

| SUMMARISED INCOME & EXPENDITURE ACCOUNT | | @ 30/09/2021 | | TOWN COUNCIL | | |
|--|----------------------------------|------------------------------------|--------------------------------|---------------------------------|---|-------------------|
| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
| | Annual Budget 2021-22 | YTD Budget @ 30/09/2021 | YTD Actuals 2021-22 | YTD Previous 2020-21 | YTD Actuals To Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Precept | 527,576 | 263,788 | 263,788 | 257,176 | (263,788) | - |
| Council Tax Reduction Grant | - | - | - | - | - | - |
| Market & Christmas Festival [Net] | 24,482 | 12,241 | 15,782 | 7,378 | (8,700) | 3,541 |
| Rents [Net] | 7,566 | 3,783 | 7,566 | 7,566 | (0) | 3,783 |
| Interest on Investments | 12,250 | 6,125 | 2,838 | 3,285 | (9,412) | (3,287) |
| Interest on Bank Accounts | 148 | 74 | 36 | 86 | (112) | (38) |
| Income from Sale of Assets | - | - | - | - | - | - |
| River Mooring [Net] | 1,035 | 518 | 1,040 | 513 | 5 | 523 |
| Sundry Income | - | - | 50 | - | 50 | 50 |
| | 573,057 | 286,529 | 291,099 | 276,003 | (281,958) | 4,570 |
| EXPENDITURE | | | | | | |
| Town Hall Commercial Management [Net] | 6,341 | 3,171 | (1,229) | 15,271 | 7,570 | 4,400 |
| Operational & Administrative Expenses | 540,016 | 270,008 | 205,500 | 147,428 | 334,516 | 64,509 |
| Civic Expenditure | 65,418 | 32,709 | 18,988 | 6,276 | 46,430 | 13,721 |
| Cemetery [Net] | 143,409 | 71,705 | 49,745 | 85,622 | 93,664 | 21,960 |
| Holy Trinity Churchyard & Garden of Remembrance | 24,500 | 12,250 | 1,438 | - | 23,062 | 10,812 |
| Tranquility Garden [Net] | (1,030) | (515) | (2,912) | (2,736) | 1,882 | 2,397 |
| Allotments [Net] | (155) | (78) | - | - | (155) | (78) |
| Hatton Rock | 19,593 | 9,797 | 11,812 | 9,952 | 7,781 | (2,015) |
| Initiatives, Projects and Grants | 138,297 | 69,149 | 18,686 | 19,681 | 119,611 | 50,463 |
| | 936,389 | 468,196 | 302,029 | 281,493 | 634,360 | 166,167 |
| NET Surplus / (Deficit) | (363,332) | (181,667) | (10,930) | (5,490) | 352,402 | 170,737 |
| Funding from Reserves | 274,625 | n/a | tbc @ Year End | tbc @ Year End | tbc @ Year End | n/a |
| Budget Virements (approved post Budget) | 88,707 | | | | | |

Budget Virements

Equipment for Live Streaming of Meetings to be covered by budget virement up to £15,000 from Reserves TC Minute 159 30.3.21

Town Hall Planned Maintenance deficit plus Professional Fees to be covered by budget virements of £58,000 and £25,500 from the General Reserve F&A Committee Minute 13 8.6.21

Rother Street Clock repairs to be covered by budget virement of £4,200 from Designated Reserve CS Committee Minute 15 6.7.21

