

@ 31/10/2023

Month 07

BALANCE SHEET**TRIAL BALANCE****Fixed Assets**

| | | |
|-----------------------|---|---------|
| Long Term Investments | £ | 250,000 |
|-----------------------|---|---------|

| | | |
|-------------------------------------|---|----------|
| (excluding Deferred Income balance) | £ | (20,219) |
|-------------------------------------|---|----------|

Current Assets

| | | |
|---------|---|--------|
| Debtors | £ | 12,315 |
|---------|---|--------|

| | | |
|---------|---|-----------|
| Precept | £ | (582,238) |
|---------|---|-----------|

| | | |
|------------------------|---|---------|
| Short Term Investments | £ | 286,111 |
|------------------------|---|---------|

| | | |
|-------------------------------------|---|----------|
| Community Infrastructure Levy (CIL) | £ | (35,006) |
|-------------------------------------|---|----------|

| | | |
|--------------------------|---|---------|
| Cash at Bank and in hand | £ | 244,041 |
|--------------------------|---|---------|

| | | |
|--------|---|-----------|
| Income | £ | (206,452) |
|--------|---|-----------|

| | | |
|--|---|---------|
| | £ | 542,467 |
|--|---|---------|

| | | |
|--|---|-----------|
| | £ | (823,696) |
|--|---|-----------|

Less Current Liabilities

| | | |
|-----------|---|----------|
| Creditors | £ | (30,211) |
|-----------|---|----------|

| | | |
|------------------|---|----------|
| Restricted Funds | £ | (36,345) |
|------------------|---|----------|

| | | |
|--|---|----------|
| | £ | (66,556) |
|--|---|----------|

| | | |
|-------------|---|---------|
| Expenditure | £ | 494,763 |
|-------------|---|---------|

Net Assets (excluding Fixed Asset Reserve)

| | | |
|--|---|----------------|
| | £ | 725,911 |
|--|---|----------------|

Trial Balance Surplus/(Deficit)

| | | |
|--|---|----------------|
| | £ | 328,933 |
|--|---|----------------|

Financed by:

| | | |
|--|---|---------|
| Year To Date Trial Balance Surplus/(Deficit) | £ | 328,933 |
|--|---|---------|

| | | |
|--|---|----------|
| Less CIL Receipts YTD (included in Reserves below) | £ | (35,006) |
|--|---|----------|

| | | |
|-----------------|---|---------|
| General Reserve | £ | 140,076 |
|-----------------|---|---------|

| | | |
|---------------------|---|---------|
| Designated Reserves | £ | 291,908 |
|---------------------|---|---------|

| | | |
|--|---|----------------|
| | £ | 725,911 |
|--|---|----------------|

The Income and Expenditure values above are before any Management Accounts adjustments, and so may vary from values shown on subsequent pages below

(excluding Fixed Assets @ 31/03/2022)

| | | |
|--|---|-------------------|
| | £ | 15,039,541 |
|--|---|-------------------|

Total Investments & Bank

| | | |
|--|---|----------------|
| | £ | 780,152 |
|--|---|----------------|

Total Reserves

| | | |
|--|---|----------------|
| | £ | 431,984 |
|--|---|----------------|

| INVESTMENTS & BANK | CURRENT | PREVIOUS | VARIANCE |
|---|---------------------|---------------------|----------------------------------|
| | @ 31/10/2023 | @ 31/10/2022 | Increase / (Decrease) |
| CCLA Local Authorities' Property Fund | 250,000 | 250,000 | - |
| Cambridge & Counties 3 Year Business Bond | - | - | - |
| Cambridge & Counties 2 Year Business Bond | - | 50,577 | (50,577) |
| Total Long Term Investments | 250,000 | 300,577 | (50,577) |
| CCLA Public Sector Deposit Fund | 36,063 | 34,624 | 1,439 |
| Cambridge & Counties Bank Savings Account | 250,048 | 95,503 | 154,546 |
| Total Short Term Investments | 286,111 | 130,127 | 155,984 |
| Barclays Business Current Account | 242,939 | 274,946 | (32,007) |
| Barclays Debit Card Account | 1,000 | 248 | 752 |
| Petty Cash | 102 | 162 | (60) |
| Total Cash at Bank and in hand | 244,041 | 275,355 | (31,314) |
| Total Investments & Bank | 780,152 | 706,058 | 74,094 |

