

Stratford-upon-Avon Town Council: Request for Free Use of Town Hall

Please use this form to apply for free use of the Town Hall. More details on the Town Hall and the requirements needed for a successful application can be found at <https://www.stratford-tc.gov.uk/town-hall/not-for-profit> (<https://www.stratford-tc.gov.uk/town-hall/not-for-profit>).

* Required

1. Your Name *

2. Your Email Address *

3. Your Telephone Number *

4. Your Organisation's Name *

5. Your Organisation's Address *

6. Your Organisation's Aims *

Please tell us the aims of your organisation, in relation to the benefit and well-being of the residents or Stratford-upon-Avon or the aims and objectives of the Stratford-upon-Avon Town Council.

7. Name of the Event(s) *

8. Purpose of the Event *

9. Room(s) Required *

- Committee Room
- Council Council
- Council Chamber and Committee Room
- Ballroom and Anteroom

10. Room Layout Required *

11. Do you require the chosen room/rooms to be set up for you or will you be doing it yourself? *

12. Event Frequency *

- Single Event
- Series of Events
- Regular Events

13. For Regular Events: What frequency? *

- Weekly
 - Fortnightly
 - Monthly
 -
- Other

14. Total Number of Events Per Year *

15. Date(s) of Event(s) *

16. Time of Event *

Start and end time required

17. Proposed Number of Attendees at Event *

18. Anything else to support your application

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