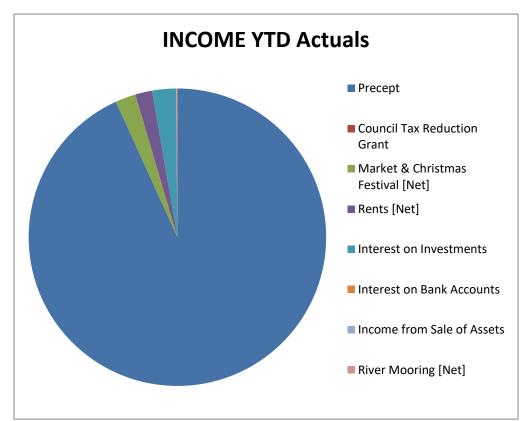
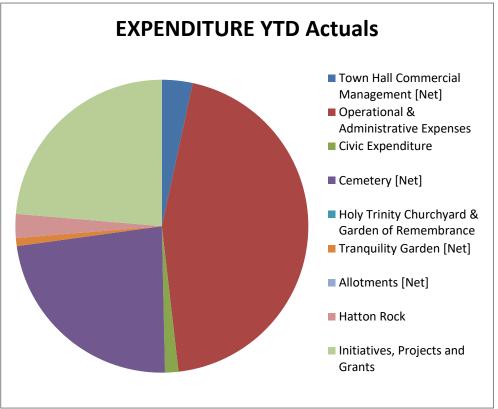
STRATFORD-UPON-AVON TOWN COUNCIL **MANAGEMENT ACCOUNTS** 2020-21 @ 31/12/2020 Month 9 **BALANCE SHEET** @ 31/12/2020 **Fixed Assets** Long Term Investments £ 534.455 **Current Assets** Debtors £ 8.007 **Short Term Investments** £ 225,526 Cash at Bank and in hand 56,693 290.226 **Less Current Liabilities** Creditors £ (4.015)Restricted Funds (15,849)(19,864)£ **Net Assets (excluding Fixed Asset Reserve)** 804,816 Financed by: Year To Date Trial Balance Surplus/(Deficit) £ 45,941 General Reserve £ 442,390 £ Designated Reserves (excluding CIL & SBC) 229,793 Community Infrastructure Levy (CIL) balance £ 13,351 Shakespeare Birthday Celebrations (SBC) balance £ 73,341 (excluding Fixed Assets @ 31/03/2020) 804,816 15,039,541 **INVESTMENTS & BANK** @ 31/12/2020 **RESERVES** @ 31/03/2020 CCLA Local Authorities' Property Fund £ 250,000 **Building Maintenance Reserve** £ 136,615 Cemetery Land & Building Reserve £ £ Cambridge & Counties 3 Year Business Bond 104,455 25,400 Allotment Reserve £ Cambridge & Counties 2 Year Business Bonds £ 180,000 27,162 £ Christmas Festival Reserve £ **Total Long Term Investments** 534,455 7,154 Vehicle Replacement Reserve £ 15,000 £ **Election Expenses Reserve** £ CCLA Public Sector Deposit Fund 34.443 18.462 Cambridge & Counties Bank Savings Account £ 191,083 Community Infrastructure Levy (CIL) £ 5,755 **Total Short Term Investments** 225,526 SBC Reserve 73,047 **Total Designated Reserves** 308,595 **Barclays Business Current Account** £ 56.005 **Barclays Debit Card Account** £ 550 **General Reserve** 442,390 Petty Cash 137 Total Cash at Bank and in hand 56,693 £ **Total Reserves** 750,985 **Total Investments & Bank** 816,673