| RESERVES | CURRENT | PREVIOUS | VARIANCE Increase / (Decrease) |
|---|----------------|----------------|--------------------------------------|
| | @ 31/10/2023 | @ 31/03/2023 | |
| Building Maintenance Reserve | 5,116 | 5,116 | - |
| Cemetery Land & Building Reserve | 42,135 | 45,400 | (3,265) |
| Tranquility Garden Reserve | - | - | - |
| Allotment Reserve | 4,662 | 4,662 | - |
| Election Expenses Reserve (1) | 18,462 | 18,462 | - |
| Vehicle Replacement Reserve | 1,500 | 12,500 | (11,000) |
| Community Infrastructure Levy | 104,733 | 40,277 | 64,456 |
| Christmas Festival Reserve | 4,727 | 5,107 | (380) |
| Holy Trinity Churchyard & Monuments Reserve | 9,674 | 9,674 | - |
| Events Reserve (2) | 5,000 | 5,000 | - |
| Street Furniture Reserve | - | 5,000 | (5,000) |
| Climate Change Reserve | 11,108 | 14,549 | (3,441) |
| Community Support Reserve | - | - | - |
| Town Centre Strategic Partnership* | 198 | 1,698 | (1,500) |
| Shakespeare Statue Restoration* | 8,547 | 8,576 | (29) |
| Shakespeare Birthday Celebrations* | 76,046 | 66,542 | 9,504 |
| Total Designated Reserves | 291,908 | 242,564 | 49,344 |
| General Reserve | 140,076 | 149,950 | (9,874) |
| Total Reserves | 431,984 | 392,514 | 39,471 |

^After year end adjustments

^Before year end adjustments

* NB: These are 'pots' of money held for joint initiatives where the Town Council acts as 'purse holders'

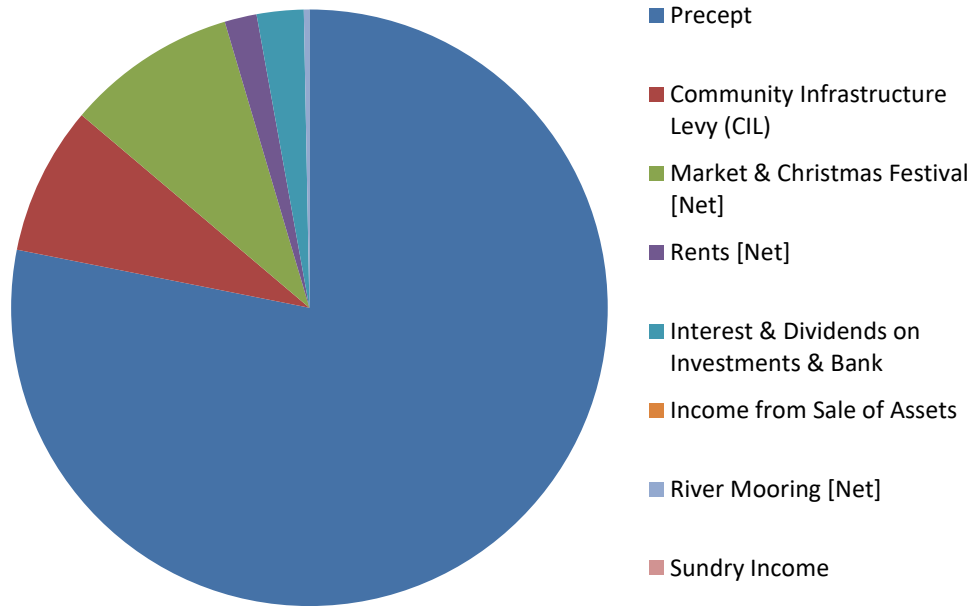
INCOME & EXPENDITURE YEAR TO DATE - ACTUALS & PREVIOUS

| | YTD Actuals 2023-24 @ 31/10/2023 | % of Total | YTD Previous 2022-23 @ 31/10/2022 | % of Total | VARIANCE Increase / (Decrease) |
|--|--|-------------|---|-------------|--------------------------------------|
| INCOME | | | | | |
| Precept | 339,639 | 59% | 324,475 | 63% | 15,164 |
| Community Infrastructure Levy (CIL) | 35,006 | 6% | 10,733 | 2% | 24,273 |
| Market & Christmas Festival (incl. SDC share) | 100,499 | 18% | 89,979 | 17% | 10,521 |
| Rents | 9,750 | 2% | 9,750 | 2% | - |
| Interest & Dividends on Investments & Bank | 11,047 | 2% | 6,165 | 1% | 4,882 |
| Income from Sale of Assets | - | - | - | - | - |
| River Mooring | 1,306 | 0% | 1,155 | 0% | 151 |
| Sundry Income | - | - | 2,500 | 0% | (2,500) |
| Town Hall Commercial Management | 21,040 | 4% | 22,390 | 4% | (1,350) |
| Cemetery | 48,195 | 8% | 46,930 | 9% | 1,265 |
| Tranquility Garden | 5,845 | 1% | 2,552 | 0% | 3,292 |
| Allotments | - | - | 18 | 0% | (18) |
| GROSS INCOME | 232,687 | 41% | 192,171 | 37% | 40,517 |
| TOTAL INCOME (including Precept) | 572,326 | 100% | 516,645 | 100% | 55,681 |
| EXPENDITURE | | | | | |
| Market & Christmas Festival (incl. SDC share) | 60,310 | 13% | 54,006 | 12% | 6,304 |
| Rents | 2,184 | 0% | 2,184 | 0% | - |
| River Mooring | - | - | - | - | - |
| Town Hall Commercial Management | 20,784 | 5% | 19,630 | 4% | 1,153 |
| Operational & Administrative Expenses | 193,972 | 43% | 206,202 | 46% | (12,230) |
| Civic Expenditure | 29,825 | 7% | 35,057 | 8% | (5,233) |
| Cemetery | 102,547 | 23% | 103,125 | 23% | (579) |
| Holy Trinity Churchyard & Garden of Remembrance | 2,941 | 1% | - | - | 2,941 |
| Tranquility Garden | 200 | 0% | 9 | 0% | 191 |
| Allotments | 84 | 0% | - | - | 84 |
| Hatton Rock | 11,775 | 3% | 9,289 | 2% | 2,485 |
| Initiatives & Projects | 25,283 | 6% | 21,864 | 5% | 3,419 |
| Contingency for Inflation (included in above) | | | | | |
| GROSS EXPENDITURE (including Contingency) | 449,903 | 100% | 451,367 | 100% | (1,464) |
| NET Surplus / (Deficit) | 122,423 | | 65,278 | | 57,145 |

