

**STRATFORD-UPON-AVON TOWN COUNCIL**
**BUDGET 2022/23**
**SUMMARY**
**SEVENTH DRAFT (FINAL) (January 2022)**

Inflation increases based on RPI in August 2021

4.8%

@ 31/12/2021

Month

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**SUMMARISED INCOME & EXPENDITURE ACCOUNT**

	Proposed Budget 2022/23	Budget 2021/22 Annual @ 31/12/2021	YTD Budget 2021/22	Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
<b>INCOME</b>						
Precept	556,242	527,576	395,682	395,682	514,351	514,351
Council Tax Reduction Grant	-	-	-	-	-	-
Community Infrastructure Levy (CIL)	-	-	-	29,545	-	7,596
Market & Christmas Festival [Net]	38,323	24,482	18,362	15,184	35,410	7,746
Rents [Net]	7,566	7,566	5,675	7,566	7,566	7,566
Interest on Investments	10,000	12,250	9,188	10,975	17,500	16,623
Interest on Bank Accounts	86	148	111	65	360	135
Income from Sale of Assets	-	-	-	-	-	-
River Mooring [Net]	1,087	1,035	776	1,040	1,035	513
Sundry Income	-	-	-	50	-	-
	<b>613,303</b>	<b>573,057</b>	<b>429,793</b>	<b>460,107</b>	<b>576,222</b>	<b>554,530</b>
<b>EXPENDITURE</b>						
Town Hall Commercial Management [Net]	1,417	6,341	4,756	540	5,564	6,562
Operational & Administrative Expenses	339,540	540,016	405,012	436,804	451,992	336,517
Civic Expenditure	54,650	65,418	49,064	37,150	62,307	8,779
Cemetery [Net]	115,287	143,409	107,556	70,226	154,831	153,608
Holy Trinity Churchyard & Garden of Remembrance	4,500	24,500	18,375	5,977	3,000	-
Tranquility Garden [Net]	(8,388)	(1,030)	(773)	(5,621)	(4,107)	(5,468)
Allotments [Net]	(165)	(155)	(116)	33	(155)	(158)
Hatton Rock	19,346	19,593	14,695	16,320	19,361	8,420
Initatives & Projects	114,011	138,297	103,723	50,197	192,134	166,316
Contingency for Inflation (included in above)	6,529	-	-	-	7,884	-
	<b>640,198</b>	<b>936,389</b>	<b>702,291</b>	<b>611,627</b>	<b>884,927</b>	<b>674,576</b>
<b>NET Surplus (Deficit)</b>	<b>(26,895)</b>	<b>(363,332)</b>	<b>(272,498)</b>	<b>(151,521)</b>	<b>(308,705)</b>	<b>(120,046)</b>
<b>Funding from Reserves (to fund Deficit)</b>	26,895	274,625	n/a		295,705	104,336
<b>Budget Virements (approved post Budget)</b>		88,707			13,000	
<b>Council Tax Base</b>	<b>13613.36</b>	<b>13235.72</b>			<b>13225.8</b>	
<b>Annual Rate Charge Per Household</b>	<b>£40.86</b>	<b>£39.86</b>			<b>£38.89</b>	
<b>% change over 2021/22</b>	<b>2.5%</b>	<b>2.5%</b>			<b>1.5%</b>	
<b>Precept Change</b>	<b>£28,666</b>	<b>£13,225</b>			<b>£5,239</b>	

N.B. The original budget agreed by Council for 2021/22 was £847,680  
 During the year, Council agreed virements from designated and general  
 reserves, increasing the working budget by £88,707 (TC 30.3.21 up to £15,000  
 F&A Committee 8.6.21 £58,000 + £25,500 and CS Committee 6.7.21 £4,200)  
 These adjustments are included in the 2021/22 Budget figures shown here

## MARKET & CHRISTMAS FESTIVAL

SEVENTH DRAFT (FINAL) (January 2022)