	YTD Budget	% of Total	YTD Actuals	% of Total	VARIANCE
INCOME	@ 31/12/2020		@ 31/12/2020		Surplus/(Deficit)
Precept	385,763	66%	385,763	83%	-
Council Tax Reduction Grant	-		-		-
Market & Christmas Festival (incl. SDC share)	107,957	18%	19,740	4%	(88,217)
Rents	7,313		9,750		2,437
Interest on Investments	13,125		10,676		(2,449)
Interest on Bank Accounts	270		111		(159)
Income from Sale of Assets	-		-		-
River Mooring	776		513		(264)
Town Hall Commercial Management	23,393	4%	3,054	1%	(20,340)
Cemetery	40,747	7%	32,553	7%	(8,194)
Tranquility Garden	6,830		4,523		(2,308)
Allotments	124		-		(124)
TOTAL INCOME	586,298		466,681		(119,617)
EXPENDITURE					
Market & Christmas Festival (incl. SDC share)	81,400	10%	10,518	2%	70,882
Rents	1,638	1070	2,184	270	(546)
River Mooring	1,000		2,104		(040)
Town Hall Commercial Management	27,566	3%	20,204	4%	7,362
Operational & Administrative Expenses	331,494	41%	226,544	41%	104,950
Civic Expenditure	63,230	8%	7,469	1%	55,761
Cemetery	156,870	19%	149,708	27%	7,162
Holy Trinity Churchyard & Garden of Remembrance	2,250	1070	-	2. 70	2,250
Tranquility Garden	3,750		_		3,750
Allotments	8		_		8
Hatton Rock	14,521		13,335		1,186
Initatives, Projects and Grants	135,101	17%	119,621	22%	15,481
Contingency for Inflation (included in above)	5,913	,	110,021	/ 0	13,401
TOTAL EXPENDITURE	817,828		549,582		268,246
	,		,		
NET Surplus / (Deficit)	(231,530)		(82,901)		148,629

	YTD Actuals	% of Total	YTD Previous	% of Total	VARIANCE
	2020-21		2019-20		Increase /
INCOME	@ 31/12/2020		@ 31/12/2019		(Decrease)
Precept	385,763	83%	379,089	60%	6,674
Council Tax Reduction Grant	-	-	2,745	0%	(2,745)
Market & Christmas Festival (incl. SDC share)	19,740	4%	142,119	23%	(122,379)
Rents	9,750	2%	9,750	2%	
Interest on Investments	10,676	2%	15,790	3%	(5,114)
Interest on Bank Accounts	111	0%	291	0%	(180)
Income from Sale of Assets	-	-	-	-	
River Mooring	513	0%	1,225	0%	(713)
Town Hall Commercial Management	3,054	1%	22,805	4%	(19,752)
Cemetery	32,553	7%	49,105	8%	(16,552)
Tranquility Garden	4,523	1%	6,830	1%	(2,308)
Allotments	-	-	-	-	-
TOTAL INCOME	466,681	100%	629,749	100%	(163,068)
EVENDITURE					
EXPENDITURE Market & Christman Factival (in al. SDC above)	10 510	2%	64.100	110/	(F2 F92)
Market & Christmas Festival (incl. SDC share)	10,518		64,100	11% 0%	(53,582)
Rents	2,184	0%	2,184	0%	-
River Mooring	20.204	- 4%	25,693	- 4%	/F 490\
Town Hall Commercial Management	20,204 226,544	4% 41%	25,693	4% 41%	(5,489) (24,530)
Operational & Administrative Expenses	226,544 7,469	41% 1%	46,911	41% 8%	(39,442)
Civic Expenditure	7,469 149,708	27%	128,779	21%	20,929
Cemetery	149,700	2170	4,616	1%	
Holy Trinity Churchyard & Garden of Remembrance Tranquility Garden	-	-	355	0%	(4,616) (355)
Allotments	-	-	333	0%	(333)
Hatton Rock	13,335	- 2%	5,693	- 1%	7,642
Initatives, Projects and Grants	119,621	2% 22%	78,283	13%	41,337
Contingency for Inflation (included in above)	119,021	ZZ /0	10,203	13/0	41,337
TOTAL EXPENDITURE	549,582	100%	607,688	100%	/E0 40E\
IOTAL EXPENDITURE	349,382	100%	1 000,100	100%	(58,105)
					1