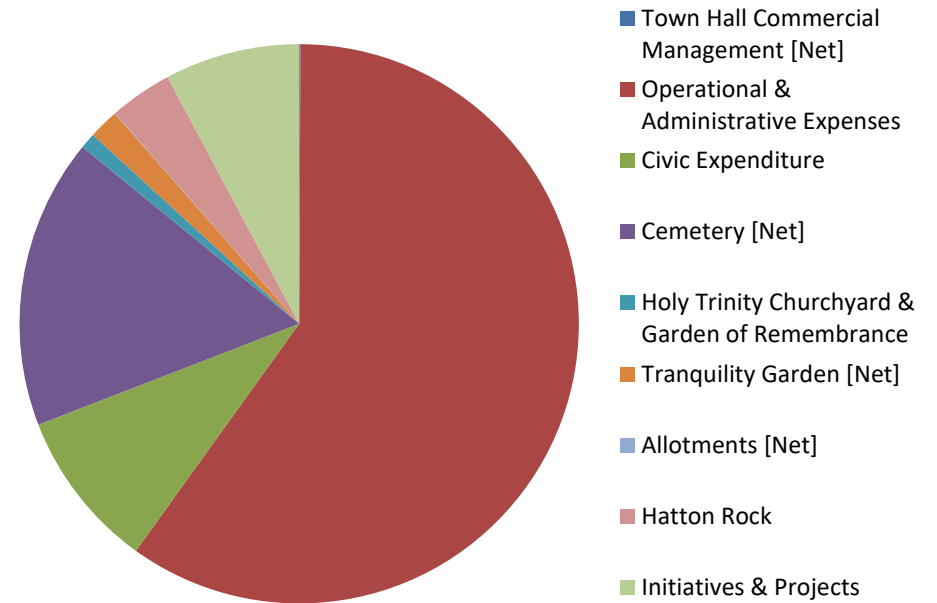
INCOME & EXPENDITURE YEAR TO DATE - BUDGET & ACTUALS

| | YTD Budget 2023-24 @ 31/10/2023 | % of Total | YTD Actuals 2023-24 @ 31/10/2023 | % of Total | VARIANCE Surplus / (Deficit) |
|--|---------------------------------------|-------------|--|-------------|------------------------------------|
| INCOME | | | | | |
| Precept | 339,639 | 63.6% | 339,639 | 59.3% | - |
| Community Infrastructure Levy (CIL) | - | - | 35,006 | 6.1% | 35,006 |
| Market & Christmas Festival (incl. SDC share) | 101,708 | 19.0% | 100,499 | 17.6% | (1,209) |
| Rents | 5,688 | 1.1% | 9,750 | 1.7% | 4,062 |
| Interest & Dividends on Investments & Bank | 4,618 | 0.9% | 11,047 | 1.9% | 6,429 |
| Income from Sale of Assets | - | - | - | - | - |
| River Mooring | 708 | 0.1% | 1,306 | 0.2% | 598 |
| Sundry Income | - | - | - | - | - |
| Town Hall Commercial Management | 25,093 | 4.7% | 21,040 | 3.7% | (4,053) |
| Cemetery | 52,434 | 9.8% | 48,195 | 8.4% | (4,239) |
| Tranquility Garden | 4,351 | 0.8% | 5,845 | 1.0% | 1,494 |
| Allotments | 102 | 0.0% | - | - | (102) |
| GROSS INCOME | 194,701 | 100% | 232,687 | 100% | 37,986 |
| TOTAL INCOME (including Precept) | 534,340 | | 572,326 | | 37,986 |
| EXPENDITURE | | | | | |
| Market & Christmas Festival (incl. SDC share) | 74,310 | 12.8% | 60,310 | 13.4% | 14,000 |
| Rents | 1,274 | 0.2% | 2,184 | 0.5% | (910) |
| River Mooring | - | - | - | - | - |
| Town Hall Commercial Management | 25,981 | 4.5% | 20,784 | 4.6% | 5,197 |
| Operational & Administrative Expenses | 227,959 | 39.4% | 193,972 | 43.1% | 33,987 |
| Civic Expenditure | 34,189 | 5.9% | 29,825 | 6.6% | 4,364 |
| Cemetery | 131,682 | 22.7% | 102,547 | 22.8% | 29,135 |
| Holy Trinity Churchyard & Garden of Remembrance | 2,625 | 0.5% | 2,941 | 0.7% | (316) |
| Tranquility Garden | 583 | 0.1% | 200 | 0.0% | 383 |
| Allotments | 6 | 0.0% | 84 | 0.0% | (78) |
| Hatton Rock | 11,362 | 2.0% | 11,775 | 2.6% | (413) |
| Initiatives & Projects | 69,253 | 12.0% | 25,283 | 5.6% | 43,970 |
| Contingency for Inflation (included in above) | 4,599 | | | | |
| GROSS EXPENDITURE (including Contingency) | 579,224 | 100% | 449,903 | 100% | 129,321 |
| NET Surplus / (Deficit) | (44,884) | | 122,423 | | 167,307 |

