



## **FINANCE & AUDIT COMMITTEE**

**5 MARCH 2024**

**6:30PM AT THE TOWN HALL**

Members of the Finance & Audit Committee are hereby summoned to this meeting.

### Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

## **A G E N D A**

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests** (on items on the Agenda)
- 3. To receive written requests for dispensation**
- 4. Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).
- 5. To approve the draft open Minutes of the [Finance & Audit Committee held on 16 January 2024](#).**

**6. Town Clerk's Open Report**

*Appendices 'A'-'J'*

- 6.1. AGAR 2022/23 update (Appendices 'A'-'B')
- 6.2. To receive the management accounts for the period 1 April 2023 to 31 January 2024. (Appendices 'C'-'D')
- 6.3. To consider any write offs in the Aged Debtors report (Appendix E).
- 6.4. To consider any recommendation from the Community Services Committee for 2024-25 Stratford-in-Bloom funding (awaiting meeting minutes).
- 6.5. To review and recommend adjustments to the Designated Reserves for the end of the financial year 2023-24 (Appendix F, to follow)
- 6.6. To review Council's Banking arrangements and investments.
- 6.7. To review Council's Risk Management (Appendix G, to follow)
- 6.8. To review and recommend the Approved Suppliers & Service Providers List (Appendix H, to follow)
- 6.9. To review Council's Financial Regulations (Appendix I)
- 6.10. To review Council's Community Infrastructure Levy (CIL) policy (Appendix J)

**7. Responsible Financial Officer's Verbal Report**

*For information only*

**8. Town Clerk's Verbal Report**

*For information only*

**9. Date and time of Next Meeting**

6:30pm on Tuesday 4 June 2024 at the Town Hall.



Caroline Nash  
Town Clerk

28 February 2024