



20 October, 2021



Stratford-upon-Avon  
**TOWN COUNCIL**

Sarah Summers PSLCC  
TOWN CLERK

Dear Councillor

**Community Services Committee Meeting**

You are summoned to attend a meeting of the Community Committee Meeting held at the **Town Hall at 6:30pm on Tuesday 26 October, 2021.**

Yours sincerely

Sarah Summers  
**Town Clerk**

To: All members of the Community Services Committee (Cllrs Taylor (Mayor), Cleeve, Coles, Jackson, J Fradgley, How, Rolfe, Vos and Wall.)



**Stratford-upon-Avon Town Council**

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**STRATFORD UPON AVON TOWN COUNCIL  
COMMUNITY SERVICES COMMITTEE MEETING**

**AGENDA**

1. **To Accept Apologies for Absence;**
2. **Declarations of Interests** on items on the Agenda;
3. **To receive written requests for dispensation for disclosable pecuniary interests** (if any);
4. **To grant any requests for dispensation** as appropriate;
5. **Public Participation** of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
6. **To Approve Draft Open Minutes** of the Community Services Committee Meeting held on 6 July, 2021, already circulated;
7. **To Adopt Draft Notes of Sub-Group Meetings** reporting to the Community Services Committee, already circulated:
  - 7.1 Environmental Strategy Panel (formerly Climate Change Emergency Panel) meetings held on 1 September and 19 October, 2021;
  - 7.2 Grants Task & Finish Group meetings held on 9 September, 23 September and 14 October, 2021;
8. **Budget Review** October 2021:
  - 8.1. YTD Budget Review for 2021-22 (**Appendix 'A'**);
  - 8.2. Draft Budget Review for 2022-23 (**Appendix 'B'**);
9. **Town Clerk's Open Report:**  
**Open Report pages 1 -**  
**Appendices ' - '**
  - 9.1 Town Council Grants/Initiatives
    - 9.1.1 To adopt the revised Town Council Initiatives (previously Grants) application form (**Appendix 'C'**);
    - 9.1.2 To review Initiative applications from Stratford-upon-Avon Christmas Lights Company, and Stratford in Bloom (**to be tabled**);
    - 9.1.3 To approve and adopt a revised application form for Free Use of the Town Hall (**Appendix 'D'**);

- 9.2 To consider whether to budget for another bike marking kit **(Appendix 'E')**;
- 9.3 To determine whether additional kerb works to the Cemetery driveway should proceed;
- 9.4 To note the update on the external works on the Town Hall;
- 9.5 To receive an update on the debt of £168.43 from Stratford Support (cash only) clients.

**10. Date and Venue of Next Meeting**

The next virtual Meeting of the Community Services Committee will take place at 6:30pm on Tuesday 7 December, 2021 at the Town Hall.