	Proposed Budget 2022/23	Budget 2021/22 Annual YTD Budget @ 31/12/2021	Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
<b>INCOME</b>					
Market	151,607	115,185	86,389	42,630	143,943
Christmas Festival	-	-	-	-	19,740
	<b>151,607</b>	<b>115,185</b>	<b>86,389</b>	<b>42,630</b>	<b>143,943</b>
<b>EXPENDITURE</b>					
Market - District Council Share	90,964	69,111	51,833	25,578	86,366
Market - Tripartite Marketing Expenses	3,032	2,304	1,728	475	11,844
Christmas Festival	19,288	19,288	14,466	1,393	2,879
	<b>113,284</b>	<b>90,703</b>	<b>68,027</b>	<b>27,446</b>	<b>19,288</b>
<b>NET INCOME</b>	<b>38,323</b>	<b>24,482</b>	<b>18,362</b>	<b>15,184</b>	<b>35,410</b>
					<b>7,746</b>

## TOWN HALL COMMERCIAL MANAGEMENT

	Proposed Budget 2022/23	Budget 2021/22 Annual YTD Budget @ 31/12/2021	Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
<b>INCOME</b>					
Lettings	32,055	26,131	19,598	6,926	30,876
Sundry Income	247	247	185	-	314
Grants - COVID-19 Local Restrictions Support	-	-	-	12,000	-
	<b>32,302</b>	<b>26,378</b>	<b>19,784</b>	<b>18,926</b>	<b>31,190</b>
<b>EXPENDITURE</b>					
Personnel	23,000	23,000	17,250	14,874	27,202
Security Personnel	793	793	595	190	793
Cleaning & Laundry	3,600	3,600	2,700	1,989	3,600
PRS and Licenses	2,921	2,287	1,715	2,349	1,653
Operating Equipment	914	914	686	15	914
Travel & Subsistence	-	-	-	-	350
Marketing, Publicity & Special Projects	1,500	1,500	1,125	-	1,500
Other Costs	500	500	375	50	500
Contingency for Inflation	491	125	94	242	242
	<b>33,719</b>	<b>32,719</b>	<b>24,540</b>	<b>19,466</b>	<b>36,754</b>
<b>NET EXPENDITURE</b>	<b>1,417</b>	<b>6,341</b>	<b>4,756</b>	<b>540</b>	<b>5,564</b>
					<b>6,562</b>

# OPERATIONAL & ADMINISTRATION

SEVENTH DRAFT (FINAL) (January 2022)

## EXPENDITURE

	Proposed Budget 2022/23	Budget 2021/22 Annual YTD Budget @ 31/12/2021		Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
Rother Street Clock Tower	250	4,420	3,315	4,548	220	305
STC Meeting Expenses & Subsistence	1,000	1,000	750	488	1,000	212
Travel and Subsistence	250	250	188	84	250	35
Borough Records	350	350	263	(350)	350	-
Salaries, Wages and Related Costs	200,428	191,000	143,250	145,062	189,834	194,003
Recruitment	1,500	1,500	1,125	311	1,500	275
Advertising & Publicity	100	1,000	750	-	1,000	-
Equipment for Live Streaming of Meetings	-	1,007	755	-	10,000	-
Office Equipment and Furniture & Stationery	2,325	4,650	3,488	3,918	3,600	1,658
Equipment Rental	2,274	2,274	1,706	1,236	2,274	1,313
Combined Insurance Policy	12,835	12,124	9,093	10,136	12,124	12,835
Telephones	2,800	2,200	1,650	2,055	2,200	2,350
Postage & Carriage	1,000	1,000	750	(2)	1,000	414
Avon Planning Services	4,200	4,080	3,060	3,460	4,080	4,080
Neighbourhood Plan Monitoring & Review	2,000	2,000	1,500	540	2,000	720
Subscriptions	4,198	2,260	1,695	1,899	2,260	1,796
Professional Fees	10,600	13,800	10,350	4,209	13,595	10,044
Audit Fees	6,350	6,350	4,763	6,050	5,746	6,350
Payroll Services	2,060	5,400	4,050	1,530	5,800	2,000
Health & Safety	1,500	1,500	1,125	-	1,500	-
Councillor & Staff Training	3,565	7,565	5,674	299	7,565	395
IT	9,000	8,700	6,525	5,596	8,325	7,925
Website Maintenance	1,000	1,000	750	298	1,000	1,873
Bank Charges & Interest	540	500	375	398	1,000	488
Newspapers	60	60	45	48	40	35
Rates & Water Rates	29,640	29,532	22,149	20,885	28,126	27,893
Heating & Lighting	10,522	8,094	6,071	3,219	7,990	5,712
General Repairs, Maintenance & Sundry	11,148	10,637	7,978	5,930	10,500	4,933
Town Hall Planned Maintenance & Repairs	11,797	210,500	157,875	215,395	113,536	45,631
Town Hall Shakespeare Statue Restoration	-	-	-	(2,360)	-	-
Alarm & CCTV Call Out	1,000	1,000	750	880	1,000	730
Lift Maintenance Contract	1,000	1,000	750	1,041	1,000	2,512
Contingency for Inflation	4,248	3,263	2,447	-	6,577	-
Election Exp (Inc Polls/Pro Challenges)	-	-	-	-	5,000	-
	<b>339,540</b>	<b>540,016</b>	<b>405,012</b>	<b>436,804</b>	<b>451,992</b>	<b>336,517</b>

