

## Stratford Town Hall - Dementia Friendly [and improving general accessibility]

The purpose of this walk-round by Elizabeth Dixon, with Richard Lees, was to see what improvements can be made for the Stratford Becoming a Dementia Friendly Town event being held at the Town Hall on 2 March 2020.  
Some general comments have been included to improve accessibility to Part M standard.

DF = Dementia Friendly		A = Access
DF: Access	The existing unit for a radar key to gain access needs replacing as the text is unreadable. Not everyone will have a radar key so alternatives are required. A telephone number should be provided. A directional arrow towards the existing intercom near the main doors would be helpful.	
A: Access	It would be helpful to have 2 vertical rails on the left side of the steps. They would be attached to the concrete pillar and to the left of the main doors. This would encourage Town Hall visitors not to use the ramps if down and help a wide mix of users. <i>It's normal to use a bannister rail which can be painted to suit your needs with brackets to suit [Part M]. Brass rails would not be suitable as when wet there would be no grip.</i>	
DF + A: Intercom	Improve the text on this unit so it is readable and to provide a telephone number too.	
DF + A: Entrance Hall	The mat [ <i>Part M for mobility and visual awareness</i> ]. Provide a dark mat contrasting in colours to the floor tiles but NOT black [multi- colour] and as thin as possible.	
Entrance Hall	Remove the hearing loop sign as it suggests the whole building is looped.	
A: Inner Hall	The contact reception bell is too high [ <i>Part M</i> ].	
DF + A: Stairs	The mat [ <i>Part M for mobility and visual awareness</i> ]. Provide a mat contrasting in colour to the floor tiles but NOT black [multi- colour] and as thin as	

	possible.
<b>DF + A: Hearing loop</b>	This should be available throughout the building wherever the public have access or are using the facilities, <b>not</b> just the Council Chamber.
<b>SIGNAGE</b>	<p>Additional signage is required to the existing and improving throughout the following areas on this occasion. For the future a further check should be undertaken - a whole building survey.</p> <p>The following link provides the required signage although some directional adjustment needs inserting.</p> <p><b>Additional signage should be laminated in matt sheen, not glossy.</b></p>
<p><a href="https://www.alzheimers.org.uk/dementia-professionals/resources-professionals/resources-gps/dementia-friendly-signage">https://www.alzheimers.org.uk/dementia-professionals/resources-professionals/resources-gps/dementia-friendly-signage</a></p>	
<p>To the <b>left</b> of the Office door a sign indicating the lift and toilets are down the corridor and upstairs.</p>	
<b>Lift</b>	Additional sign is required on the door of the lift at each floor and directional from stairs to the lift too.
<b>Toilets</b>	Additional sign is required at each toilet door according to its usage.
<b>Way Out</b>	Additional sign required for egress in entrance hall. Suggested to the right of the radiator cover between the Council Chamber and Committee Rooms.