

**STRATFORD-UPON-AVON TOWN COUNCIL**  
**VIRTUAL TOWN COUNCIL MEETING**  
**TUESDAY 28 July, 2020**

The statutory requirements for meetings under the Local Government Act 1972 ('the 1972 Act') cannot be met during the Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

**AGENDA**

1. **To Accept Apologies for Absence;**
2. **Declarations of Interests on items on the Agenda;**
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any);
4. **To grant any requests for dispensation** as appropriate;
5. **Public Participation** (Subject to a time limit of 15 minutes)  
To receive any questions from the public;
6. **To Approve Draft Open Minutes of Town Council Meeting** held on 25 May, 2020;
7. **To Approve Open Minutes of the Planning Consultative Committee Meeting** held on 2 June 2020, 23 June 2020 and 7 July 2020;
8. **To Adopt the Draft Open/Confidential Minutes of the Human Resources Committee Meeting** held on 30 June 2020
9. **To Adopt the Draft Open Minutes of the General Purposes Committee Meeting** held on 14 July 2020;
10. **To Adopt the Draft Open Minutes of the Finance & Scrutiny Committee Meeting** held on 20 July 2020;
11. **To Adopt the Draft Open Minutes of Mayoral, Civic Ceremonial & Events Committee Meeting** held on 21 July 2020;
12. **To Adopt the Notes from the COVID-19 Stratford Support**

**Meetings** held on 25 May, 2 June, 9 June, 16 June, 23 June, 30 June, 7 July, 14 July and 21 July 2020;

**13. Town Clerk's Open Town Council Report – Pages 1 - 11  
Appendices A - H**

- 13.1 To receive and approve the Financial Statements (Annual Accounts) for the year ending 31 March, 2020;
- 13.2 To receive and approve the Annual Governance Statement and Accounting Statements of the Annual Return for the year ending 31 March, 2020;
- 13.3 To undertake an interim review of Council's proposed new Committee Structure and Terms of Reference;
- 13.4 To appoint members to the Governance & Policies Panel;
- 13.5 To receive an update on the temporary Town Centre measures for COVID-19;
- 13.6 Implementation of TC Project 1 – Town Centre Strategic Partnership – to appoint a Town Councillor Representative;
- 13.7 To consider the proposal to set up a new Task and Finish Group to investigate future Town Centre initiatives;
- 13.8 To determine whether to respond to the Model Member Code of Conduct consultation by the Local Government Association;
- 13.9 To consider the proposal to set up a small steering group to discuss the possibility of setting up a Youth Council;

**14. Written Reports by Representatives to Outside Bodies**

- Cllr How - Fred Winter Centre;
- Cllr Taylor - PING Stratford-upon-Avon;
- Market Forum;
- BID;

**14. Ward Reports** to receive notification of important issues, for information purposes only on issues affecting the town;

**16. Town Clerk's General Verbal Report**

For information only;

**17. Date and Venue of next Town Council Meeting**

The next virtual Meeting of the Town Council will take place at 6:00pm on Tuesday 29 September 2020.

If legislation reverts to the Local Government Act allowing meetings at the Town Hall the meeting will take place at 6.30pm.