# CIVIC EXPENDITURE

SEVENTH DRAFT (FINAL) (January 2022)

## EXPENDITURE

Mayor's Allowance  
 Mayor's Travelling  
 New Civic Car (to be added to Mayor's Travelling)  
 Civic Insignia  
 Receptions (Formal & Informal)  
 Honoraria inc photographic  
 Printing & Stationery  
 Floral Decorations  
 Civic Robes  
 Civic Gifts  
 SBC - Town Council funding contribution  
 Christmas Activities  
 Festival & Events...HODS  
 VE Day 75  
 Contingency (including Events tbc)  
 National Mourning Protocol  
 Event Security

Proposed Budget 2022/23	Budget 2021/22		Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
	Annual @ 31/12/2021	YTD Budget			
4,500	6,500	4,875	3,201	6,500	151
3,500	5,000	3,750	797	5,000	879
-	3,864	2,898	-	3,864	-
1,000	1,500	1,125	-	4,864	3,496
6,000	6,000	4,500	4,366	6,000	1,060
3,400	3,304	2,478	2,215	3,329	2,622
500	500	375	115	500	540
650	650	488	155	650	-
500	1,500	1,125	62	1,500	-
100	100	75	91	100	-
20,000	25,000	18,750	18,750	13,000	-
2,000	2,000	1,500	841	2,000	-
-	2,000	1,500	799	2,000	-
-	-	-	-	3,000	-
5,000	-	-	162	5,000	29
-	-	-	-	-	-
7,500	7,500	5,625	5,596	5,000	-
<b>54,650</b>	<b>65,418</b>	<b>49,064</b>	<b>37,150</b>	<b>62,307</b>	<b>8,779</b>

## CEMETERY

SEVENTH DRAFT (FINAL) (January 2022)

### INCOME

Purchase & Interment Fees
Memorial Fees
Sundry Income (Transfers of Burial Rights)

Proposed Budget 2022/23	Budget 2021/22 Annual YTD Budget @ 31/12/2021		Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
57,893	37,594	28,196	41,431	43,074	48,408
12,080	5,740	4,305	8,645	10,855	7,765
400	400	300	3,164	400	510
<b>70,373</b>	<b>43,734</b>	<b>32,801</b>	<b>53,240</b>	<b>54,329</b>	<b>56,683</b>
143,580	141,500	106,125	101,476	135,173	139,455
3,000	3,000	2,250	-	3,000	-
4,686	4,593	3,445	3,219	4,374	4,629
7,000	7,000	5,250	6,862	6,500	11,750
-	7,500	5,625	-	33,464	32,770
1,100	1,100	825	-	1,100	-
450	450	338	340	650	445
1,528	1,175	881	711	1,160	2,308
6,300	4,000	3,000	4,673	3,730	4,289
7,000	7,000	5,250	3,405	10,218	10,729
3,008	3,008	2,256	-	-	-
250	250	188	-	250	-
4,750	4,750	3,563	1,520	4,750	3,230
619	670	503	464	626	582
600	600	450	798	600	105
1,790	547	410	-	1,065	-
-	-	-	-	2,500	-
<b>185,660</b>	<b>187,143</b>	<b>140,357</b>	<b>123,466</b>	<b>209,160</b>	<b>210,291</b>
<b>115,287</b>	<b>143,409</b>	<b>107,557</b>	<b>70,226</b>	<b>154,831</b>	<b>153,608</b>