SUMMARISED INCOME & EXPENDITURE	ACCOUNT		@ 31/12/2020			
	BUD	GET	ACTU	IALS	VARIANCE - Sui	rplus / (Deficit)
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
INCOME	2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget
Precept	514,351	385,763	385,763	379,089	(128,588)	-
Council Tax Reduction Grant	-	-	-	2,745	-	-
Market & Christmas Festival [Net]	35,410	26,557	9,222	78,019	(26,188)	(17,335)
Rents [Net]	7,566	5,675	7,566	7,566	(0)	1,891
Interest on Investments	17,500	13,125	10,676	15,790	(6,824)	(2,449)
Interest on Bank Accounts	360	270	111	291	(249)	(159)
Income from Sale of Assets	-	-	-	-	-	-
River Mooring [Net]	1,035	776	513	1,225	(523)	(264)
Sundry Income	-	-	-	-	-	-
	576,222	432,166	413,850	484,724	(162,372)	(18,316)
EXPENDITURE						
Town Hall Commercial Management [Net]	5,564	4,173	17,150	2,888	(11,586)	(12,977)
Operational & Administrative Expenses	441,992	331,494	226,544	251,074	215,448	104,950
Civic Expenditure	84,307	63,230	7,469	46,911	76,838	55,761
Cemetery [Net]	154,831	116,123	117,154	79,674	37,677	(1,031)
Holy Trinity Churchyard & Garden of Remembrance	3,000	2,250	-	4,616	3,000	2,250
Tranquility Garden [Net]	(4,107)	(3,080)		(6,476)	416	1,443
Allotments [Net]	(155)	(116)		-	(155)	(116)
Hatton Rock	19,361	14,521	13,335	5,693	6,026	1,186
Initiatives, Projects and Grants	180,134	135,101	119,621	78,283	60,514	15,481
	884,927	663,696	496,751	462,663	388,177	166,945
NET Surplus / (Deficit)	(308,705)	(231,530)	(82,901)	22,061	225,804	148,629
Funding from Reserves	295,705	n/a	tbc @ Year End	12,771	tbc @ Year End	n/a
Budget Virements (approved post Budget)	13,000					

Cemetery Expenditure increase for Ground Maintenance £10,000 F&S Minute 25 10.9.19 and for Equipment £3,000 F&S Minute 71.2 10.3.20 (carried over from 2019-20)

MARKET & CHRISTMAS FESTIVAL

@ 31/12/2020

INCOME

Market

Christmas Festival

EXPENDITURE

Market - District Council Share Market - Tripartite Expenses

Christmas Festival

NET INCOME

BUD	GET	ACTU	IALS	VARIANCE - Surplus / (Deficit)		
Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actu	als To	
2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
143,943	107,957	19,740	142,119	(124,203)	(88,217)	
-	-	-	-	-	-	
143,943	107,957	19,740	142,119	(124,203)	(88,217)	
86,366	64,775	10,518	63,680	75,848	54,257	
2,879	2,159	-	300	2,879	2,159	
19,288	14,466	-	120	19,288	14,466	
108,533	81,400	10,518	64,100	98,015	70,882	
35,410	26,557	9,222	78,019	(26,188)	(17,335)	

TOWN HALL COMMERCIAL MANAGEMENT

@ 31/12/2020

INCOME

Lettings (excluding Deferred Income)
Sundry Income

EXPENDITURE

Salaries, Wages & Related Costs
Security Personnel
Cleaning & Laundry
PRS and Licences
Operating Equipment
Travel & Subsistence
Marketing, Publicity & Special Projects
Other Costs
Contingency for Inflation

NET EXPENDITURE

BUD	GET	ACTU	IALS	VARIANCE - Su	rplus / (Deficit)	
Annual Budget YTD Budget		YTD Actuals YTD Previous		YTD Actuals To		
2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
30,876	23,157	3,054	22,570	(27,823)	(20,104)	
314	236	-	235	(314)	(236)	
31,190	23,393	3,054	22,805	(28,137)	(20,340)	
27,202	20,402	16,990	19,712	10,212	3,412	
793	595	-	416	793	595	
3,600	2,700	1,911	2,648	1,689	789	
1,653	1,240	1,207	2,680	446	33	
914	686	47	70	867	639	
350	263	-	118	350	263	
1,500	1,125	-	-	1,500	1,125	
500	375	50	50	450	325	
242	182					
36,754	27,566	20,204	25,693	16,550	7,362	
5,564	4,173	17,150	2,888	(11,586)	(12,977)	

