

**BALANCE SHEET****Current Assets**

Debtors	£	19,451
Short Term Investments	£	910,601
Cash at Bank and In Hand	£	77,378
	£	<u>1,007,431</u>

**Less Current Liabilities**

Creditors	£	(45,541)
Restricted Funds (excluding CIL)	£	(16,111)
Community Infrastructure Levy (CIL)	£	(2,190)
	£	<u>(63,843)</u>

**Net Current Assets**

**£ 943,588**

**Financed by:**

Year To Date Surplus/(Deficit)	£	150,292
General Reserve	£	520,714
Designated Reserves (excluding SBC)	£	236,369
Shakespeare Birthday Celebrations (SBC) balance	£	36,213
	£	<u>943,588</u>

**(excluding Fixed Assets @ 31/03/2019) £ 11,083,998**

**INVESTMENTS & BANK**

**At 30/06/2019**

CCLA Public Sector Deposit Fund	£	123,753
CCLA Local Authorities' Property Fund	£	250,000
Cambridge & Counties 3 Year Business Bonds	£	359,564
Cambridge & Counties 2 Year Business Bond	£	100,005
Cambridge & Counties Bank Savings Account	£	77,279
<b>Total Investments</b>	£	<u><b>910,601</b></u>

Barclays Business Current Account	£	76,970
Barclays Debit Card Account	£	276
Petty Cash	£	133
<b>Total Cash at Bank and in hand</b>	£	<u><b>77,378</b></u>

**RESERVES**

**At 31/03/2019**

Building Maintenance Reserve	£	150,860
Cemetery Land & Building Reserve	£	25,400
Allotment Reserve	£	27,162
Christmas Festival Reserve	£	9,298
Old Stratford and Drayton Reserve	£	1,650
Vehicle Replacement Reserve	£	12,500
Election Expenses Reserve	£	9,500
SBC Reserve	£	68,068
<b>Total Designated Reserves</b>	£	<u><b>304,437</b></u>

**General Reserve £ 520,714**

**Community Infrastructure Levy (CIL) £ 2,190** At 30/06/2019

**Total Reserves (including CIL) £ 827,342**

**SUMMARISED INCOME & EXPENDITURE ACCOUNT**
**At 30/06/2019**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2019-20	YTD Budget At 30/06/2019	YTD Actuals 2019-20	YTD Previous 2018-19	YTD Actuals To Annual Budget	YTD Budget
<b>INCOME</b>						
Precept	505,452	126,363	126,363	124,118	(379,089)	(0)
Council Tax Reduction Grant	3,660	915	915	2,358	(2,745)	-
Market & Christmas Festival [Net]	39,917	9,979	49,103	45,283	9,186	39,124
Rents [Net]	7,775	1,944	7,566	7,566	(209)	5,622
Interest on Investments	21,952	5,488	100	149	(21,852)	(5,388)
Interest on Bank Accounts	360	90	92	101	(268)	2
Income from Sale of Assets	-	-	-	-	-	-
River Mooring [Net]	625	156	721	975	96	565
Sundry Income	-	-	-	-	-	-
Town Hall Commercial Management [Net]	7,165	1,791	(171)	4,892	(7,336)	(1,962)
Funding from Reserves	148,551	37,138	-	1,343	(148,551)	(37,138)
	<b>735,457</b>	<b>183,864</b>	<b>184,689</b>	<b>186,784</b>	<b>(550,768)</b>	<b>825</b>
<b>EXPENDITURE</b>						
Operational & Administrative Expenses	395,736	98,934	83,411	81,034	312,325	15,523
Civic Expenditure	89,022	22,256	13,863	12,971	75,159	8,393
Cemetery [Net]	133,443	33,361	32,130	27,276	101,313	1,231
Holy Trinity Churchyard & Garden of Remembrance	2,500	625	3,805	-	(1,305)	(3,180)
Tranquility Garden [Net]	(3,167)	(792)	(2,527)	(1,346)	(640)	1,735
Allotments [Net]	(161)	(40)	(33)	199	(128)	(7)
Hatton Rock	19,293	4,823	4,085	(5,058)	15,208	738
Initiatives, Projects and Grants	103,934	25,984	1,035	5,659	102,899	24,949
	<b>740,600</b>	<b>185,151</b>	<b>135,769</b>	<b>120,736</b>	<b>604,831</b>	<b>49,382</b>
<b>NET Surplus / (Deficit)</b>	<b>(5,143)</b>	<b>(1,287)</b>	<b>48,921</b>	<b>66,048</b>	<b>54,064</b>	<b>50,208</b>