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|---------------|--------------|-------------|--------------|--------------------------------|------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2021-22 | @ 30/09/2021 | 2021-22 | 2020-21 | Annual Budget | YTD Budget |
| Rother Street Clock Tower | 4,420 | 2,210 | 4,237 | 197 | 183 | (2,027) |
| Borough Records | 350 | 175 | (350) | - | 700 | 525 |
| Advertising & Publicity | 1,000 | 500 | - | - | 1,000 | 500 |
| Subscriptions | 2,260 | 1,130 | 1,671 | 1,064 | 589 | (541) |
| Professional Fees | 13,800 | 6,900 | 1,189 | 7,398 | 12,611 | 5,711 |
| Newspapers | 60 | 30 | 30 | 19 | 30 | 0 |
| General Repairs, Maintenance & Sundry | 10,637 | 5,319 | 4,511 | 1,843 | 6,126 | 807 |
| Town Hall Planned Maintenance & Repairs | 210,500 | 105,250 | 55,262 | 2,972 | 155,238 | 49,988 |
| Alarm & CCTV Call Out | 1,000 | 500 | 760 | 365 | 240 | (260) |
| Lift Maintenance Contract | 1,000 | 500 | 409 | 1,899 | 591 | 91 |
| Contingency for Inflation | 3,263 | 1,632 | | | 3,263 | 1,632 |

CEMETERY
@ 30/09/2021
COMMUNITY SERVICES

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--|----------------|---------------|---------------|----------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2021-22 | @ 30/09/2021 | 2021-22 | 2020-21 | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Purchase & Interment Fees | 37,594 | 18,797 | 26,391 | 16,762 | (11,203) | 7,594 |
| Memorial Fees | 5,740 | 2,870 | 5,540 | 2,510 | (200) | 2,670 |
| Sundry Income (Seating/Trees/Transfers) | 400 | 200 | 2,154 | 300 | 1,754 | 1,954 |
| | 43,734 | 21,867 | 34,085 | 19,572 | (9,649) | 12,218 |
| EXPENDITURE | | | | | | |
| Salaries, Wages & Related Costs (N.B. PERSONNEL) | 141,500 | 70,750 | 69,551 | 69,967 | 71,949 | 1,199 |
| Training (N.B. PERSONNEL) | 3,000 | 1,500 | | | 3,000 | 1,500 |
| Rates & Water Rates | 4,593 | 2,297 | 2,146 | 2,229 | 2,447 | 151 |
| General Ground Maintenance | 7,000 | 3,500 | 4,411 | 2,852 | 2,589 | (911) |
| Cemetery Driveway Kerbing | 7,500 | 3,750 | - | 19,306 | 7,500 | 3,750 |
| Repairs & Maintenance | 1,100 | 550 | - | - | 1,100 | 550 |
| Telephone | 450 | 225 | 226 | 223 | 224 | (1) |
| Heating & Lighting | 1,175 | 588 | 710 | 147 | 465 | (123) |
| Vehicle Expenses | 4,000 | 2,000 | 2,282 | 1,761 | 1,718 | (282) |
| Equipment | 7,000 | 3,500 | 2,758 | 7,097 | 4,242 | 742 |
| CCTV | 3,008 | 1,504 | | | 3,008 | 1,504 |
| Health & Safety | 250 | 125 | - | - | 250 | 125 |
| Grave Excavation | 4,750 | 2,375 | 1,140 | 1,140 | 3,610 | 1,235 |
| Travel & Subsistence | 670 | 335 | 257 | 368 | 414 | 79 |
| Sundry Seating & Trees | 600 | 300 | 349 | 105 | 251 | (49) |
| Contingency for Inflation | 547 | 274 | - | - | 547 | 274 |
| Vehicle Replacement Contingency | - | - | - | - | - | - |
| | 187,143 | 93,572 | 83,830 | 105,194 | 103,313 | 9,741 |
| NET EXPENDITURE | 143,409 | 71,705 | 49,745 | 85,622 | 93,664 | 21,960 |

HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE
@ 30/09/2021

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|---------------|---------------|--------------|--------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2021-22 | @ 30/09/2021 | 2021-22 | 2020-21 | Annual Budget | YTD Budget |
| EXPENDITURE | | | | | | |
| Special Repairs and Maintenance | 4,500 | 2,250 | 1,438 | - | 3,062 | 812 |
| Boundary Wall Repairs | 20,000 | 10,000 | | | 20,000 | 10,000 |
| | 24,500 | 12,250 | 1,438 | - | 23,062 | 10,812 |