	BUDGET		ACTU	ALS	VARIANCE - Surplus / (Deficit)		
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	vious YTD Actuals To		
EXPENDITURE	2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
Rother Street Clock Tower	220	165	217	165	3	(52)	
STC Meeting Expenses & Subsistence	1,000	750	176	560	824	574	
Travel and Subsistence	250	188	34	258	216	153	
Borough Records	350	263	-	-	350	263	
Salaries, Wages & Related Costs	189,834	142,376	142,940	146,992	46,894	(565)	
Recruitment	1,500	1,125	118	412	1,382	1,007	
Advertising & Publicity	1,000	750	-	-	1,000	750	
Office Equipment & Furniture & Stationery	3,600	2,700	1,090	2,399	2,510	1,610	
Equipment Rental	2,274	1,705	1,075	1,075	1,199	630	
Combined Insurance Policy	12,124	9,093	9,832	8,811	2,292	(739)	
Telephones	2,200	1,650	1,639	1,616	561	11	
Postage & Carriage	1,000	750	400	777	600	350	
Avon Planning Services	4,080	3,060	3,400	3,400	680	(340)	
Neighbourhood Plan Monitoring & Review	2,000	1,500	600	605	1,400	900	
Subscriptions	2,260	1,695	1,266	1,356	994	429	
Professional Fees	13,595	10,196	9,751	4,524	3,844	445	
Audit Fees	5,746	4,310	6,350	1,600	(604)	(2,041)	
Payroll Services	5,800	4,350	1,000	3,500	4,800	3,350	
Health & Safety	1,500	1,125	-	-	1,500	1,125	
Councillor & Staff Training	7,565	5,674	210	910	7,355	5,464	
IT	8,325	6,244	5,027	6,598	3,298	1,217	
Website Maintenance	1,000	750	1,148	75	(148)	(398)	
Bank Charges & Interest	1,000	750	374	141	626	376	
Newspapers	40	30	25	29	15	5	
Rates & Water Rates	28,126	21,095	20,920	20,560	7,206	175	
Heating & Lighting	7,990	5,993	2,750	4,389	5,240	3,242	
General Repairs, Maintenance & Sundry	10,500	7,875	3,567	10,085	6,933	4,308	
Town Hall Planned Maintenance & Repairs	113,536	85,152	9,757	18,185	103,779	75,395	
Alarm & CCTV Call Out	1,000	750	365	-	635	385	
Lift Maintenance Contract	1,000	750	2,512	1,013	(1,512)	(1,762)	
Election Exp (Inc Polls/Pro Challenges)	5,000	3,750	-	11,038	5,000	3,750	
Contingency for Inflation	6,577	4,933			6,577	4,933	
-	441,992	331,494	226,544	251,074	215,448	104,950	

Town Hall Planned Maintenance & Repairs (previously included in General Repairs, Maintenance & Sundry) decreased by budget virement to cover Cemetery Expenditure increase GP Minute 13 14.7.20

CIVIC EXPENDITURE @ 31/12/2020

	BUDGET		ACTUALS		VARIANCE - Surplus / (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	us YTD Actuals To	
EXPENDITURE	2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget
Mayor's Allowance	6,500	4,875	151	4,173	6,349	4,724
Mayor's Traveling	5,000	3,750	587	4,224	4,413	3,163
New Civic Car (to be added to Mayor's Travelling)	3,864	2,898				
Civic Insignia	4,864	3,648	3,422	184	1,442	226
Receptions (Formal & Informal)	6,000	4,500	1,060	4,258	4,940	3,440
Honoraria inc photographic	3,329	2,497	2,040	2,260	1,290	457
Printing & Stationery	500	375	210	508	290	165
Floral Decorations	650	488	-	215	650	488
Civic Robes	1,500	1,125	-	1,033	1,500	1,125
Civic Gifts	100	75	-	61	100	75
SBC - Town Council funding contribution	25,000	18,750	-	18,750	25,000	18,750
Christmas Activities	2,000	1,500	-	1,934	2,000	1,500
Festivals & Events - HODS	2,000	1,500	-	-	2,000	1,500
VE Day 75	3,000	2,250	-			
Contingency (Events tbc)	5,000	3,750	-	-	5,000	3,750
National Mourning Protocol	-	-	-	-	-	-
Event Security	15,000	11,250	-	9,312	15,000	11,250
	84,307	63,230	7,469	46,911	76,838	55,761