INCOME YTD Actuals



EXPENDITURE YTD Actuals



SUMMARISED INCOME & EXPENDITURE ACCOUNT
@ 31/10/2023

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|-----------------|-----------------|-----------------------|-----------------------|--------------------------------|----------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Precept | 582,238 | 339,639 | 339,639 | 324,475 | (242,599) | - |
| Community Infrastructure Levy (CIL) | - | - | 35,006 | 10,733 | 35,006 | 35,006 |
| Market & Christmas Festival [Net] | 46,968 | 27,398 | 40,189 | 35,972 | (6,779) | 12,791 |
| Rents [Net] | 7,566 | 4,414 | 7,566 | 7,566 | - | 3,152 |
| Interest & Dividends on Investments & Bank | 7,917 | 4,618 | 11,047 | 6,165 | 3,130 | 6,429 |
| Income from Sale of Assets | - | - | - | - | - | - |
| River Mooring [Net] | 1,213 | 708 | 1,306 | 1,155 | 93 | 598 |
| Sundry Income | - | - | - | 2,500 | - | - |
| | 645,902 | 376,776 | 434,753 | 388,565 | (211,149) | 57,977 |
| EXPENDITURE | | | | | | |
| Town Hall Commercial Management [Net] | 1,522 | 888 | (256) | (2,760) | 1,778 | 1,144 |
| Operational & Administrative Expenses | 390,787 | 227,959 | 193,972 | 206,202 | 196,815 | 33,987 |
| Civic Expenditure | 58,609 | 34,189 | 29,825 | 35,057 | 28,784 | 4,364 |
| Cemetery [Net] | 135,854 | 79,248 | 54,352 | 56,195 | 81,502 | 24,896 |
| Holy Trinity Churchyard & Garden of Remembrance | 4,500 | 2,625 | 2,941 | - | 1,559 | (316) |
| Tranquility Garden [Net] | (6,458) | (3,768) | (5,645) | (2,543) | (814) | 1,877 |
| Allotments [Net] | (165) | (96) | 84 | (18) | (249) | (180) |
| Hatton Rock | 19,478 | 11,362 | 11,775 | 9,289 | 7,703 | (413) |
| Initiatives & Projects | 118,720 | 69,253 | 25,283 | 21,864 | 93,437 | 43,970 |
| | 722,847 | 421,660 | 312,330 | 323,287 | 410,517 | 109,330 |
| NET Surplus / (Deficit) | (76,945) | (44,884) | 122,423 | 65,278 | 199,368 | 167,307 |
| Funding from Reserves | 76,945 | <i>n/a</i> | <i>tbc @ Year End</i> | <i>tbc @ Year End</i> | <i>tbc @ Year End</i> | <i>n/a</i> |
| Budget Virements (approved post Budget) | - | | | | | |

MARKET & CHRISTMAS FESTIVAL**@ 31/10/2023**

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|--------------------------|--------------------------|------------------------|-------------------------|--------------------------------|----------------|
| | Annual Budget 2023-24 | YTD Budget 31/10/2023 | YTD Actuals 2023-24 | YTD Previous 2022-23 | YTD Actuals To | |
| | | | | | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Market | 174,356 | 101,708 | 100,499 | 89,979 | (73,857) | (1,208) |
| Christmas Festival | - | - | - | - | - | - |
| | 174,356 | 101,708 | 100,499 | 89,979 | (73,857) | (1,208) |
| EXPENDITURE | | | | | | |
| Market - District Council Share | 104,613 | 61,024 | 60,310 | 53,987 | 44,303 | 714 |
| Market - Tripartite Expenses | 3,487 | 2,034 | - | - | 3,487 | 2,034 |
| Christmas Festival | 19,288 | 11,251 | - | 19 | 19,288 | 11,251 |
| | 127,388 | 74,310 | 60,310 | 54,006 | 67,078 | 14,000 |
| NET INCOME | 46,968 | 27,398 | 40,189 | 35,972 | (6,779) | 12,791 |