Boundary Wall Repairs budget agreed CS Committee Minute 61 7.1.21

TRANQUILITY GARDEN

@ 30/09/2021

COMMUNITY SERVICES

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|--------------------------|----------------------------|------------------------|-------------------------|---------------------------------|--------------|
| | Annual Budget 2021-22 | YTD Budget @ 30/09/2021 | YTD Actuals 2021-22 | YTD Previous 2020-21 | YTD Actuals To Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Purchase & Interment Fees | 4,875 | 2,438 | 2,725 | 2,456 | (2,150) | 288 |
| Memorial Fees | 1,155 | 578 | 718 | 280 | (438) | 140 |
| | 6,030 | 3,015 | 3,443 | 2,736 | (2,588) | 428 |
| EXPENDITURE | | | | | | |
| Maintenance & Development Costs | 5,000 | 2,500 | 531 | - | 4,469 | 1,969 |
| | 5,000 | 2,500 | 531 | - | 4,469 | 1,969 |
| NET EXPENDITURE | (1,030) | (515) | (2,912) | (2,736) | 1,882 | 2,397 |

Budget 2021-22 Income expected to exceed Expenditure

ALLOTMENTS - PARK ROAD

@ 30/09/2021

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|----------------------------|--------------------------|----------------------------|------------------------|-------------------------|---------------------------------|-------------|
| | Annual Budget 2021-22 | YTD Budget @ 30/09/2021 | YTD Actuals 2021-22 | YTD Previous 2020-21 | YTD Actuals To Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Tenancy Rental | 165 | 83 | - | - | (165) | (83) |
| | 165 | 83 | - | - | (165) | (83) |
| EXPENDITURE | | | | | | |
| Lease | 10 | 5 | - | - | 10 | 5 |
| Set up & Maintenance Costs | - | - | - | - | - | - |
| | 10 | 5 | - | - | 10 | 5 |
| NET EXPENDITURE | (155) | (78) | - | - | (155) | (78) |

Budget 2021-22 Expenditure to be covered by Designated Allotment Reserve

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--------------------|---------------|--------------|---------------|--------------|--------------------------------|----------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2021-22 | @ 30/09/2021 | 2021-22 | 2020-21 | Annual Budget | YTD Budget |
| Rent | 13,490 | 6,745 | 7,869 | 7,869 | 5,621 | (1,124) |
| Rates | 4,813 | 2,407 | 2,270 | 2,270 | 2,543 | 136 |
| Insurance | 146 | 73 | 173 | - | (27) | (100) |
| Heating & Lighting | 44 | 22 | - | - | 44 | 22 |
| Service Costs | 750 | 375 | 1,500 | (188) | (750) | (1,125) |
| Sundry Expenses | 350 | 175 | - | - | 350 | 175 |
| | 19,593 | 9,797 | 11,812 | 9,952 | 7,781 | (2,015) |

INITIATIVES, PROJECTS AND GRANTS

@ 30/09/2021

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|---------------|--------------|-------------|--------------|--------------------------------|------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2021-22 | @ 30/09/2021 | 2021-22 | 2020-21 | Annual Budget | YTD Budget |
| Special Projects & Grants - Over £20K | 89,500 | 44,750 | - | - | 89,500 | 44,750 |
| Special Projects & Grants - Under £20K | - | - | - | - | - | - |
| Town Projects / Partnership Working / CCTV | 31,788 | 15,894 | 13,894 | 13,894 | 17,894 | 2,000 |
| COVID-19 Response & Community Support | - | - | 264 | 3,869 | (264) | (264) |
| Other Debtors - Stratford Support cash only clients | - | - | 168 | 108 | (168) | (168) |
| Bus Shelters/Dog Hygiene/Litter/Cycle Racks | 705 | 353 | 1,170 | 625 | (465) | (818) |
| Green Advent Calendar | 350 | 175 | - | - | - | - |
| Lunch Club (Loneliness/Dementia Friendly projects) | 200 | 100 | - | - | 200 | 100 |