Budget 2019/20 Expenditure increase from General Reserves F&S Minute 70 12.3.19 GP Minute 66 9.4.19

**MARKET & CHRISTMAS FESTIVAL**
**At 30/06/2019**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2019-20	At 30/06/2019	2019-20	2018-19	Annual Budget	YTD Budget
<b>INCOME</b>						
Market	140,295	35,074	70,148	67,775	(70,148)	35,074
Christmas Festival	-	-	-	-	-	-
	<b>140,295</b>	<b>35,074</b>	<b>70,148</b>	<b>67,775</b>	<b>(70,148)</b>	<b>35,074</b>
<b>EXPENDITURE</b>						
Market - District Council Share	84,177	21,044	21,044	20,333	63,133	-
Market - Tripartite Expenses	2,806	702	-	2,159	2,806	702
Christmas Festival	13,395	3,349	-	-	13,395	3,349
	<b>100,378</b>	<b>25,095</b>	<b>21,044</b>	<b>22,492</b>	<b>79,334</b>	<b>4,050</b>
<b>NET INCOME</b>	<b>39,917</b>	<b>9,979</b>	<b>49,103</b>	<b>45,283</b>	<b>9,186</b>	<b>39,124</b>

**TOWN HALL COMMERCIAL MANAGEMENT**
**At 30/06/2019**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2019-20	At 30/06/2019	2019-20	2018-19	Annual Budget	YTD Budget
<b>INCOME</b>						
Lettings (excluding Deferred Income)	41,633	10,408	9,994	14,766	(31,639)	(414)
Sundry Income	55	14	78	14	23	64
	<b>41,688</b>	<b>10,422</b>	<b>10,072</b>	<b>14,781</b>	<b>(31,616)</b>	<b>(350)</b>
<b>EXPENDITURE</b>						
Personnel	25,688	6,422	7,258	7,215	18,430	(836)
Security Personnel	793	198	229	378	565	(30)
Cleaning & Laundry	3,600	900	697	872	2,903	203
PRS and Licences	1,019	255	2,006	686	(986)	(1,751)
Operating Equipment	800	200	-	682	800	200
Travel & Subsistence	350	88	53	56	297	34
Marketing, Publicity & Special Projects	1,500	375	-	-	1,500	375
Other Costs	500	125	-	-	500	125
Contingency for Inflation	272	68	-	-	-	-
	<b>34,523</b>	<b>8,631</b>	<b>10,242</b>	<b>9,889</b>	<b>24,280</b>	<b>(1,611)</b>
<b>NET INCOME</b>	<b>7,165</b>	<b>1,791</b>	<b>(171)</b>	<b>4,892</b>	<b>(7,336)</b>	<b>(1,962)</b>

