,779	41,640
Cemetery [Net]	14%	23%	110,954	153,608	(42,654)
Holy Trinity Churchyard & Garden of Remembrance	1%	-	10,800	-	10,800
Tranquility Garden [Net]	-1%	-1%	(8,938)	(5,468)	(3,470)
Allotments [Net]	-	-	(107)	(158)	51
Hatton Rock	1%	1%	9,901	8,420	1,481
Initiatives & Projects	14%	24%	115,471	160,809	(45,337)
	<b>100%</b>	<b>100%</b>	<b>802,729</b>	<b>669,069</b>	<b>133,661</b>
<b>NET Surplus / (Deficit)</b>			<b>(202,623)</b>	<b>(114,539)</b>	<b>(88,084)</b>
Funding from Reserves			<i>tbc @ Year End</i>	<i>tbc @ Year End</i>	<i>tbc @ Year End</i>

**MARKET & CHRISTMAS FESTIVAL****@ 31/03/2022**

	ACTUALS		VARIANCE Increase / (Decrease)
	YTD Actuals 2021-22	YTD Previous 2020-21	
<b>INCOME</b>			
Market	57,570	19,740	37,830
Christmas Festival	-	-	-
	<b>57,570</b>	<b>19,740</b>	<b>37,830</b>
<b>EXPENDITURE</b>			
Market - District Council Share	34,542	11,844	22,698
Market - Tripartite Expenses	415	150	265
Christmas Festival	2,048	-	2,048
	<b>37,005</b>	<b>11,994</b>	<b>25,011</b>
<b>NET INCOME</b>	<b>20,565</b>	<b>7,746</b>	<b>12,819</b>

**TOWN HALL COMMERCIAL MANAGEMENT****@ 31/03/2022**

	PERCENTAGES		ACTUALS		VARIANCE Increase / (Decrease)
	YTD Actuals 2021-22	YTD Previous 2020-21	YTD Actuals 2021-22	YTD Previous 2020-21	
<b>INCOME</b>					
Lettings (excluding Deferred Income)			9,077	1,647	7,430
Sundry Income			-	-	-
Grants - COVID-19 Local Restrictions Support			12,000	14,500	(2,500)
			<b>21,077</b>	<b>16,147</b>	<b>4,930</b>
<b>EXPENDITURE</b>					
Salaries, Wages & Related Costs	77%	84%	19,318	19,000	318
Security Personnel	1%	0%	190	-	190
Cleaning & Laundry			2,979	2,406	573
PRS and Licences			2,349	1,207	1,142
Operating Equipment			147	47	100
Travel & Subsistence			-	-	-
Marketing, Publicity & Special Projects			-	-	-
Other Costs			50	50	-
Contingency for Inflation					
			<b>25,034</b>	<b>22,709</b>	<b>2,324</b>
<b>NET EXPENDITURE</b>			<b>3,957</b>	<b>6,562</b>	<b>(2,606)</b>

EXPENDITURE	PERCENTAGES		ACTUALS		VARIANCE
	YTD Actuals 2021-22	YTD Previous 2020-21	YTD Actuals 2021-22	YTD Previous 2020-21	Increase / (Decrease)
Rother Street Clock Tower			4,567	305	4,261
STC Meeting Expenses & Subsistence			805	212	593
Travel and Subsistence			157	35	122
Borough Records			-	-	-
Salaries, Wages & Related Costs	38%	58%	193,704	194,003	(298)
Recruitment			311	275	36
Advertising & Publicity			196	-	196
Equipment for Live Streaming of Meetings			1,007	-	1,007
Office Equipment & Furniture & Stationery			3,145	1,658	1,486
Equipment Rental			1,528	1,313	215
Combined Insurance Policy			13,176	12,835	342
Telephones			2,748	2,350	398
Postage & Carriage			85	414	(330)
Avon Planning Services			4,140	4,080	60
Neighbourhood Plan Monitoring & Review			660	720	(60)
Subscriptions			2,305	1,796	509
Professional Fees			6,852	10,044	(3,192)
Audit Fees			6,050	6,350	(300)
Payroll Services			2,060	2,000	60
Health & Safety			42	-	42
Councillor & Staff Training			359	395	(36)
IT			6,990	7,925	(935)
Website Maintenance			638	1,873	(1,235)
Bank Charges & Interest			554	488	66
Newspapers			63	35	28
Rates & Water Rates			27,847	27,893	(46)
Heating & Lighting			5,905	5,712	193
General Repairs, Maintenance & Sundry			7,959	4,933	3,026
Town Hall Planned Maintenance & Repairs			214,136	45,631	168,505
Alarm & CCTV Call Out			1,245	730	515
Lift Maintenance Contract			1,041	2,512	(1,471)
Contingency for Inflation			-	-	-
Election Exp (Inc Polls/Pro Challenges)			-	-	-
			<b>510,274</b>	<b>336,517</b>	<b>173,757</b>

EXPENDITURE	ACTUALS		VARIANCE
	YTD Actuals 2021-22	YTD Previous 2020-21	Increase / (Decrease)
Mayor's Allowance	5,368	151	5,217
Mayor's Travelling	1,353	879	474
New Civic Car (to be added to Mayor's Travelling)	-		
Civic Insignia	183	3,496	(3,314)
Receptions (Formal & Informal)	7,348	1,060	6,288
Honoraria inc photographic	3,011	2,622	389
Printing & Stationery	235	540	(305)
Floral Decorations	215	-	215
Civic Robes	62	-	62
Civic Gifts	91	-	91
SBC - Town Council funding contribution	25,000	-	25,000
Christmas Activities	841	-	841
Festivals & Events - HODS	799	-	799
VE Day 75	-	-	-
Contingency (Events tbc)	316	29	287
National Mourning Protocol	-	-	-
Event Security	5,596	-	5,596
	<b>50,418</b>	<b>8,779</b>	<b>41,640</b>



