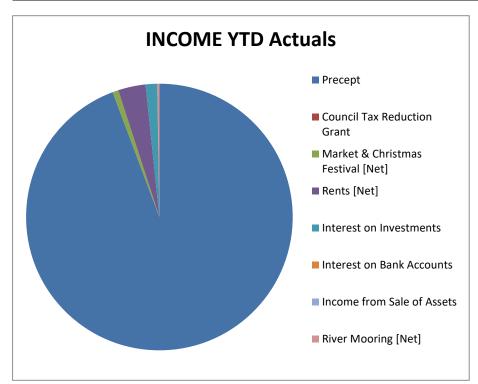
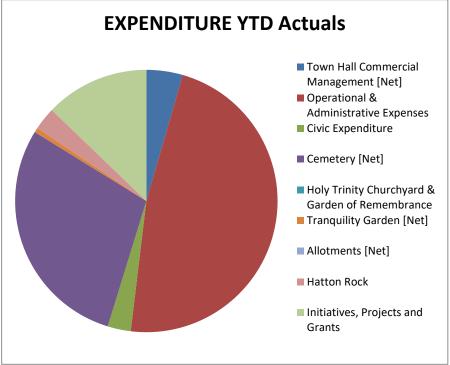
STRATFORD-UPON-AVON TOWN COUNCIL MANAGEMENT ACCOUNTS 2020-21 @ 31/08/2020 Month 5 **BALANCE SHEET** @ 31/08/2020 **Fixed Assets** £ Long Term Investments 584,205 **Current Assets** Debtors £ 7.133 Short Term Investments £ 160,863 Cash at Bank and in hand 57,360 225,356 Less Current Liabilities Creditors £ (35,555)Restricted Funds (16,161)(51,716) 757,845 **Net Assets (excluding Fixed Asset Reserve)** Financed by: Year To Date Trial Balance Surplus/(Deficit) £ 2,042 General Reserve £ 442,390 Designated Reserves (excluding CIL & SBC) £ 229,793 Community Infrastructure Levy (CIL) balance £ 10,279 £ Shakespeare Birthday Celebrations (SBC) balance 73,341 £ 757,845 (excluding Fixed Assets @ 31/03/2020) £ 15,039,541 **INVESTMENTS & BANK** @ 31/08/2020 **RESERVES** @ 31/03/2020 £ **Building Maintenance Reserve** £ CCLA Local Authorities' Property Fund 250,000 136,615 Cemetery Land & Building Reserve £ £ Cambridge & Counties 3 Year Business Bond 102,200 25,400 Allotment Reserve Cambridge & Counties 2 Year Business Bonds £ 232,005 £ 27,162 **Total Long Term Investments** Christmas Festival Reserve 584,205 £ 7,154 Vehicle Replacement Reserve £ 15,000 £ Election Expenses Reserve £ CCLA Public Sector Deposit Fund 34,431 18,462 £ Community Infrastructure Levy (CIL) £ Cambridge & Counties Bank Savings Account 126,432 5,755 SBC Reserve **Total Short Term Investments** £ 160,863 £ 73,047 **Total Designated Reserves** £ 308,595 £ **Barclays Business Current Account** 57,033 **Barclays Debit Card Account** £ 256 **General Reserve** 442,390 Petty Cash 71 57,360 Total Cash at Bank and in hand **Total Investments & Bank** 802,428 **Total Reserves** 750,985