### NET EXPENDITURE

## HOLY TRINITY CHURCHYARD & GARDEN OF REMEMBRANCE

### EXPENDITURE

Special Repairs and Maintenance
Boundary Wall Repairs

Proposed Budget 2022/23	Budget 2021/22 Annual YTD Budget @ 31/12/2021		Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
4,500	4,500	3,375	5,977	3,000	-
-	20,000	15,000	-	-	-
<b>4,500</b>	<b>24,500</b>	<b>18,375</b>	<b>5,977</b>	<b>3,000</b>	<b>-</b>

## TRANQUILITY GARDEN

SEVENTH DRAFT (FINAL) (January 2022)

### INCOME

Purchase & Interment Fees  
Memorial Fees

### EXPENDITURE

Maintenance & Development Costs

### NET EXPENDITURE

Proposed Budget 2022/23	Budget 2021/22		Year to Date Actuals	Budget	Actuals
	Annual	YTD Budget		2020/21	
	@ 31/12/2021				
7,787	4,875	3,656	5,840	6,480	4,736
1,602	1,155	866	1,201	2,627	866
9,388	6,030	4,523	7,041	9,107	5,603
1,000	5,000	3,750	1,421	5,000	135
1,000	5,000	3,750	1,421	5,000	135
(8,388)	(1,030)	(773)	(5,621)	(4,107)	(5,468)

## ALLOTMENTS - PARK ROAD

### INCOME

Tenancy Rental

### EXPENDITURE

Lease  
Set up & Maintenance Costs

### NET EXPENDITURE

Proposed Budget 2022/23	Budget 2021/22		Year to Date Actuals 2021/22	Budget	Actuals
	Annual	YTD Budget		2020/21	
	@ 31/12/2021				
175	165	124	(33)	165	165
175	165	124	(33)	165	165
10	10	8	-	10	-
-	-	-	-	-	7
10	10	8	-	10	7
(165)	(155)	(116)	33	(155)	(158)

## HATTON ROCK

SEVENTH DRAFT (FINAL) (January 2022)

### EXPENDITURE

Rent  
Rates  
Insurance  
Heating & Lighting  
Service Costs  
Sundry Expenses

Proposed Budget 2022/23	Budget 2021/22		Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
	Annual @ 31/12/2021	YTD Budget			
13,490	13,490	10,118	11,242	13,490	6,967
4,768	4,813	3,610	280	4,584	1,965
181	146	110	173	144	-
57	44	33	-	43	-
750	750	563	1,500	750	(512)
100	350	263	-	350	-
<b>19,346</b>	<b>19,593</b>	<b>14,695</b>	<b>13,195</b>	<b>19,361</b>	<b>8,420</b>

## INITIATIVES & PROJECTS

### EXPENDITURE

Initiatives & Special Projects - Over £20K  
Initiatives & Special Projects - Under £20K  
CCTV / Town Projects / Partnership Working  
TCSP - Town Council funding contribution  
Stratforward - BID Levy  
Localism Project (NDP) - to Nov 2018  
NDP Town Centre Strategic Partnership  
CIL - Bridge Street / High Street Design  
COVID-19 Response & Community Support  
Newsletters / Quality Status  
Bus Shelters/Dog Hygiene/Litter/Cycle Racks  
Climate Change Initiatives  
Youth Council  
Green Advent Calendar  
Lunch Club (Loneliness/Dementia Friendly projects)