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2019-20	At 30/06/2019	2019-20	2018-19	Annual Budget	YTD Budget
Rother Street Clock Tower	220	55	12	16	208	43
STC Meeting Expenses & Subsistence	1,000	250	164	203	836	86
Travel and Subsistence	250	63	68	73	182	(6)
Borough Records	350	88	-	-	350	88
Salaries Wages and Related Costs	195,976	48,994	51,392	44,936	144,584	(2,398)
Recruitment	1,500	375	137	-	1,363	238
Advertising & Publicity	1,000	250	-	-	1,000	250
Office Equipment & Furniture & Stationery	5,400	1,350	978	493	4,422	372
Equipment Rental	2,274	568	465	432	1,809	103
Combined Insurance Policy	18,000	4,500	2,871	3,849	15,129	1,629
Telephones	2,200	550	528	505	1,672	22
Postage & Carriage	1,500	375	383	496	1,117	(8)
Avon Planning Services	4,080	1,020	1,360	1,020	2,720	(340)
Neighbourhood Plan Monitoring & Review	2,000	500	180	-	1,820	320
Subscriptions	1,658	414	802	846	856	(388)
Professional Fees	13,250	3,313	6,425	5,050	6,825	(3,113)
Audit Fees	5,585	1,396	-	4,000	5,585	1,396
Payroll Services	3,400	850	2,050	-	1,350	(1,200)
Health & Safety	1,500	375	-	-	1,500	375
Councillor & Staff Training	3,565	891	150	515	3,415	741
IT	7,081	1,770	3,362	3,178	3,719	(1,592)
Website Maintenance	1,000	250	75	-	925	175
Bank Charges & Interest	1,000	250	192	(190)	808	58
Newspapers	40	10	9	9	32	1
Rates & Water Rates	27,609	6,902	6,388	8,705	21,221	514
Heating & Lighting	7,788	1,947	1,394	1,304	6,395	553
General Repairs, Maintenance & Sundry	52,500	13,125	3,620	5,208	48,880	9,505
Alarm & CCTV Call Out	2,177	544	-	-	2,177	544
Lift Maintenance Contract	1,000	250	405	386	595	(155)
Election Exp (Inc Polls/Pro Challenges)	20,000	5,000	-	-	20,000	5,000
Contingency for Inflation	10,832	2,708	-	-	10,832	2,708
	<b>395,736</b>	<b>98,934</b>	<b>83,411</b>	<b>81,034</b>	<b>312,325</b>	<b>15,523</b>

**Budget 2019/20 Expenditure increase for Professional Fees from General Reserves F&S Minute 70 12.3.19**

**Additional Town Hall Maintenance Expenditure and Fees to be funded by virement from Building Maintenance Reserve at Year End F&S Minute 27 11.9.18 & 69 12.3.19**

**Contingency for Inflation increased from Final Draft Budget 2019-20 amount to correct Budget Total error**

**CIVIC EXPENDITURE**
**At 30/06/2019**

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2019-20	At 30/06/2019	2019-20	2018-19	Annual Budget	YTD Budget
Mayor's Allowance	6,500	1,625	2,029	1,931	4,471	(404)
Mayor's Traveling	5,000	1,250	1,526	1,749	3,474	(276)
Civic Insignia	1,500	375	162	90	1,339	214
Receptions (Formal & Informal)	6,000	1,500	3,288	1,618	2,712	(1,788)
Honoraria inc photographic	3,272	818	453	802	2,819	365
Printing & Stationery	500	125	212	-	288	(87)
Floral Decorations	650	163	215	195	435	(53)
Civic Robes	1,500	375	631	90	869	(256)
Civic Gifts	100	25	61	96	39	(36)
SBC - Town Council funding contribution	25,000	6,250	-	6,250	25,000	6,250
Christmas Activities	2,000	500	-	-	2,000	500
Festivals & Events - HODS	2,000	500	-	-	2,000	500
Contingency (Events tbc)	5,000	1,250	-	-	5,000	1,250
National Mourning Protocol	-	-	-	-	-	-
Event Security	30,000	7,500	5,285	150	24,715	2,215
	<b>89,022</b>	<b>22,256</b>	<b>13,863</b>	<b>12,971</b>	<b>75,159</b>	<b>8,393</b>