INCOME Precept	YTD Budget	% of Total	YTD Actuals	% of Total	VARIANCE
Precept	@ 31/08/2020		@ 31/08/2020		Surplus/(Deficit)
	214,313	66%	214,313	87%	-
Council Tax Reduction Grant	-		-		-
Market & Christmas Festival (incl. SDC share)	59,976	18%	4,070	2%	(55,906)
Rents	4,063		9,750		5,687
Interest on Investments	7,292		3,188		(4,104)
Interest on Bank Accounts	150		71		(79)
Income from Sale of Assets	-		-		-
River Mooring	431		513		81
Town Hall Commercial Management	12,996	4%	476	0%	(12,521)
Cemetery	22,637	7%	13,385	5%	(9,252)
Tranquility Garden	3,795		1,490		(2,305)
Allotments	69		-		(69)
TOTAL INCOME	325,721		247,254		(78,467)
EXPENDITURE					
Market & Christmas Festival (incl. SDC share)	45,222	10%	2,442	1%	42,780
Rents	910		2,184		(1,274)
River Mooring	-		-		-
Town Hall Commercial Management	15,314	3%	12,165	4%	3,149
Operational & Administrative Expenses	184,163	41%	123,636	45%	60,527
Civic Expenditure	35,601	8%	7,455	3%	28,146
Cemetery	85,900	19%	89,131	32%	(3,231)
Holy Trinity Churchyard & Garden of Remembrance			-		1,250
Tranquility Garden	2,083		-		2,083
Allotments	4		-		4
Hatton Rock	8,067		7,325		742
Initatives, Projects and Grants	72,973	16%	33,395	12%	39,578
Contingency for Inflation (included in above)	3,285				
TOTAL EXPENDITURE	451,487		277,733		173,754
NET Surplus / (Deficit)	(125,766)		(30,479)		95,287

INCOME & EXPENDITURE YEAR TO DATE	- ACTUALS &	PREVIOUS			
	YTD Actuals	% of Total	YTD Previous	% of Total	VARIANCE
	2020-21		2019-20		Increase /
INCOME	@ 31/08/2020		@ 31/08/2019		(Decrease)
Precept	214,313	87%	210,605	61%	3,708
Council Tax Reduction Grant	-	-	1,525	0%	(1,525)
Market & Christmas Festival (incl. SDC share)	4,070	2%	70,148	20%	(66,078)
Rents	9,750	4%	9,750	3%	-
Interest on Investments	3,188	1%	2,875	1%	313
Interest on Bank Accounts	71	0%	142	0%	(71)
Income from Sale of Assets	-	-	-	-	-
River Mooring	513	0%	721	0%	(209)
Town Hall Commercial Management	476	0%	14,150	4%	(13,674)
Cemetery	13,385	5%	32,635	9%	(19,250)
Tranquility Garden	1,490	1%	4,458	1%	(2,968)
Allotments	-	-	-	-	-
TOTAL INCOME	247,254	100%	347,008	100%	(99,753)
EXPENDITURE					
Market & Christmas Festival (incl. SDC share)	2,442	1%	42,089	12%	(39,647)
Rents	2,184	1%	2,184	1%	-
River Mooring	-	-	-	-	-
Town Hall Commercial Management	12,165	4%	15,515	5%	(3,349)
Operational & Administrative Expenses	123,636	45%	144,147	42%	(20,511)
Civic Expenditure	7,455	3%	25,563	7%	(18,109)
Cemetery	89,131	32%	76,875	22%	12,255
Holy Trinity Churchyard & Garden of Remembrance	-	-	4,113	1%	(4,113)
Tranquility Garden	-	-	69	0%	(69)
Allotments	-	-	-	-	-
Hatton Rock	7,325	3%	(1,477)	-0%	8,802
Initatives, Projects and Grants	33,395	12%	32,798	10%	598
Contingency for Inflation (included in above)					
TOTAL EXPENDITURE	277.733	100%	341.876	100%	(64.143)
NET Surplus / (Deficit)	(30,479)		5.132		(35.611)