Designated Reserve - Christmas Festival

4,727

TOWN HALL COMMERCIAL MANAGEMENT**@ 31/10/2023**

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--|--------------------------|--------------------------|------------------------|-------------------------|--------------------------------|----------------|
| | Annual Budget 2023-24 | YTD Budget 31/10/2023 | YTD Actuals 2023-24 | YTD Previous 2022-23 | YTD Actuals To | |
| | | | | | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Lettings (excluding Deferred Income) | 43,011 | 25,090 | 21,040 | 22,386 | (21,971) | (4,050) |
| Sundry Income | 6 | 4 | - | 4 | (6) | (4) |
| Grants - COVID-19 Local Restrictions Support | - | - | - | - | - | - |
| | 43,017 | 25,093 | 21,040 | 22,390 | (21,977) | (4,053) |
| EXPENDITURE | | | | | | |
| Salaries, Wages & Related Costs | 29,187 | 17,026 | 15,144 | 14,575 | 14,043 | 1,882 |
| Security Personnel | 1,634 | 953 | 508 | 1,111 | 1,127 | 446 |
| Cleaning & Laundry | 4,257 | 2,483 | 2,440 | 2,420 | 1,817 | 43 |
| PRS and Licences | 3,555 | 2,074 | 983 | 1,411 | 2,572 | 1,091 |
| Operating Equipment | 914 | 533 | 959 | 113 | (45) | (426) |
| Travel & Subsistence | - | - | - | - | - | - |
| Marketing, Publicity & Special Projects | 3,000 | 1,750 | 750 | - | 2,250 | 1,000 |
| Other Costs | 500 | 292 | - | - | 500 | 292 |
| Contingency for Inflation | 1,492 | 870 | - | - | - | - |
| | 44,539 | 25,981 | 20,784 | 19,630 | 23,755 | 5,197 |
| NET EXPENDITURE | 1,522 | 888 | (256) | (2,760) | 1,778 | 1,144 |

OPERATIONAL & ADMINISTRATIVE EXPENSES
@ 31/10/2023

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|----------------|----------------|----------------|----------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Rother Street Clock Tower | 250 | 146 | 53 | 200 | 197 | 93 |
| STC Meeting Expenses & Subsistence | 1,000 | 583 | 457 | 416 | 543 | 126 |
| Travel and Subsistence | 250 | 146 | 25 | - | 225 | 121 |
| Borough Records | 350 | 204 | (350) | - | 700 | 554 |
| Salaries, Wages & Related Costs | 220,738 | 128,764 | 129,618 | 119,317 | 91,120 | (854) |
| Recruitment | 1,500 | 875 | - | 872 | 1,500 | 875 |
| Advertising & Publicity | 100 | 58 | - | 75 | 100 | 58 |
| Office Equipment & Furniture & Stationery | 3,900 | 2,275 | 1,408 | 1,615 | 2,492 | 867 |
| Equipment Rental | 2,274 | 1,327 | 1,012 | 1,012 | 1,262 | 315 |
| Combined Insurance Policy | 14,401 | 8,401 | 8,921 | 8,308 | 5,480 | (520) |
| Telephones | 3,200 | 1,867 | 1,442 | 1,791 | 1,758 | 425 |
| Postage & Carriage | 750 | 438 | 200 | - | 550 | 238 |
| Avon Planning Services | 4,200 | 2,450 | 2,450 | 2,450 | 1,750 | - |
| Neighbourhood Plan Monitoring & Review | 2,000 | 1,167 | 420 | 420 | 1,580 | 747 |
| Subscriptions | 4,600 | 2,683 | 3,191 | 3,329 | 1,409 | (507) |
| Professional Fees | 8,900 | 5,192 | 1,729 | 12,870 | 7,171 | 3,462 |
| Audit Fees | 6,350 | 3,704 | (1,451) | 7,150 | 7,801 | 5,155 |
| Payroll Services | 2,160 | 1,260 | 1,770 | 540 | 390 | (510) |
| Health & Safety | 1,500 | 875 | - | - | 1,500 | 875 |
| Councillor & Staff Training | 3,565 | 2,080 | 1,447 | 3,176 | 2,118 | 633 |
| IT | 8,600 | 5,017 | 4,975 | 4,889 | 3,625 | 42 |
| Website Maintenance | 500 | 292 | 312 | 312 | 188 | (20) |
| Bank Charges & Interest | 750 | 438 | 338 | 470 | 412 | 99 |
| Newspapers | 72 | 42 | 35 | 40 | 37 | 7 |
| Rates & Water Rates | 30,991 | 18,078 | 14,960 | 16,434 | 16,031 | 3,118 |
| Heating & Lighting | 14,000 | 8,167 | 5,369 | 2,099 | 8,631 | 2,798 |
| General Repairs, Maintenance & Sundry | 12,508 | 7,296 | 9,796 | 8,652 | 2,712 | (2,500) |
| Town Hall Planned Maintenance & Repairs | 10,000 | 5,833 | (400) | 7,871 | 10,400 | 6,233 |
| Alarm & CCTV Call Out | 1,000 | 583 | 823 | 605 | 177 | (240) |
| Lift Maintenance Contract | 1,000 | 583 | 1,162 | 1,290 | (162) | (579) |
| Contingency for Inflation | 10,916 | 6,368 | - | - | 10,916 | 6,368 |
| Election Exp (Inc Polls/Pro Challenges) | 18,462 | 10,770 | 4,260 | - | 14,202 | 6,510 |
| | 390,787 | 227,959 | 193,972 | 206,202 | 196,815 | 33,987 |