**CEMETERY****At 30/06/2019**

	<b>BUDGET</b>		<b>ACTUALS</b>		<b>VARIANCE - Surplus (Deficit)</b>	
	<b>Annual Budget 2019-20</b>	<b>YTD Budget At 30/06/2019</b>	<b>YTD Actuals 2019-20</b>	<b>YTD Previous 2018-19</b>	<b>YTD Actuals To</b>	
					<b>Annual Budget</b>	<b>YTD Budget</b>
<b>INCOME</b>						
Purchase & Interment Fees	37,332	9,333	16,940	10,260	(20,392)	7,607
Memorial Fees	7,832	1,958	2,500	2,710	(5,332)	542
Sundry Income (Seating/Trees/Transfers)	400	100	80	160	(320)	(20)
	<b>45,563</b>	<b>11,391</b>	<b>19,520</b>	<b>13,130</b>	<b>(26,043)</b>	<b>8,129</b>
<b>EXPENDITURE</b>						
Management Charge	136,457	34,114	32,671	31,411	103,785	1,443
Rates	3,924	981	1,066	1,222	2,858	(85)
General Ground Maintenance	17,500	4,375	14,649	410	2,851	(10,274)
Repairs & Maintenance	50	13	-	-	50	13
Telephone	650	163	143	99	507	19
Heating & Lighting	562	141	(675)	825	1,237	815
Vehicle Expenses	3,719	930	1,386	1,181	2,334	(456)
Equipment	7,000	1,750	1,042	4,401	5,958	708
Health & Safety	250	63	-	-	250	63
Grave Excavation	3,585	896	950	760	2,635	(54)
Travel & Subsistence	855	214	113	97	741	100
Sundry Seating & Trees	600	150	304	-	296	(154)
Contingency for Inflation	1,354	339	-	-	1,354	339
Vehicle Replacement Contingency	2,500	625	-	-	2,500	625
	<b>179,006</b>	<b>44,752</b>	<b>51,650</b>	<b>40,406</b>	<b>127,356</b>	<b>(6,898)</b>
<b>NET EXPENDITURE</b>	<b>133,443</b>	<b>33,361</b>	<b>32,130</b>	<b>27,276</b>	<b>101,313</b>	<b>1,231</b>

**HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE****At 30/06/2019**

	<b>BUDGET</b>		<b>ACTUALS</b>		<b>VARIANCE - Surplus (Deficit)</b>	
	<b>Annual Budget 2019-20</b>	<b>YTD Budget At 30/06/2019</b>	<b>YTD Actuals 2019-20</b>	<b>YTD Previous 2018-19</b>	<b>YTD Actuals To</b>	
					<b>Annual Budget</b>	<b>YTD Budget</b>
<b>EXPENDITURE</b>						
Special Repairs and Maintenance	2,500	625	3,805	-	(1,305)	(3,180)
	<b>2,500</b>	<b>625</b>	<b>3,805</b>	<b>-</b>	<b>(1,305)</b>	<b>(3,180)</b>

**TRANQUILITY GARDEN**
**At 30/06/2019**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2019-20	YTD Budget At 30/06/2019	YTD Actuals 2019-20	YTD Previous 2018-19	YTD Actuals To Annual Budget	YTD Budget
<b>INCOME</b>						
Purchase & Interment Fees	5,860	1,465	1,169	1,635	(4,691)	(296)
Memorial Fees	2,307	577	1,399	630	(908)	822
	<b>8,167</b>	<b>2,042</b>	<b>2,568</b>	<b>2,265</b>	<b>(5,599)</b>	<b>526</b>
<b>EXPENDITURE</b>						
Maintenance & Development Costs	5,000	1,250	41	919	4,959	1,209
	<b>5,000</b>	<b>1,250</b>	<b>41</b>	<b>919</b>	<b>4,959</b>	<b>1,209</b>
<b>NET EXPENDITURE</b>	<b>(3,167)</b>	<b>(792)</b>	<b>(2,527)</b>	<b>(1,346)</b>	<b>(640)</b>	<b>1,735</b>

Budget 2019/20 Income expected to exceed Expenditure

**ALLOTMENTS - PARK ROAD**
**At 30/06/2019**

	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2019-20	YTD Budget At 30/06/2019	YTD Actuals 2019-20	YTD Previous 2018-19	YTD Actuals To Annual Budget	YTD Budget
<b>INCOME</b>						
Tenancy Rental	171	43	-	-	(171)	(43)
	<b>171</b>	<b>43</b>	<b>-</b>	<b>-</b>	<b>(171)</b>	<b>(43)</b>
<b>EXPENDITURE</b>						
Lease	10	3	(33)	-	43	36
Set up & Maintenance Costs	-	-	-	199	-	-
	<b>10</b>	<b>3</b>	<b>(33)</b>	<b>199</b>	<b>43</b>	<b>36</b>
<b>NET EXPENDITURE</b>	<b>(161)</b>	<b>(40)</b>	<b>(33)</b>	<b>199</b>	<b>(128)</b>	<b>(7)</b>