@ 31/08/2020





SUMMARISED INCOME & EXPENDITURE	ACCOUNT		@ 31/08/2020			
	BUD	GET	ACTU	ALS	VARIANCE - Su	rplus / (Deficit)
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
INCOME	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
Precept	514,351	214,313	214,313	210,605	(300,038)	-
Council Tax Reduction Grant	-	-	-	1,525	-	-
Market & Christmas Festival [Net]	35,410	14,754	1,628	28,059	(33,782)	(13,126)
Rents [Net]	7,566	3,153	7,566	7,566	(0)	4,413
Interest on Investments	17,500	7,292	3,188	2,875	(14,312)	(4,104)
Interest on Bank Accounts	360	150	71	142	(289)	(79)
Income from Sale of Assets	-	-	-	-	-	-
River Mooring [Net]	1,035	431	513	721	(523)	81
Sundry Income	-	-	-	-	-	-
Funding from Reserves	295,705	n/a	tbc @ Year End	-	tbc @ Year End	n/a
	871,927	240,092	227,278	251,493	(644,649)	(12,814)
EXPENDITURE						
Town Hall Commercial Management [Net]	5,564	2,318	11,690	1,365	(6,126)	(9,372)
Operational & Administrative Expenses	441,992	184,163	123,636	144,147	318,356	60,527
Civic Expenditure	89,307	35,601	7,455	25,563	81,852	28,146
Cemetery [Net]	154,831	63,263	75,746	44,240	79,085	(12,483)
Holy Trinity Churchyard & Garden of Remembrance	3,000	1,250	-	4,113	3,000	1,250
Tranquility Garden [Net]	(4,107)	(1,712)	(1,490)	(4,389)	(2,617)	(222)
Allotments [Net]	(155)	(65)	-	-	(155)	(65)
Hatton Rock	19,361	8,067	7,325	(1,477)	12,036	742
Initiatives, Projects and Grants	175,134	72,973	33,395	32,798	141,739	39,578
	884,927	365,858	257,757	246,361	627,170	108,101
NET Surplus / (Deficit)	(13,000)	(125,766)	(30,479)	5,132	(17,479)	95,287

Cemetery Expenditure increase for Ground Maintenance F&S Minute 25 10.9.19 and for Equipment F&S Minute 71.2 10.3.20 (carried over from 2019-20)

MARKET & CHRISTMAS FESTIVAL

@ 31/08/2020

INCOME

Market

Christmas Festival

EXPENDITURE

Market - District Council Share Market - Tripartite Expenses

Christmas Festival

NET INCOME

BUD	GET	ACTU	IALS	VARIANCE - Surplus / (Defici		
Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actu	uals To	
2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget	
143,943	59,976	4,070	70,148	(139,873)	(55,906)	
-	-	•	-	-	-	
143,943	59,976	4,070	70,148	(139,873)	(55,906)	
86,366	35,986	2,442	42,089	83,924	33,544	
2,879	1,200	-	-	2,879	1,200	
19,288	8,037	-	-	19,288	8,037	
108,533	45,222	2,442	42,089	106,091	42,780	
35,410	14,754	1,628	28,059	(33,782)	(13,126)	

TOWN HALL COMMERCIAL MANAGEMENT

@ 31/08/2020

INCOME

Lettings (excluding Deferred Income) Sundry Income

EXPENDITURE

Salaries, Wages & Related Costs Security Personnel Cleaning & Laundry PRS and Licences Operating Equipment Travel & Subsistence Marketing, Publicity & Special Projects Other Costs Contingency for Inflation

NET EXPENDITURE

BUD	GET	ACTU	IALS	VARIANCE - Su	rplus / (Deficit)
Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
30,876	12,865	476	14,066	(30,401)	(12,390)
314	131	-	84	(314)	(131)
31,190	12,996	476	14,150	(30,715)	(12,521)
27,202	11,334	9,739	11,206	17,463	1,596
793	330	-	229	793	330
3,600	1,500	1,102	1,512	2,498	398
1,653	689	1,267	2,500	386	(578)
914	381	44	-	870	337
350	146	14	69	336	132
1,500	625	-	-	1,500	625
500	208	-	-	500	208
242	101				
36,754	15,314	12,165	15,515	24,589	3,149
5,564	2,318	11,690	1,365	(6,126)	(9,372)