**CEMETERY****@ 31/03/2022**

	PERCENTAGES		ACTUALS		VARIANCE
	YTD Actuals 2021-22	YTD Previous 2020-21	YTD Actuals 2021-22	YTD Previous 2020-21	Increase / (Decrease)
<b>INCOME</b>					
Purchase & Interment Fees			52,991	48,408	4,583
Memorial Fees			11,315	7,765	3,550
Sundry Income (Seating/Trees/Transfers)			3,848	510	3,338
			<b>68,154</b>	<b>56,683</b>	<b>11,470</b>
<b>EXPENDITURE</b>					
Salaries, Wages & Related Costs	77%	66%	137,315	139,455	(2,140)
Training			-	-	-
Rates & Water Rates			4,291	4,629	(337)
General Ground Maintenance			11,301	11,750	(449)
Cemetery Driveway Kerbing			3,500	32,770	(29,270)
Repairs & Maintenance			-	-	-
Telephone			504	445	60
CCTV			3,299	-	3,299
Heating & Lighting			1,211	2,308	(1,096)
Vehicle Expenses			7,109	4,289	2,819
Equipment			6,838	10,729	(3,891)
Health & Safety			35	-	35
Grave Excavation			2,280	3,230	(950)
Travel & Subsistence			625	582	44
Sundry Seating & Trees			798	105	693
Contingency for Inflation			-	-	-
Vehicle Replacement Contingency			-	-	-
			<b>179,107</b>	<b>210,291</b>	<b>(31,184)</b>
<b>NET EXPENDITURE</b>			<b>110,954</b>	<b>153,608</b>	<b>(42,654)</b>

**HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE****@ 31/03/2022**

	ACTUALS		VARIANCE
	YTD Actuals 2021-22	YTD Previous 2020-21	Increase / (Decrease)
<b>EXPENDITURE</b>			
Special Repairs and Maintenance	5,211	-	5,211
Boundary Wall Repairs	5,589	-	5,589
	<b>10,800</b>	<b>-</b>	<b>10,800</b>

**TRANQUILITY GARDEN****@ 31/03/2022**

	ACTUALS		VARIANCE Increase / (Decrease)
	YTD Actuals 2021-22	YTD Previous 2020-21	
<b>INCOME</b>			
Purchase & Interment Fees	8,640	4,736	3,904
Memorial Fees	1,719	866	853
	<b>10,359</b>	<b>5,603</b>	<b>4,756</b>
<b>EXPENDITURE</b>			
Maintenance & Development Costs	1,421	135	1,286
	<b>1,421</b>	<b>135</b>	<b>1,286</b>
<b>NET EXPENDITURE</b>	<b>(8,938)</b>	<b>(5,468)</b>	<b>(3,470)</b>

**ALLOTMENTS - PARK ROAD****@ 31/03/2022**

	ACTUALS		VARIANCE Increase / (Decrease)
	YTD Actuals 2021-22	YTD Previous 2020-21	
<b>INCOME</b>			
Tenancy Rental	107	165	(58)
	<b>107</b>	<b>165</b>	<b>(58)</b>
<b>EXPENDITURE</b>			
Lease	-	-	-
Set up & Maintenance Costs	-	7	(7)
	<b>-</b>	<b>7</b>	<b>(7)</b>
<b>NET EXPENDITURE</b>	<b>(107)</b>	<b>(158)</b>	<b>51</b>

**HATTON ROCK****@ 31/03/2022**

	ACTUALS		VARIANCE Increase / (Decrease)
	YTD Actuals 2021-22	YTD Previous 2020-21	
<b>EXPENDITURE</b>			
Rent	6,837	6,967	(130)
Rates	1,923	1,965	(42)
Insurance	73	-	73
Heating & Lighting	-	-	-
Service Costs	1,068	(512)	1,580
Sundry Expenses	-	-	-
	<b>9,901</b>	<b>8,420</b>	<b>1,481</b>

	ACTUALS		VARIANCE
	YTD Actuals 2021-22	YTD Previous 2020-21	Increase / (Decrease)
<b>EXPENDITURE</b>			
Initiatives & Special Projects - Over £20K	89,500	120,000	(30,500)
Initiatives & Special Projects - Under £20K	5,000	-	5,000
CCTV / Town Projects / Partnership Working	27,788	27,788	-
TCSP - Town Council funding contribution	600	-	600
Shakespeare's Coming Home Statue Restoration	(17,855)	-	(17,855)
Stratforward - BID Levy	709	709	-
Localism Project (NDP) - to Nov 2018	-	-	-
COVID-19 Response & Community Support	1,378	9,466	(8,088)
Special Projects & Events	-	-	-
Newsletters / Quality Status	1,595	2,154	(559)
Bus Shelters/Dog Hygiene/Litter/Cycle Racks	1,372	625	746
Climate Change Initiatives	5,385	66	5,319
Youth Council	-	-	-
Green Advent Calendar / Dementia Friendly projects	-	-	-
	<b>115,471</b>	<b>160,809</b>	<b>(45,337)</b>