Budget 2019/20 Expenditure to be covered by Designated Allotment Reserve

**HATTON ROCK**
**At 30/06/2019**

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2019-20	YTD Budget At 30/06/2019	YTD Actuals 2019-20	YTD Previous 2018-19	YTD Actuals To Annual Budget	YTD Budget
Rent	13,490	3,373	3,155	(3,368)	10,335	218
Rates	4,521	1,130	1,117	(992)	3,404	13
Insurance	140	35	-	(70)	140	35
Heating & Lighting	42	11	1	130	41	10
Service Costs	750	188	(188)	(757)	938	376
Sundry Expenses	350	88	-	-	350	88
	<b>19,293</b>	<b>4,823</b>	<b>4,085</b>	<b>(5,058)</b>	<b>15,208</b>	<b>738</b>

**INITIATIVES, PROJECTS AND GRANTS**
**At 30/06/2019**

EXPENDITURE	BUDGET		ACTUALS		VARIANCE - Surplus (Deficit)	
	Annual Budget 2019-20	YTD Budget At 30/06/2019	YTD Actuals 2019-20	YTD Previous 2018-19	YTD Actuals To Annual Budget	YTD Budget
Special Projects & Grants - Over £20K	60,000	15,000	-	-	60,000	15,000
Special Projects & Grants - Under £20K	-	-	-	-	-	-
Town Projects / Partnership Working	28,087	7,022	-	-	28,087	7,022
Stratforward - BID Levy	725	181	709	700	16	(528)
Localism Project (NDP) - to Nov 2018	-	-	-	1,343	-	-
Special Projects & Events	-	-	-	-	-	-
Newsletters / Quality Status	11,000	2,750	326	3,390	10,674	2,424
Bus Shelters/Dog Hygiene/Litter/Cycle Racks	4,122	1,031	-	227	4,122	1,031
	<b>103,934</b>	<b>25,984</b>	<b>1,035</b>	<b>5,659</b>	<b>102,899</b>	<b>24,949</b>

Budget 2019/20 Expenditure increase for Bus Shelters/Dog Hygiene/Litter/Cycle Racks from General Reserves GP Minute 66 9.4.19



# SHAKESPEARE BIRTHDAY CELEBRATIONS

At 30/06/2019

			2019-20	2018-19
SBC - S106 Agreement (Balance)			7,933	
SBC - Opening Balance (B/fwd from 2017-18)			68,068	
<b>INCOME</b>				
SBC - Income (Other)			-	25,000
SBC - Town Council Budget			-	25,000
SBC - Friends Donations			100	80
SBC - Friends Receptions			-	-
SBC - Parade - Flags & Admin Fee			2,542	867
SBC - Advertising Income			-	-
SBC - Bank Interest			-	-
<b>Total Income</b>			<b>2,642</b>	<b>50,947</b>
<b>EXPENDITURE</b>				
SBC - Expenditure			-	-
SBC - Shields Repairs & Maintenance			-	150
SBC - Standard Replacements			-	-
SBC - Flag Poles			4,520	4,520
SBC - Insurance			-	376
SBC - Health & Safety			1,990	1,745
SBC - Traffic Management			11,166	3,364
SBC - Parade & Ceremony			8,193	9,051
SBC - Management Charges			5,633	6,519
SBC - Operational Expenses			-	7,500
SBC - Miscellaneous Expenses			1,306	12,523
SBC - Birthday Cake			-	1,400
SBC - Playmakers			-	-
SBC - Marketing			1,690	2,000
SBC - Bank Charges			-	-
SBC - Friends of Shakespeare			-	-
SBC - Friends of Shakespeare Launch			-	-
SBC - Friends Reception			-	393
<b>Total Expenditure</b>			<b>34,497</b>	<b>49,541</b>
<b>NET Surplus (Deficit) for Year</b>			<b>(31,856)</b>	<b>1,406</b>
<b>SBC - including Opening Balance</b>			<b>36,213</b>	