@ 31/08/2020

	BUD	GET	ACTU	ALS	VARIANCE - Surplus / (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
EXPENDITURE	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
Rother Street Clock Tower	220	92	197	23	23	(106)
STC Meeting Expenses & Subsistence	1,000	417	112	217	888	305
Travel and Subsistence	250	104	9	87	241	95
Borough Records	350	146	-	-	350	146
Salaries, Wages & Related Costs	189,834	79,098	75,237	84,508	114,597	3,860
Recruitment	1,500	625	118	412	1,382	507
Advertising & Publicity	1,000	417	-	-	1,000	417
Office Equipment & Furniture & Stationery	3,600	1,500	597	1,775	3,003	903
Equipment Rental	2,274	947	542	542	1,732	405
Combined Insurance Policy	12,124	5,052	5,462	4,629	6,662	(411)
Telephones	2,200	917	833	891	1,367	84
Postage & Carriage	1,000	417	400	782	600	17
Avon Planning Services	4,080	1,700	1,360	1,700	2,720	340
Neighbourhood Plan Monitoring & Review	2,000	833	240	240	1,760	593
Subscriptions	2,260	942	1,009	997	1,251	(68)
Professional Fees	13,595	5,665	7,398	10,560	6,198	(1,733)
Audit Fees	5,746	2,394	4,350	-	1,396	(1,956)
Payroll Services	5,800	2,417	500	2,050	5,300	1,917
Health & Safety	1,500	625	-	-	1,500	625
Councillor & Staff Training	7,565	3,152	235	343	7,330	2,917
IT	8,325	3,469	3,791	4,790	4,534	(323)
Website Maintenance	1,000	417	1,148	75	(148)	(731)
Bank Charges & Interest	1,000	417	207	358	793	210
Newspapers	40	17	15	16	25	2
Rates & Water Rates	28,126	11,719	10,827	10,647	17,299	892
Heating & Lighting	7,990	3,329	1,986	2,037	6,004	1,343
General Repairs, Maintenance & Sundry	124,036	51,682	4,799	6,388	119,237	46,883
Alarm & CCTV Call Out	1,000	417	365	-	635	52
Lift Maintenance Contract	1,000	417	1,899	405	(899)	(1,482)
Election Exp (Inc Polls/Pro Challenges)	5,000	2,083	-	9,674	5,000	2,083
Contingency for Inflation	6,577	2,740			6,577	2,740
-	441,992	184,163	123,636	144,147	318,356	60,527

General Repairs decreased by budget virement to cover Cemetery Expenditure increase GP Minute 13 14.7.20

CIVIC EXPENDITURE @ 31/08/2020

	BUD	GET	ACTUALS		VARIANCE - Su	rplus / (Deficit)
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
EXPENDITURE	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
Mayor's Allowance	6,500	2,708	2,068	2,029	4,432	640
Mayor's Traveling	5,000	2,083	307	2,161	4,693	1,777
New Civic Car (to be added to Mayor's Travelling)	3,864					
Civic Insignia	4,864	2,027	3,422	159	1,442	(1,395)
Receptions (Formal & Informal)	6,000	2,500	730	3,622	5,270	1,770
Honoraria inc photographic	3,329	1,387	718	653	2,611	669
Printing & Stationery	500	208	210	249	290	(2)
Floral Decorations	650	271	-	215	650	271
Civic Robes	1,500	625	-	844	1,500	625
Civic Gifts	100	42	-	61	100	42
SBC - Town Council funding contribution	25,000	10,417	-	10,417	25,000	10,417
Christmas Activities	2,000	833	-	1,060	2,000	833
Festivals & Events - HODS	2,000	833	-	-	2,000	833
VE Day 75	3,000	1,250	-			
Contingency (Events tbc)	5,000	2,083	-	-	5,000	2,083
National Mourning Protocol	-	-	-	-	-	-
Event Security	20,000	8,333	-	4,095	20,000	8,333
	89,307	35,601	7,455	25,563	81,852	28,146

