

**Appendix 1 - Proposed Funding Breakdown for Community Builder Project**

Funder	2021/22		Notes	2022/23		Total required for 18 months
	Proposed	Committed		Proposed	Committed	
District Council	£ 24,120	£ 24,120		£ 7,060		
Orbit	£ 10,000	£ 10,000				
Town Council	£ 5,000		STC meeting 27 July			
Town Trust	£ 5,000		EOI submitted for £20k over 12 months	£ 15,000		
<b>Total</b>	£ 44,120	£ 34,120		£ 22,060		<b>£ 66,180</b>
Required	£ 44,120	£ 44,120		£ 22,060		£ 66,180
Shortfall	0	£ 10,000		£ -		£ -
Contingency 2021					Contingency 2022	
Should STT not fund, £5k from SDC budget					Should STT not fund, £15k from SDC budget	

**Appendix 2 – DRAFT Outcomes and Output.**

<b>Activities</b>	<b>Outcome</b>	<b>Measures</b>	<b>Outputs</b>
<b>Community presence Engaging with residents</b>	Increase in number residents attending community activities	Base line assessment of existing numbers attending community activities 6/12/18m review	Number of residents engaged (engagement = people participating in one community activities)
	Increase in stakeholders involved in community activities	Base line assessment of existing numbers attending community activities 6/12/18m review	Number of stakeholders engaged (engagement = involved in the local community) Public, private and third sector
	Increase profile of CB in Community	Measure number of community groups attended over 6m/12m/18m	Number of groups attended by Community Builder
		Measure number of engagements events	Number of engagements events delivered
<b>Support establishment of new groups / Identifying gaps to support residents to establish new groups</b>	Increase in number of community groups.	Number of community groups.	Number of new community groups established
	Increase in applications to Orbit Grassroots Fund.	Number of applications	
	Increase in resident involvement in volunteering	Number of additional volunteers.	Number of volunteers recruited
<b>Promote physical and mental wellbeing</b>	Increased awareness of tools to support mental and physical wellbeing	Case studies	Number of events to promote wellbeing
<b>Support anchor organisations (CCAG / BCC committee) to be more sustainable</b>	Increase in resident involvement in CCAG/BCC committee	Base line assessment of volunteers on CCAG/BCC 6/12/18 m review	Number of additional volunteers on CCAG/BCC
	Increase in number of community groups using community centres	Base line assessment of existing community groups 6/12/18m review	Number of new community groups established using community centres
	Increase profile of community venues		Number of local people attending the centres

### Appendix 3 – Key Tasks & Dates

Action	Date	Comment
Finalise proposal	Fri 2 July	Project board
Confirm funders financial commitment	Prior to tender invite	STC meeting 27 Jul STT decision – Aug (date TBC)
Identify minimum three potential hosts	Complete	Identified as WCAVA, Spring Housing, Springfield Mind
Invite tenders from potential hosts	31 Aug	SDC
Tender deadline	17 Sept	
Tender submissions sent to Project Board	w/c 20 Sep	SDC
Tender Scoring	Wed 29 Sep/ Wed 6 Oct	Invites sent to Project Board - 2 dates to hold
Notify successful host	11 Oct	SDC
Grant agreement signed	18 Oct	SDC/Successful Host
Produce Job description	25 Oct	To be agreed by Project Board prior to advertising
Advertise role	15 Nov	2 weeks
Interview & selection	29 Nov/ 6 Dec/ 13 Dec	Project Board representative on interview panel
Appoint	13 Dec / 20 Dec	
Commence	13 Jan 2022	