Proposed Budget 2022/23	Budget 2021/22		Year to Date Actuals 2021/22	Budget 2020/21	Actuals 2020/21
	Annual @ 31/12/2021	YTD Budget			
75,000	89,500	67,125	<b>17,250</b>	120,000	120,000
-	-	-	-	-	-
31,788	31,788	23,841	20,841	28,087	27,788
600	-	-	2,088	-	-
790	754	566	709	744	709
-	-	-	-	-	-
-	-	-	-	12,000	-
-	-	-	-	-	5,508
-	-	-	1,518	-	9,466
4,000	4,000	3,000	1,087	14,106	2,154
833	705	529	1,319	6,997	625
-	10,000	7,500	5,385	10,000	66
1,000	1,000	750	-	-	-
-	350	263	-	-	-
-	200	150	-	200	-
<b>114,011</b>	<b>138,297</b>	<b>103,723</b>	<b>50,197</b>	<b>192,134</b>	<b>166,316</b>

## RESERVES

SEVENTH DRAFT (FINAL) (January 2022)

	Forecast to end of 2021/22	Actuals 2020/21	Actuals 2019/20	Actuals 2018/19
Building Maintenance Reserve	11,797	127,000	136,615	150,860
Cemetery Land & Building Maint. Reserve	45,400	45,400	25,400	25,400
Holy Trinity Churchyard & Monuments Reserve	14,411	20,000	-	-
Allotment Reserve	4,662	7,162	27,162	27,162
Election Expenses Reserve	18,462	23,462	18,462	9,500
Christmas Festival Reserve	5,141	7,154	7,154	9,298
Events Reserve	5,000	5,000	-	-
Street Furniture Reserve	5,000	5,000	-	-
Vehicle Replacement Reserve	12,500	17,500	15,000	12,500
Climate Change Reserve	10,000	19,934	-	-
Community Support Reserve	5,000	5,000	-	-
Community Infrastructure Levy (CIL)	29,545	7,843	5,755	-
Town Centre Strategic Partnership (TCSP)	6,548	12,000	-	-
Shakespeare Birthday Celebrations Reserve	68,615	62,518	73,047	68,068
Tranquility Garden Reserve	-	-	-	-
Localism Project Reserve	-	-	-	-
Old Stratford & Drayton Reserve	-	-	-	1,650
<b>Designated Reserves Total</b>	<b>242,081</b>	<b>364,973</b>	<b>308,595</b>	<b>304,438</b>
Management Accounts Variance Surplus/(Deficit)	(223,772)	-	-	-
<b>General Reserve</b>	<b>160,144</b>	<b>261,024</b>	<b>442,390</b>	<b>520,714</b>
	<b>402,225</b>	<b>625,997</b>	<b>750,985</b>	<b>825,152</b>
<b>Total Reduction in Designated Reserves</b>	<b>(122,892)</b>			
<b>Total Reduction in General Reserve</b>	<b>(100,880)</b>			

RESERVES SUMMARY			TOTALS
General Reserve at end of 2020/21	261,024	Designated Reserves	2020/21 625,997
Budgeted Expenditure 2021/22	936,389		
General Reserve to Expenditure Ratio 2021	28%		
Budgeted Reduction of General Reserve 2021/22	(240,440)	Budgeted Reduction	Budgeted (363,332)
Forecast Deficit in Management Accounts 2021/22	(223,772)		Forecast (223,772)
Forecast General Reserve at end of 2021/22	160,144	Designated end of 2021/22	2021/22 402,225
Budgeted Expenditure 2022/23	640,198		
General Reserve to Expenditure Ratio 2022	25%		
Forecast Increase to General Reserve 2022/23	36,678	Forecast Reduction	Reduction (26,895)
Forecast General Reserve at end of 2022/23	196,822	Designated end of 2022/23	2022/23 375,330
Forecast Expenditure 2023/24	615,719		
General Reserve to Expenditure Ratio 2023	32%		