Event Security decreased by £5,000 to offset additional Grant Expenditure for Fred Winter Centre TC Minute 82 29.9.20

CEMETERY @ 31/12/2020

	BUD	BUDGET		JALS	VARIANCE - Surplus / (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actu	uals To
INCOME	2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget
Purchase & Interment Fees	43,074	32,306	27,833	41,045	(15,241)	(4,472)
Memorial Fees	10,855	8,141	4,250	7,935	(6,605)	(3,891)
Sundry Income (Seating/Trees/Transfers)	400	300	470	125	70	170
	54,329	40,747	32,553	49,105	(21,776)	(8,193)
EXPENDITURE						
Salaries, Wages & Related Costs	135,173	101,380	105,049	98,557	30,124	(3,669)
Training	3,000	2,250				
Rates & Water Rates	4,374	3,281	3,343	3,197	1,031	(62)
General Ground Maintenance	39,964	29,973	26,722	16,772	13,242	3,251
Repairs & Maintenance	1,100	825	-	-	1,100	825
Telephone	650	488	333	475	317	154
Heating & Lighting	1,160	870	1,192	(431)	(32)	(322)
Vehicle Expenses	3,730	2,798	2,985	2,824	745	(187)
Equipment	10,218	7,664	8,146	3,765	2,072	(483)
Health & Safety	250	188	-	9	250	188
Grave Excavation	4,750	3,563	1,330	2,660	3,420	2,233
Travel & Subsistence	626	470	503	469	123	(33)
Sundry Seating & Trees	600	450	105	483	495	345
Contingency for Inflation	1,065	799	-	-	1,065	799
Vehicle Replacement Contingency	2,500	1,875	-	-	2,500	1,875
	209,160	156,870	149,708	128,779	59,452	4,912
NET EXPENDITURE	154,831	116,123	117,154	79,674	37,677	(1,031)

Cemetery Expenditure increase for Ground Maintenance F&S Minute 25 10.9.19 and for Equipment F&S Minute 71.2 10.3.20 (carried over from 2019-20) Cemetery Expenditure increase for Ground Maintenance GP Minute 13 14.7.20

HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE @ 31/12/2020

EXPENDITURE

Special Repairs and Maintenance

BUD	GET	ACTU	ALS	VARIANCE - Surplus / (Deficit)		
Annual Budget YTD Budget		YTD Actuals	YTD Previous	YTD Act	uals To	
2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
3,000	2,250	•	4,616	3,000	2,250	
3,000	2,250	-	4,616	3,000	2,250	

TRANQUILITY GARDEN

@ 31/12/2020

INCOME Purchase & Interment Fees Memorial Fees	
EXPENDITURE	

Maintenance & Development Costs

NET EXPENDITURE

Budget 2020/21 Income expected to exceed Expenditure

BUDGET		ACTU	JALS	VARIANCE - Surplus / (Deficit)		
Annual Budget	YTD Budget	YTD Actuals YTD Previous		YTD Actuals To		
2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
6,480	4,860	3,656	4,860	(2,824)	(1,204)	
2,627	1,970	866	1,970	(1,761)	(1,104)	
9,107	6,830	4,523	6,830	(4,585)	(2,308)	
5,000	3,750	-	355	5,000	3,750	
5,000	3,750	-	355	5,000	3,750	
(4.107) (3.080)		(4.523)	(6.476)	416	1,443	

ALLOTMENTS - PARK ROAD

@ 31/12/2020

	BUDGET		ACTU	IALS	VARIANCE - Surplus / (Deficit		
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To	
INCOME	2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
Tenancy Rental	165	124	•	-	(165)	(124	
	165	124	-	-	(165)	(124	
EXPENDITURE		-					
Lease	10	8	-	-	10	8	
Set up & Maintenance Costs	-	=	-	-	-		
	10	8	-	-	10		
NET EXPENDITURE	(155)	(116)	-	-	(155)	(110	
Pudget 2020/21 Expanditure to be severed by Decignet	ad Alletment December						