Designated Reserve - Building Maintenance
5,116
Designated Reserve - Election Expenses
18,462

CIVIC EXPENDITURE**@ 31/10/2023**

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|---------------|---------------|---------------|---------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Mayor's Allowance | 4,500 | 2,625 | 3,136 | 1,500 | 1,364 | (511) |
| Mayor's Travelling | 3,500 | 2,042 | 1,858 | 1,031 | 1,642 | 184 |
| New Civic Car (to be added to Mayor's Travelling) | - | - | - | - | - | - |
| Civic Insignia | 1,000 | 583 | 527 | 131 | 473 | 57 |
| Receptions (Formal & Informal) | 8,000 | 4,667 | 1,616 | 8,577 | 6,384 | 3,050 |
| Honoraria inc photographic | 3,359 | 1,959 | 1,647 | 1,502 | 1,713 | 313 |
| Printing & Stationery | 500 | 292 | 2 | 220 | 498 | 289 |
| Floral Decorations | 650 | 379 | 415 | 550 | 235 | (36) |
| Civic Robes | 500 | 292 | 250 | 56 | 250 | 42 |
| Civic Gifts | 100 | 58 | 99 | 44 | 1 | (40) |
| SBC - Town Council funding contribution | 20,000 | 11,667 | 11,667 | 11,667 | 8,333 | - |
| Christmas Activities | 2,000 | 1,167 | - | 28 | 2,000 | 1,167 |
| Festivals & Events - HODS | 2,000 | 1,167 | - | - | 2,000 | 1,167 |
| VE Day 75 | - | - | - | - | - | - |
| Contingency (Events tbc) | 5,000 | 2,917 | 3,196 | 2,519 | 1,804 | (279) |
| National Mourning Protocol | - | - | - | - | - | - |
| Event Security | 7,500 | 4,375 | 5,413 | 7,232 | 2,087 | (1,038) |
| | 58,609 | 34,189 | 29,825 | 35,057 | 28,784 | 4,364 |

Designated Reserve - Events

5,000

Designated Reserve - Vehicle Replacement

1,500

CEMETERY**@ 31/10/2023**

| | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---|----------------|----------------|----------------|----------------|--------------------------------|----------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| INCOME | | | | | | |
| Purchase & Interment Fees | 74,725 | 43,590 | 41,940 | 38,970 | (32,785) | (1,649) |
| Memorial Fees | 11,011 | 6,423 | 5,290 | 5,185 | (5,721) | (1,133) |
| Sundry Income (Seating/Trees/Transfers) | 4,151 | 2,421 | 965 | 2,775 | (3,186) | (1,456) |
| | 89,887 | 52,434 | 48,195 | 46,930 | (41,692) | (4,239) |
| EXPENDITURE | | | | | | |
| Salaries, Wages & Related Costs | 156,604 | 91,352 | 78,754 | 79,046 | 77,850 | 12,598 |
| Training | 3,000 | 1,750 | | | 3,000 | 1,750 |
| Rates & Water Rates | 4,863 | 2,837 | 2,779 | 2,616 | 2,084 | 58 |
| General Ground Maintenance | 7,000 | 4,083 | 4,018 | 6,221 | 2,982 | 65 |
| Repairs & Maintenance | 1,100 | 642 | - | - | 1,100 | 642 |
| Telephone | 450 | 263 | 204 | 190 | 246 | 58 |
| Heating & Lighting | 4,239 | 2,473 | 568 | (446) | 3,672 | 1,905 |
| Vehicle Expenses | 15,000 | 8,750 | 8,625 | 8,173 | 6,375 | 125 |
| Equipment | 5,700 | 3,325 | 593 | 2,776 | 5,107 | 2,732 |
| CCTV | 400 | 233 | 227 | 233 | 173 | 6 |
| Health & Safety | 250 | 146 | - | - | 250 | 146 |
| Grave Excavation | 4,750 | 2,771 | 2,090 | 2,850 | 2,660 | 681 |
| Travel & Subsistence | 558 | 326 | 409 | 385 | 149 | (84) |
| Sundry Seating & Trees | 600 | 350 | - | 1,082 | 600 | 350 |
| Contingency for Inflation | 2,539 | 1,481 | - | - | 2,539 | 1,481 |
| Vehicle Replacement Contingency | 3,688 | 2,151 | - | - | 3,688 | 2,151 |
| Cemetery Land Extension Fees | 15,000 | 8,750 | 4,280 | - | 10,720 | 4,470 |
| | 225,741 | 131,682 | 102,547 | 103,125 | 123,194 | 29,134 |
| NET EXPENDITURE | 135,854 | 79,248 | 54,352 | 56,195 | 81,502 | 24,896 |