CEMETERY @ 31/08/2020

	BUDGET ACTUALS		VARIANCE - Surplus / (Deficit)			
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
INCOME	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
Purchase & Interment Fees	43,074	17,948	11,540	29,515	(31,534)	(6,408)
Memorial Fees	10,855	4,523	1,725	3,040	(9,130)	(2,798)
Sundry Income (Seating/Trees/Transfers)	400	167	120	80	(280)	(47)
	54,329	22,637	13,385	32,635	(40,944)	(9,252)
EXPENDITURE						
Salaries, Wages & Related Costs	135,173	56,322	56,497	53,841	78,676	(175)
Training	3,000					
Rates & Water Rates	4,374	1,823	1,857	1,776	2,517	(35)
General Ground Maintenance	39,964	16,652	21,565	15,460	18,399	(4,913)
Repairs & Maintenance	1,100	458	-	-	1,100	458
Telephone	650	271	186	238	464	85
Heating & Lighting	1,160	483	53	(1,123)	1,107	431
Vehicle Expenses	3,730	1,554	1,446	1,810	2,284	109
Equipment	10,218	4,258	6,294	3,115	3,924	(2,037)
Health & Safety	250	104	-	9	250	104
Grave Excavation	4,750	1,979	760	1,140	3,990	1,219
Travel & Subsistence	626	261	368	306	258	(107)
Sundry Seating & Trees	600	250	105	304	495	145
Contingency for Inflation	1,065	444	-	-	1,065	444
Vehicle Replacement Contingency	2,500	1,042	-	-	2,500	1,042
	209,160	85,900	89,131	76,875	120,029	(3,231)
NET EXPENDITURE	154,831	63,263	75,746	44,240	79,085	(12,483)

Cemetery Expenditure increase for Ground Maintenance F&S Minute 25 10.9.19 and for Equipment F&S Minute 71.2 10.3.20 (carried over from 2019-20) Cemetery Expenditure increase for Ground Maintenance GP Minute 13 14.7.20

HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE @ 31/08/2020

EXPENDITURE

Special Repairs and Maintenance

BUD	GET	ACTU	ALS	VARIANCE - Surplus / (Deficit)		
Annual Budget	YTD Budget	YTD Actuals	YTD Previous	us YTD Actuals To		
2020-21	@ 31/08/2020	2020-21 2019-20		Annual Budget	YTD Budget	
3,000	1,250	-	4,113	3,000	1,250	
3,000	1,250	-	4,113	3,000	1,250	

TRANQUILITY GARDEN

@ 31/08/2020

	BUD	GET	ACTUALS		VARIANCE - Surplus / (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
INCOME	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
Purchase & Interment Fees	6,480	2,700	1,210	2,864	(5,270)	(1,490)
Memorial Fees	2,627	1,095	280	1,594	(2,347)	(815)
	9,107	3,795	1,490	4,458	(7,617)	(2,305)
EXPENDITURE						
Maintenance & Development Costs	5,000	2,083	-	69	5,000	2,083
	5,000	2,083	-	69	5,000	2,083
NET EXPENDITURE	(4,107)	(1,712)	(1,490)	(4,389)	(2,617)	(222)

Budget 2020/21 Income expected to exceed Expenditure

ALLOTMENTS - PARK ROAD

@ 31/08/2020

	BUD	BUDGET		ACTUALS		rplus / (Deficit)
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To
INCOME	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
Tenancy Rental	165	69	•	-	(165)	(69)
	165	69	•	-	(165)	(69)
EXPENDITURE		-				
Lease	10	4	-	-	10	4
Set up & Maintenance Costs	-	-	•	-	-	-
	10	4	•	-	10	4
NET EXPENDITURE	(155)	(65)	-	-	(155)	(65)