Budget 2020/21 Expenditure to be covered by Designated Allotment Reserve

HATTON ROCK @ 31/12/2020

EXPENDITURE

Rent
Rates
Insurance
Heating & Lighting
Service Costs
Sundry Expenses

BUDGET		ACTUALS		VARIANCE - Surplus / (Deficit)		
Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To		
2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget	
13,490	10,118	10,118	3,377	3,372	(0)	
4,584	3,438	3,406	1,462	1,178	32	
144	108	-	142	144	108	
43	32	-	1	43	32	
750	563	(188)	562	938	751	
350	263	-	149	350	263	
19,361	14,521	13,335	5,693	6,026	1,186	

INITIATIVES, PROJECTS AND GRANTS

@ 31/12/2020

	BUDGET		ACTUALS		VARIANCE - Surplus / (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
EXPENDITURE	2020-21	@ 31/12/2020	2020-21	2019-20	Annual Budget	YTD Budget
Special Projects & Grants - Over £20K	115,000	86,250	80,000	45,000	35,000	6,250
Special Projects & Grants - Under £20K	5,000	3,750	-	-	5,000	3,750
Town Projects / Partnership Working / CCTV	28,087	21,065	27,788	27,788	299	(6,723)
Stratforward - BID Levy	744	558	709	709	35	(151)
Localism Project (NDP) - to Nov 2018	-	-	-	-	-	-
COVID-19 Response & Community Support	-	-	9,030	-	(9,030)	(9,030)
Other Debtors - Stratford Support cash only clients			153	-	(153)	(153)
Special Projects & Events	-	-	-	-	-	-
Newsletters / Quality Status	14,106	10,580	1,315	3,527	12,791	9,265
Bus Shelters/Dog Hygiene/Litter/Cycle Racks	6,997	5,248	625	1,259	6,372	4,622
Climate Change Pilot Scheme	10,000	7,500	-	-	10,000	7,500
Lunch Club (Loneliness/Dementia Friendly projects)	200	150	-	-	200	150
	180,134	135,101	119,621	78,283	60,514	15,481

Special Projects & Grants additional Grant Expenditure of £5,000 for Fred Winter Centre TC Minute 82 29.9.20

SHAKESPEARE BIRTHDAY CELEBRATIONS	@ 31/12/2020	
	2020-21	2019-20
SBC - S106 Agreement (Balance)	7,933	
SBC - Opening Balance (B/fwd from 2019-20)	73,047	
INCOME		
INCOME SBC - Income (Other)		25,000
i i	-	25,000 25,000
SBC - Town Council Budget SBC - Friends Donations	-	•
SBC - Friends Donations SBC - Friends Receptions	-	25
SBC - Parade - Flags & Admin Fee	(03)	2,542
SBC - Advertising Income	(83)	2,342
SBC - Bank Interest	-	-
Total Income	(83)	52,567
Total income	(63)	32,307
EXPENDITURE		
SBC - Expenditure	_	_
SBC - Shields Repairs & Maintenance	-	_
SBC - Standard Replacements	-	_
SBC - Flag Poles	-	4,520
SBC - Insurance	-	376
SBC - Health & Safety	500	1,990
SBC - Event Security	-	1,650
SBC - Traffic Management	-	10,706
SBC - Parade & Ceremony	(877)	8,193
SBC - Management Charges		5,633
SBC - Operational Expenses	-	, -
SBC - Miscellaneous Expenses	-	11,471
SBC - Birthday Cake	-	-
SBC - Playmakers	-	-
SBC - Marketing	-	1,690
SBC - Bank Charges	-	-
SBC - Friends of Shakespeare (including Launch)	-	-
SBC - Friends Reception	-	-
Total Expenditure	(377)	46,229
NET Surplus (Deficit) for Year	294	6,338

SBC - including Opening Balance	73,341