Designated Reserve - Cemetery Land & Buildings
Designated Reserve - Vehicle Replacement

| |
|--------|
| 42,135 |
| 1,500 |

HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE @ 31/10/2023

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|---------------|--------------|--------------|--------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Special Repairs and Maintenance | 4,500 | 2,625 | 2,941 | - | 1,559 | (316) |
| | 4,500 | 2,625 | 2,941 | - | 1,559 | (316) |

Budget 2023-24 unforeseen Expenditure is expected to be covered by the Designated Reserve

Designated Reserve - Holy Trinity Churchyard 9,674

TRANQUILITY GARDEN @ 31/10/2023

| INCOME | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|---------------------------------|----------------|----------------|----------------|----------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Purchase & Interment Fees | 5,786 | 3,375 | 4,062 | 2,516 | (1,724) | 687 |
| Memorial Fees | 1,672 | 975 | 1,783 | 36 | 111 | 807 |
| | 7,458 | 4,351 | 5,845 | 2,552 | (1,614) | 1,494 |
| EXPENDITURE | | | | | | |
| Maintenance & Development Costs | 1,000 | 583 | 200 | 9 | 800 | 383 |
| | 1,000 | 583 | 200 | 9 | 800 | 383 |
| NET EXPENDITURE | (6,458) | (3,768) | (5,645) | (2,543) | (814) | 1,877 |

Budget 2023-24 Income is expected to exceed Expenditure

Designated Reserve - Tranquility Garden -

ALLOTMENTS - PARK ROAD @ 31/10/2023

| INCOME | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|----------------------------|---------------|-------------|-------------|--------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Tenancy Rental | 175 | 102 | - | 18 | (175) | (102) |
| | 175 | 102 | - | 18 | (175) | (102) |
| EXPENDITURE | | | | | | |
| Lease | 10 | 6 | - | - | 10 | 6 |
| Set up & Maintenance Costs | - | - | 84 | - | (84) | (84) |
| | 10 | 6 | 84 | - | (74) | (78) |
| NET EXPENDITURE | (165) | (96) | 84 | (18) | (249) | (180) |

Budget 2023-24 unforeseen Expenditure is expected to be covered by the Designated Reserve

Designated Reserve - Allotments 4,662

HATTON ROCK

@ 31/10/2023

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--------------------|---------------|---------------|---------------|--------------|--------------------------------|--------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Rent | 13,490 | 7,869 | 8,993 | 5,621 | 4,497 | (1,124) |
| Rates | 4,768 | 2,781 | 2,781 | 2,649 | 1,987 | (0) |
| Insurance | 246 | 144 | - | 220 | 246 | 144 |
| Heating & Lighting | 74 | 43 | - | - | 74 | 43 |
| Service Costs | 800 | 467 | - | 800 | 800 | 467 |
| Sundry Expenses | 100 | 58 | - | - | 100 | 58 |
| | 19,478 | 11,362 | 11,775 | 9,289 | 7,703 | (413) |

Budget 2023-24 a share of Expenditure is expected to be recharged to the Shakespeare Birthday Celebrations for storage of equipment

INITIATIVES & PROJECTS

@ 31/10/2023

| EXPENDITURE | BUDGET | | ACTUALS | | VARIANCE - Surplus / (Deficit) | |
|--|----------------|---------------|---------------|---------------|--------------------------------|---------------|
| | Annual Budget | YTD Budget | YTD Actuals | YTD Previous | YTD Actuals To | |
| | 2023-24 | 31/10/2023 | 2023-24 | 2022-23 | Annual Budget | YTD Budget |
| Initiatives & Special Projects - Over £20K | 75,000 | 43,750 | - | - | 75,000 | 43,750 |
| Initiatives & Special Projects - Under £20K | - | - | - | - | - | - |
| CCTV / Town Projects / Partnership Working | 33,873 | 19,759 | 19,759 | 16,210 | 14,114 | - |
| TCSP - Town Council funding contribution | 600 | 350 | - | - | 600 | 350 |
| Stratforward - BID Levy | 886 | 517 | 709 | 709 | 177 | (192) |
| Localism Project (NDP) - to Nov 2018 | - | - | - | - | - | - |
| COVID-19 Response & Community Support | - | - | - | - | - | - |
| Special Projects & Events | - | - | 1,158 | 477 | (1,158) | (1,158) |
| Newsletters / Quality Status | 1,500 | 875 | 129 | 497 | 1,371 | 746 |
| Bus Shelters/Dog Hygiene/Litter/Cycle Racks | 2,000 | 1,167 | 798 | 950 | 1,202 | 369 |
| Climate Change Initiatives | 3,861 | 2,252 | 1,552 | 3,020 | 2,309 | 700 |
| Youth Council | 1,000 | 583 | 1,176 | - | (176) | (593) |
| Green Advent Calendar | - | - | - | - | - | - |
| Lunch Club (Loneliness/Dementia Friendly projects) | - | - | - | - | - | - |
| | 118,720 | 69,253 | 25,283 | 21,864 | 93,437 | 43,970 |