Budget 2020/21 Expenditure to be covered by Designated Allotment Reserve

HATTON ROCK @ 31/08/2020

EXPENDITURE

Rent Rates Insurance Heating & Lighting Service Costs Sundry Expenses

BUD	GET	ACTU	IALS	VARIANCE - Surplus / (Deficit		
Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Act	uals To	
2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget	
13,490	5,621	5,621	(2,244)	7,869	(0)	
4,584	1,910	1,892	812	2,692	18	
144	60	-	142	144	60	
43	18	-	1	43	18	
750	313	(188)	(188)	938	501	
350	146	-	-	350	146	
19,361	8,067	7,325	(1,477)	12,036	742	

INITIATIVES, PROJECTS AND GRANTS

@ 31/08/2020

EXPENDITURE
Special Projects & Grants - Over £20K
Special Projects & Grants - Under £20K
Town Projects / Partnership Working / CCTV
Stratforward - BID Levy
Localism Project (NDP) - to Nov 2018
COVID-19 Response & Community Support
Other Debtors - Stratford Support cash only clients
Special Projects & Events
Newsletters / Quality Status
Bus Shelters/Dog Hygiene/Litter/Cycle Racks
Climate Change Pilot Scheme
Lunch Club (Loneliness/Dementia Friendly projects)

	BUDGET		ACTUALS		VARIANCE - Surplus / (Deficit)	
	Annual Budget	YTD Budget	YTD Actuals	YTD Previous	YTD Actuals To	
	2020-21	@ 31/08/2020	2020-21	2019-20	Annual Budget	YTD Budget
	115,000	47,917	-	-	115,000	47,917
	-	-	-	-	-	-
	28,087	11,703	27,788	27,788	299	(16,085)
	744	310	709	709	35	(399)
	-	-	-	-	-	-
	-	-	3,756	-	(3,756)	(3,756)
,			108	-	(108)	(108)
	-	-	-	-	-	-
	14,106	5,878	475	3,041	13,631	5,403
	6,997	2,915	559	1,259	6,438	2,356
	10,000	4,167	-	-	10,000	4,167
s)	200	83	-	-	200	83
	175,134	72,973	33,395	32,798	141,739	39,578

SHAKESPEARE BIRTHDAY CELEBRATIONS	@ 31/08/2020	
	2020-21	2019-20
SBC - S106 Agreement (Balance)	7,933	
SBC - Opening Balance (B/fwd from 2019-20)	73,047	
INCOME		
SBC - Income (Other)	-	25,000
SBC - Town Council Budget	-	25,000
SBC - Friends Donations	-	25
SBC - Friends Receptions	-	-
SBC - Parade - Flags & Admin Fee	(83)	2,542
SBC - Advertising Income	-	-
SBC - Bank Interest	-	-
Total Income	(83)	52,567
EXPENDITURE		
SBC - Expenditure		
SBC - Shields Repairs & Maintenance	-	-
SBC - Standard Replacements	-	-
SBC - Flag Poles	-	4,520
SBC - Insurance	-	4,520 376
SBC - Health & Safety	500	1,990
SBC - Event Security	500	1,650
SBC - Traffic Management	-	10,706
SBC - Parade & Ceremony	(877)	8,193
SBC - Management Charges	(877)	5,633
SBC - Operational Expenses	-	5,055
SBC - Miscellaneous Expenses	-	- 11,471
SBC - Birthday Cake	-	11,471
SBC - Playmakers	-	-
SBC - Marketing	_	1,690
SBC - Bank Charges	-	1,090
SBC - Friends of Shakespeare (including Launch)	-	-
SBC - Friends of Snakespeare (including Laurich)	-	-
Total Expenditure	(277)	46 220
Total Experiulture	(377)	46,229
NET Surplus (Deficit) for Year	294	6,338

SBC - including Opening Balance		73,341