



FINANCE & AUDIT COMMITTEE

5 SEPTEMBER 2023

6:30PM AT THE TOWN HALL

Members of the Finance & Audit Committee are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests** (on items on the Agenda)
- 3. To receive written requests for dispensation**
- 4. Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).
- 5. To approve the draft open Minutes of the [Finance & Audit Committee held on 6 June 2023](#).**

6. Town Clerk's Open and Confidential Report

Open Report Pages 1-6, Appendices 'A'-'F'

- 6.1. External Audit and Annual Return 2022-23
- 6.2. To Receive the Management Accounts to July 2023
- 6.3. To Review and Approve the Financial Policies and Procedures
- 6.4. Budget Strategy for the year 2024-25
- 6.5. Civic, Heritage and Events Committee – virement request

7. Responsible Financial Officer's Verbal Report

8. Town Clerk's Verbal Report

9. Date and time of Next Meeting

18:30 on Tuesday 21 November 2023 at the Town Hall.



Caroline Nash
Town Clerk