Designated Reserve - CIL

104,733

Designated Reserve - Street Furniture

-

Designated Reserve - Climate Change

11,108

TOWN CENTRE STRATEGIC PARTNERSHIP**@ 31/10/2023**

2023-24

2022-23

| | | | |
|--|--|--|--------------|
| TCSP - Designated Reserve (Balance B/fwd) | | | 1,698 |
|--|--|--|--------------|

| | | | | |
|--|--|--|----------------|--------------|
| INCOME | | | | |
| CIL - Town Council | | | - | - |
| TCSP - Town Council Budget, Virements & Reserves | | | - | - |
| TCSP - Partnership Contributions (inc. Town Council) | | | - | - |
| Total Income | | | - | - |
| EXPENDITURE | | | | |
| CIL - Bridge Street / High Street Design | | | - | - |
| TCSP - Bridge Street / High Street Design | | | - | - |
| TCSP - Bridge Street / High Street PR | | | 1,500 | 583 |
| Total Expenditure | | | 1,500 | 583 |
| | | | | |
| NET Surplus / (Deficit) for Year | | | (1,500) | (583) |

| | | | |
|--|--|--|------------|
| TCSP - including Designated Reserve | | | 198 |
|--|--|--|------------|

SHAKESPEARE STATUE RESTORATION**@ 31/10/2023**

2023-24

2022-23

| | | | |
|--|--|--|--------------|
| Statue - Designated Reserve (Balance B/fwd) | | | 8,576 |
|--|--|--|--------------|

| | | | | |
|---|--|--|-------------|-----------------|
| INCOME | | | | |
| Shakespeare's Coming Home Initiative & Grants | | | - | 25,489 |
| EXPENDITURE | | | | |
| Statue Restoration costs | | | 29 | 45,769 |
| | | | | |
| NET Surplus / (Deficit) for Year | | | (29) | (20,279) |

| | | | |
|--|--|--|--------------|
| Statue - including Designated Reserve | | | 8,547 |
|--|--|--|--------------|

SHAKESPEARE BIRTHDAY CELEBRATIONS

@ 31/10/2023

2023-24

2022-23

| SBC - Designated Reserve (Balance B/fwd) | | | 2023-24 | 2022-23 |
|---|--|--|---------------|---------------|
| | | | 66,542 | |
| INCOME | | | | |
| SBC - Town Council Budget | | | 20,000 | 20,000 |
| SBC - Income (Other) | | | 20,000 | 20,000 |
| SBC - Friends Donations | | | 165 | 185 |
| SBC - Friends Receptions | | | - | - |
| SBC - Parade - Flags & Admin Fee | | | 467 | 454 |
| SBC - Advertising Income | | | - | - |
| SBC - Bank Interest | | | - | - |
| Total Income | | | 40,632 | 40,639 |
| EXPENDITURE | | | | |
| SBC - Expenditure | | | - | - |
| SBC - Shields Repairs & Maintenance | | | - | 133 |
| SBC - Standard Replacements | | | 68 | - |
| SBC - Flag Poles | | | 4,340 | 4,675 |
| SBC - Insurance | | | - | - |
| SBC - Health & Safety | | | 3,005 | 3,366 |
| SBC - Event Security | | | 1,950 | - |
| SBC - Traffic Management | | | 10,684 | 13,061 |
| SBC - Parade & Ceremony | | | 5,640 | 7,532 |
| SBC - Management Charges | | | 5,077 | 6,986 |
| SBC - Operational Expenses | | | - | - |
| SBC - Miscellaneous Expenses | | | 363 | 298 |
| SBC - Birthday Cake | | | - | - |
| SBC - Playmakers | | | - | - |
| SBC - Marketing | | | - | 125 |
| SBC - Bank Charges | | | - | - |
| SBC - Friends of Shakespeare (including Launch) | | | - | - |
| SBC - Friends Reception | | | - | - |
| Total Expenditure | | | 31,128 | 36,176 |
| NET Surplus / (Deficit) for Year | | | 9,504 | 4,463 |
| SBC - including Designated Reserve | | | 76,046 | |